

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
FEBRUARY 26, 2018**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by President Douglass.

The following Commissioners were present when the roll was called: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace and R. Douglass.

Staff members present were Ron Salski, Executive Director; Jim Lakeman, Superintendent of Recreation, Safety and Outreach Services; Ed Heiser, Superintendent of Facility Services, Rob Foster, Superintendent of Golf, Park and Facility Maintenance, Cheryl Mosqueda, Superintendent of Finance and Human Resources; and Marcia Jendreas, Recording Secretary.

Also present was George Russell, Committee Member; Dan Berg and Bart Kowalczyk from Sikich, LLP; and Attorney Scott Puma from Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer P.C.

Approval of Agenda

Commissioner Mosbarger moved, seconded by Commissioner Gordon, to approve the February 26, 2018 Agenda as submitted.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Statement of Visitors – None

MINUTES

Approval of Minutes of January 22, 2018 Regular Board Meeting

Approval of Minutes of January 22, 2018 Special Board Meeting

Approval of Minutes of February 5, 2018 Committee of the Whole Meeting

Approval of Minutes of February 5, 2018 Special Board Meeting

Commissioner Mosbarger moved, seconded by Commissioner McKendry, to approve minutes, as submitted, and as listed above.

Regular Board Meeting of February 26, 2018

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

CONSENT AGENDA

Approve Invoice Schedule for the period ending February 1, 2018

Approve Invoice Schedule for the period ending February 26, 2018

Commissioner Gordon moved, seconded by Commissioner McKendry, to accept the items on the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Commissioner McKendry moved, seconded by Commissioner Mosbarger, to approve the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

FINANCE

2017 Fourth Quarter Report

Executive Director Salski provided copies of the 2017 Fourth Quarter Report broken down by departments, which were reviewed by Commissioners.

Commissioner Gordon moved, seconded by Commissioner Mosbarger, to approve the 2017 Fourth Quarter Report, as submitted.

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On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

2017 Year-End Financials

Executive Director Salski reported that December's beginning Pooled Cash was \$1,840,715. As of January 31, 2018, the total liabilities, equity and surplus (Pooled Cash) was \$1,138,190. Adjusting for Referendum Projects (\$40,594), net operating cash is \$1,178,784. The Golf accounts are not reported in the Park District software and don't anticipate to be reported until December 2018. However, the total balance is \$118,924, which would increase net operating cash to \$1,297,708. As of January 31, 2017, the total liabilities, equity and surplus (Pooled Cash), adjusting for Referendum and Golf, balance was \$1,836,327.

Commissioner Gordon moved, seconded by Commissioner McKendry, to accept the 2017 Year-End Financial report.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

2018 January and Year to Date Financials

Executive Director Salski noted that some areas showed improvement in January 2018.

Commissioner Pitera moved, seconded by Commissioner McKendry, to approve the 2018 January and Year to Date Financials, as submitted.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Purchase Cards – Ratification

Executive Director Salski reported that January 2018 purchases were \$38,873.47 versus January 2017 purchases which were \$45,245.22.

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Commissioner Gordon moved, seconded by Commissioner Wallace, to ratify the Purchase Card payment of \$38,873.47.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

NEW BUSINESS/ACTION ITEMS

Capital Needs Review and District Wide & Golf Club Cash Flow Viability Analysis – Sikich, LLP - Acceptance

Dan Berg presented the capital needs review and cash flow viability analysis which was performed. He reviewed future golf course related debt service information and also reviewed future revenue and expenditure projects for each option presented, for reasonableness. He noted that while capital needs decreased slightly, the bottom line has changed very little.

Commissioner Mosbarger moved, seconded by Commissioner Wallace, to accept the final report by Sikich, LLP.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, B. Gordon, K. McKendry, C. Mosbarger, F. Pitera, B. Wallace, R. Douglass

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

WRITTEN COMMUNICATIONS

Community Comments/Correspondence – None

VERBAL COMMUNICATIONS

Staff: Executive Director Salski advised that there might be a need for a Special Meeting on March 5, 2018, at 6:15 or 6:30 p.m., to approve Fitness Center lease options. He will keep Commissioners updated.

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ADJOURNMENT

There being no further business, motion was made by Commissioner Mosbarger, seconded by Commissioner McKendry to adjourn the meeting at 6:51 p.m. The motion carried by unanimous voice vote.

Approved this 19th day of March 2018
Board of Commissioners
Lake Bluff Park District