

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF REGULAR BOARD MEETING  
SEPTEMBER 17, 2018**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by President Douglass.

The following Commissioners were present when the roll was called: S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace and R. Douglass.

Commissioner B. Gordon was absent with prior notice.

Staff members present were Ron Salski, Executive Director; Jim Lakeman, Superintendent of Recreation, Safety and Outreach Services; Ed Heiser, Superintendent of Facility, Communication and Promotion Services; Rob Foster, Superintendent of Golf, Park and Facility Maintenance; Dana Hansen, Preschool & Early Childhood Director; Rosie Aliperta, Recreation Services Manager; Eric Moran, Racquet Sports and Facility Services Manager; and Marcia Jendreas, Recording Secretary.

Also present were Attorney Don Anderson from Angel Glink and residents Colette Asmussen, Jennifer Beeler, Mike Galeski, Deb Fischer and Dick Driver.

**Approval of Agenda**

Commissioner Mosbarger moved, seconded by Commissioner Wallace, to approve the September 17, 2018 Agenda as submitted.

**On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** None

**ABSENT:** B. Gordon

**Motion carried.**

President Douglass announced that there was some misinformation given by the news media last week regarding the golf course. He clarified that the Lake Bluff Park District has not considered selling the golf course and is, in fact, looking for a solution to keep the golf course open.

**Statement of Visitors** – None

**VERBAL COMMUNICATIONS**

**Staff** – Superintendent Lakeman advised that there was a beach clean-up last weekend and over 80 people were in attendance.

Manager Aliperta provided information about the Trunk or Treat event and the Movie in the Park at Blair Park.

## **Regular Board Meeting of September 17, 2018**

Director Hansen gave details about the 4th Annual Family Bonfire, and the 1st Annual Mom's Night out, both in October.

Superintendent Foster advised that there was some flooding at the golf course because of the large amount of rainfall in a short time, but it has been reseeded and aerated and should be fine in a couple of weeks. He noted that the Knollwood walking path paving project is underway.

Superintendent Heiser said that "Golftoberfest" beer tasting and family festival will take place on October 13th.

**Finance, Administration and Future Planning Committee** – Executive Director Salski said he will try to schedule a meeting the week of October 8th.

**Parks and Beach Committee** – There is a meeting scheduled for September 20th at 11:30 a.m.

**Facilities and Programs Committee** – Commissioner Mosbarger said the Committee met on August 29th and discussed the paddle court and light issues. The next meeting will be held at the beginning of October.

Colette Asmussen advised that the fundraising amount will be reconciled soon, but the unofficial total so far is \$112,000. She said the Crowdfunding Website will be used to raise money and they are also working with the Park District on the Golftoberfest event. She noted that there are very few pledges because people want more information about the status of the golf course.

## **Approval of Minutes of August 13, 2018 Special Board Meeting**

Commissioner Pitera moved, seconded by Commissioner Mosbarger, to approve the Minutes of the August 13, 2018 Special Board Meeting.

### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** None

**ABSENT:** B. Gordon

**Motion carried.**

## **Approval of Minutes of August 20, 2018 Regular Board Meeting**

Commissioner McKendry moved, seconded by Commissioner Mosbarger, to approve the Minutes of the August 20, 2018 Regular Board Meeting.

### **On the roll call, the vote was as follows:**

**AYE:** K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** S. Ehrhard

**ABSENT:** B. Gordon

**Motion carried.**

## **Regular Board Meeting of September 17, 2018**

### **CONSENT AGENDA**

**Approve Invoice Schedule for the period ending September 4, 2018**

**Approve Invoice Schedule for the period ending September 17, 2018**

Commissioner Pitera moved, seconded by Commissioner McKendry, to accept the items on the Consent Agenda as presented.

**On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** None

**ABSENT:** B. Gordon

**Motion carried.**

Commissioner McKendry moved, seconded by Commissioner Pitera, to approve the Consent Agenda as presented.

**On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** None

**ABSENT:** B. Gordon

**Motion carried.**

### **FINANCE**

#### **August 2018 and Year to Date Financials**

Executive Director Salski reported that August's beginning Pooled Cash was \$1,374,962. As of August 31, 2018, the total liabilities, equity and surplus (Pooled Cash) was \$1,374,815. The Golf accounts are not reported in the Park District software and don't anticipate transferring the funds until the fall of 2018. However, the total balance is \$584,634, which would increase net operating cash to \$1,959,449. As of August 31, 2017, the total liabilities, equity, and surplus (Pooled Cash), including Golf, the balance was \$1,812,003.

The District was \$79,928 unfavorable for the month of August 2018. The General Fund was \$11,290 unfavorable and the Recreation Fund was \$89,614 unfavorable. YTD Operations, the District is \$133,288 favorable due to the advanced taxes.

Commissioner Mosbarger moved, seconded by Commissioner Wallace, to accept the August 2018 Financial report.

## **Regular Board Meeting of September 17, 2018**

### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** None

**ABSENT:** B. Gordon

**Motion carried.**

### **Purchase Cards – Ratification**

Director Salski reported that August 2018 purchases were \$56,977.97 versus August 2017 purchases which were \$51,559.12. The main difference between 2018 and 2017 was the purchase of the batting cage turf.

Commissioner Mosbarger moved, seconded by Commissioner Wallace, to ratify the Purchase Card payment of \$56,977.97.

### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** None

**ABSENT:** B. Gordon

**Motion carried.**

## **OLD BUSINESS**

### **2018 Quarterly Participation and Membership Report – Department of Recreation, Safety and Outreach Services – Presentation**

Superintendent Lakeman, Director Hansen and Manager Aliperta reviewed the 2018 Quarterly Report and gave specifics regarding pool memberships, the After School Recreation Club, preschool, specialty camps and the traditional day camps. Superintendent Lakeman said that revenue was up from \$264,000 last year to \$341,000 this year.

Director Hansen and Manager Aliperta exited the meeting at 7:25 p.m.

## **NEW BUSINESS/ACTION ITEMS**

### **Paddle Club – Lights and Hours of Operation – Approval**

Superintendent Heiser stated that staff believes the automatic shut-off of the on-court lights at 10:15 p.m. poses the bigger liability to future operations of the facility. He said staff and the Facilities and Programs Committee agreed to attempt and resolve the issue of matches being impacted by the automatic lights shut-off at 10:15 p.m., while respecting the objections voiced by Blair Park neighbors. The Committee and staff agreed to petition the Village to extend on-court lights until 10:30 p.m. on one night during the week during the league season from October through March. Staff determined that Wednesday nights, this season, would be ideal as the better players who typically have longer matches, play on that evening.

## **Regular Board Meeting of September 17, 2018**

Executive Director Salski said that staff will continue to meet with the neighbors and keep communications open regarding this issue.

Commissioner Mosbarger moved, seconded by Commissioner McKendry, to approve a request to the Village that permits the Paddle Club lights to remain on until 10:30 p.m. on one league night per week, per season, from October 1st through March 31st.

### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** None

**ABSENT:** B. Gordon

**Motion carried.**

## **WRITTEN COMMUNICATIONS**

### **Community Comments/Correspondence**

Written information was provided to Commissioners and placed on file by Director Salski.

## **EXECUTIVE SESSION**

Commissioner Ehrhard moved, seconded by Commissioner McKendry, to adjourn into Executive Session, at 7:31 p.m., for the purpose of discussion of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes pursuant to Section 2.06 per 5 ILCS 120/2(c)(21); discussion of the setting of a price for sale or lease of property owned by the public body, pursuant to Section 2.06 per 5 ILCS 120/2(c)(6) of the Open Meetings Act; appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2.06 per 5 ILCS 120/2(c)(1) of the Open Meetings Act; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, pursuant to Section 2.06 per 5 ILCS 120/2(c)(11) of the Open Meetings Act.

### **On the roll call, the vote was as follows:**

**AYE:** S. Ehrhard, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

**NAY:** None

**ABSTAIN:** None

**ABSENT:** B. Gordon

**Motion carried.**

The regular meeting reconvened at 8:48 p.m. with the following persons present: S. Ehrhard, R. Douglass, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, Attorney Anderson, R. Salski and M. Jendreas.

**Regular Board Meeting of September 17, 2018**

**ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION – None**

**ADJOURNMENT**

There being no further business, motion was made by Commissioner Mosbarger, seconded by Commissioner Pitera, to adjourn the meeting at 8:49 p.m. The motion carried by unanimous voice vote.

Approved this 15th day of October 2018  
Board of Commissioners  
Lake Bluff Park District