

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF SPECIAL BOARD MEETING  
MAY 2, 2016**

The Special Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Golf Clubhouse, 365 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 7:30 a.m. by Brock Gordon.

The following Commissioners were present when the roll was called: B. Gordon, K. Gronau, K. McKendry, B. Wallace.

Staff members present were Ron Salski, Executive Director and Jim Lakeman, Superintendent.

Commissioner S. Ehrhard, C. Mosbarger and President R. Douglass were absent with prior notice.

**Approval of Agenda**

Commissioner Gronau moved, seconded by Commissioner Wallace, to approve the May 2, 2016 Agenda, as submitted.

**On the roll call, the vote was as follows:**

**AYE:** B. Gordon, K. Gronau, K. McKendry, B. Wallace

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Ehrhard, R. Douglass, C. Mosbarger

**Motion carried.**

**Statement of Visitors** – None

**NEW BUSINESS**

**Shabica and Associates – Agreement – Approval**

Executive Director stated the Park District received an Insurance Reimbursement, \$44,000, for Sunrise Park and Beach which included Consulting and/or Engineering Services and permit fees. The entire consulting agreement and permit fees were not anticipated to be covered by the insurance reimbursement so the Park District will be expending additional planning funds not to exceed \$8,774, from the Capital/Master Plan Fund.

Executive Director Salski stated that he signed an agreement with Shabica and Associates as the Park District needed immediate assistance. Since he wasn't sure that the fees may go over the legal limit for the Executive Director, Executive Director Salski requested formal approval in case the Park District Auditor has concerns. Executive Director Salski has renegotiated some of the agreement details going to an hourly rate so the Consulting Fees may be lower.

## **Special Board Meeting of May 2, 2016**

Commissioner McKendry moved, seconded by Commissioner Gronau, to authorize Executive Director Salski to execute an agreement with Shabica and Associates.

### **On the roll call, the vote was as follows:**

**AYE:** B. Gordon, K. Gronau, K. McKendry, B. Wallace

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Ehrhard, R. Douglass, C. Mosbarger

**Motion carried.**

### **Sand Nourishment – Approval**

Executive Director Salski explained the Park District budgeted \$10,000 for sand nourishment and the Sunrise Beach Breakwater and Groin Maintenance and Sand Replacement Base Bid for sand nourishment is \$11,145. Executive Director Salski requested approval for the difference of the bid and budget, \$1,145.

Executive Director Salski requested a not to exceed additional allowance, \$20,000, as discussed previously with the Board in case more sand is necessary. However, Executive Director Salski didn't believe it was necessary to even expend \$7,500.

Executive Director Salski recommended if the allowance is approved, the \$20,000 will be issued based only on discussions with the Parks and Beach Committee members and verbal approval by President Douglass, Vice-President Gordon and Treasurer Wallace.

Commissioner Gronau moved, seconded by Commissioner McKendry, to approve \$1,145, difference of budget versus bid, in sand nourishment and authorize an additional allowance not to exceed \$20,000 for sand nourishment only based on the consultation of Shabica and Associates and verbal approval from President Douglass, Vice-President Gordon and Treasurer Wallace.

### **On the roll call, the vote was as follows:**

**AYE:** B. Gordon, K. Gronau, K. McKendry, B. Wallace

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Ehrhard, R. Douglass, C. Mosbarger

**Motion carried.**

**Special Board Meeting of May 2, 2016**

**Sunrise Beach Breakwater and Groin Maintenance and Sand Placement Bid Results – Approval**

Superintendent Lakeman stated that the Park District placed a bid announcement in the Lake County News Sun on Monday, April 18, 2016 to announce an open invitation to bid on the Sunrise Beach Breakwater and Groin Maintenance and Sand Replacement. A bid opening was held on Friday, April 22, 2016 at 10:01 a.m. The Lake Bluff Park District received three sealed bids as a result.

Superintendent Lakeman stated the low bidder, JKC Chicago, had a Base Bid of \$36,379. He stated references were checked and were positive. Executive Director Salski mentioned JKC Chicago completed multiple beach projects for the Park District.

Superintendent Lakeman mentioned that he requested to receive additional reimbursement for Consulting and Permit Fees from PDRMA since the Consulting and Permit Fees were unknown.

Superintendent Lakeman stated that staff is seeking Board Approval to enter into an agreement with JKC Chicago in the amount of \$36,379, but proposes allocation of an additional \$3,638 (10% of base bid amount) for contingencies.

Commissioner McKendry moved, seconded by Commissioner Gronau, to accept the bid from JKC Chicago and authorize the Executive Director, on behalf of the Park District, with Attorney approval to enter into an agreement for an amount of \$36,379 plus 10% contingency for the Sunrise Beach Breakwater and Groin Maintenance and Sand Replacement as specified in the Project Manual.

**On the roll call, the vote was as follows:**

**AYE:** B. Gordon, K. Gronau, K. McKendry, B. Wallace

**NAY:** None

**ABSTAIN:** None

**ABSENT:** S. Ehrhard, R. Douglass, C. Mosbarger

**Motion carried.**

**ADJOURNMENT**

There being no further business, motion was made by Commissioner Gronau, seconded by Commissioner Wallace, to adjourn the meeting at 7:50 a.m. The motion carried by unanimous voice vote.

Approved this 20th day of June, 2016

Board of Commissioners

Lake Bluff Park District