

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
OCTOBER 19, 2015**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by Commissioner Gordon.

The following Commissioners were present when the roll was called: S. Ehrhard, K. Gronau, K. McKendry, and B. Gordon.

Commissioners K. Considine, B. Wallace and President Douglass were absent with prior notice.

Staff member present was Ron Salski, Executive Director.

Approval of Agenda

Commissioner Gronau moved, seconded by Commissioner McKendry, to approve the October 19, 2015 Agenda.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. Gronau, K. McKendry, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: K. Considine, B. Wallace, President Douglass

Motion carried.

Statement of Visitors – None

MINUTES

Approval of Minutes of September 21, 2015 Regular Board Meeting

Commissioner McKendry moved, seconded by Commissioner Gronau, to approve the Minutes of the September 21, 2015 Regular Board Meeting, as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. Gronau, K. McKendry, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: K. Considine, B. Wallace, President Douglass

Motion carried.

Regular Board Meeting of October 19, 2015

Approval of Minutes of October 5, 2015 Special Board Meeting

Commissioner McKendry moved, seconded by Commissioner Gronau, to approve the Minutes of the October 5, 2015 Special Board Meeting, as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. Gronau, K. McKendry, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: K. Considine, B. Wallace, President Douglass

Motion carried.

CONSENT AGENDA

Approve Invoice Schedule for the period ending October 2, 2015

Approve Invoice Schedule for the period ending October 19, 2015

Commissioner Gronau moved, seconded by Commissioner McKendry, to accept the items on the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. Gronau, K. McKendry, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: K. Considine, B. Wallace, President Douglass

Motion carried.

Commissioner McKendry moved, seconded by Commissioner Gronau, to approve the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. Gronau, K. McKendry, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: K. Considine, B. Wallace, President Douglass

Motion carried.

Regular Board Meeting of October 19, 2015

FINANCE

September 2015 and Year to Date Financials

Executive Director Salski said that Financial Advisor Ann Vanvooren will be in attendance at the November Board Meeting to present projections. Staff is currently finishing up projections so figuring out year to date would be pretty difficult, until October numbers are in. More information will be presented at the November Board Meeting.

Commissioner Ehrhard requested a little more detail about Tennis.

Commissioner Gronau moved, seconded by Commissioner McKendry, to accept the September 2015 Financial Report.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. Gronau, K. McKendry, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: K. Considine, B. Wallace, President Douglass

Motion carried.

Purchase Cards – Ratification

Director Salski reported that September 2015 purchases were \$40,858.57 versus September 2014 purchases which were \$38,995.20. District policy was strengthened and there is now a form that Managers and all Department Heads will need to sign.

Commissioner McKendry moved, seconded by Commissioner Gronau, to ratify the Purchase Card payment of \$40,858.57.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. Gronau, K. McKendry, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: K. Considine, B. Wallace, President Douglass

Motion carried.

NEW BUSINESS

Administration Policy Manual – Section 4.25 – Soccer Goal Safety and Education Policy – Amendment – Approval

Executive Director Salski explained that the Soccer Goal Safety and Education Policy was officially approved on August 15, 2011 under 6.24; however, that number has already been used. The amended number needs to be changed to 4.25.

Regular Board Meeting of October 19, 2015

Commissioner McKendry moved, seconded by Commissioner Gronau, to amend the Administration Policy Manual number from Section 6.24 to 4.25 as stated in the memorandum dated October 19, 2015

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. Gronau, K. McKendry, B. Gordon

NAY: None

ABSTAIN: None

ABSENT: K. Considine, B. Wallace, President Douglass

Motion carried.

WRITTEN COMMUNICATIONS

Community Comments/Correspondence – Written information was provided to the Board and placed on file by Executive Director Salski. Commissioner Ehrhard asked about sand damage, and Executive Director Salski said staff is currently determining if more sand needs to be added. The water level is the highest it has been in a while.

VERBAL COMMUNICATIONS

Executive Director Salski will be attending a Legal Symposium in Oak Brook. He said the Board previously approved City of Lake Forest residents receiving Lake Bluff Park District resident rates for programs and Fitness Center only. He has not heard back from the City of Lake Forest Recreation Department whether to publish in the winter brochure. His concern was whether it would be perceived as a joint partnership. Board Members recommended not to publish in the brochure if City of Lake Forest is not publishing in their brochure due to challenges with specific non-residents in Unincorporated Knollwood.

One person is interested in joining the Parks and Beach Committee as a resident. There is also some interest in Facilities & Programs Committee and in Finance & Administration.

ADJOURNMENT

There being no further business, motion was made by Commissioner Gronau, seconded by Commissioner McKendry, to adjourn the meeting at 6:51 p.m. The motion carried by unanimous voice vote.