

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR COMMITTEE OF THE WHOLE MEETING
MARCH 2, 2015**

The Regular Committee of the Whole Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by President Considine.

The following Commissioners were present when the roll was called: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, and President K. Considine.

Commissioners B. Gordon and B. Wallace were absent with prior notice.

Staff members present were Ron Salski, Executive Director; and Sarah Bagley, HR Manager.

Also present were Michelle Kelly from Upland Design, Adam Nowoj, from FGM Architects; and Peter Arenstein and Jennifer Beeler, representing Friends of Lake Bluff Parks Foundation.

Approval of Agenda

Commissioner Gronau moved, seconded by Commissioner McKendry, to approve the March 2, 2015 Agenda.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, K. Considine

NAY: None

ABSTAIN: None

ABSENT: B. Gordon, B. Wallace

Motion carried.

Statement of Visitors - None

DISCUSSION

Referendum Project – Sunrise Park and Beach – Stairs and Bathhouse

Michelle Kelly, from Upland Design, presented information on the upper stair and lower stair improvements. She provided a site plan of the upper stairs and pointed out that there will be a landing breaking up the long run of steps, and the risers would be 6” high. The lower steps will also have 6” risers and be expanded to 6 feet wide. Stair materials included wood, composite wood, and metal. Commissioners favored composite wood because it won’t splinter with age

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and is a lot easier to maintain. They liked the option that used composite threads, railings, and wooden pickets, and they also wanted to see the upper deck changed to match the stairs.

Ms. Kelly will price out all materials to determine what will fit into budget amounts and final choices will depend on the costs. A price will also be obtained on metal grid material which can be used instead of pickets.

Commissioners agreed to keep the Advisory Committee informed of details regarding materials, and obtain their comments. Executive Director Salski wasn't sure how Lake Bluff Open Lands would feel about composite wood.

Adam Nowoj, from FGM Architects, gave details about the bathhouse. The lavatories would be demolished, along with a wall taken down, to make the area ADA accessible. Doing this would create a family changing room. The glazed block walls can be painted, tiled, or the FRP panels could be replaced. The toilets would be unisex, lighting fixtures would be replaced and real mirrors would be used instead of the metal ones.

There was a discussion about the metal security doors and if they should be replaced, repaired, or removed. Director Salski will try to find out exactly what their purpose is – security or protection from the weather. If they can be removed, the inside doors can be replaced with more secure metal doors with no windows.

Michelle Kelly addressed the area just outside of the bathhouse and said the narrow concrete strip would be replaced with a 6 foot wide walkway which will meet the level of the bathhouse floor and alleviate the present trip hazard. Commissioners suggested different areas for the ADA ramp or the possibility of two ramps. Ms. Kelly will research this further to see if it will fit by the stairs.

Foundation – Fundraising

Peter Arenstein and Jennifer Beeler from The Friends of Lake Bluff Parks Foundation presented information on a fundraising project for the Sunrise Park and Beach stairs. They have been working with Michelle Kelly of Upland Design. Details include:

- Stair fundraising goal is \$10,000
- Pricing is \$250 to \$350 per plaque – actual price will be based on final cost of plaques
- Planning to sell 40 to 60 plaques
- Event marketing will involve direct solicitation in addition to broad publicity
- Hope to start solicitation around March 23rd and finish by April 30th

Comments by Commissioners included the possibility of getting one donor for entire set of stairs; one donor defeats the purpose of more community involvement; maybe use one large plaque at the top of the stairs and place name plates on this instead of on individual steps; use only one name plate per stair; use two name plates per stair or alternate between one and two; keep price low and fair. Commissioners were in agreement to think about it for a while and discuss it again at the March 16th Regular Board Meeting.

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Peter Arenstein, Jennifer Beeler and Michelle Kelly exited the meeting at 8:33 p.m.

Referendum Project – Aquatic Facility – Wading Pool

Adam Nowoj, from FGM Architects, displayed the layout plans for three different wading pool options. Adam explained that it was originally thought that a pool had to be 1400 square feet or under to be cost effective. However, if a pool is at least 30 feet wide, it can have perimeter drains and therefore, be larger.

- Option 1 – three straight and one curved side with geysers and a splash pad, 1700 square feet
- Option 2 - three straight and one curved side; 18” to 24” deep which creates more water surface area; geysers possible, 1700 square feet
- Option 3 – two straight and two curved sides; smaller pool

Commissioners preferred Option 2. Placement of the slide was discussed and lights in the pool were thought to be a necessity.

Adam will bring detailed site plans and more information to the March 16th Regular Board Meeting.

Adam exited the meeting at 8:53 p.m.

Policy Review

Board Policy Manual – Commissioners agreed that there were no changes to the Board Policy Manual. Director Salski said he would send a survey to Commissioners, via the Survey Monkey, to see what Park District activities they participate in and if they have any comments.

Personnel Policy Manual – Manager Bagley listed the policies that needed revising and explained the revisions. The policies were: Gambling, Pre-employment Physicals/Drug Screens for Full-Time Employees, Medical Marijuana in the drug policy, E-cigarettes, and the 457 Plan eligibility. The Commissioners were not opposed to any of the possible revisions and Manager Bagley will bring more information to a future Board Meeting.

Conduct Ordinance – Director Salski asked if the Board felt that metal detectors needed to be addressed in the ordinance. After a short discussion, Commissioners felt that the issue should be monitored for now.

Program and Facility Policies – Golf Course Daily Fees for the City of Lake Forest, Facility and Recreation Program Fees for the City of Lake Forest and Section 7.7 Revenue Policy, were all tabled to a future meeting.

Property and Public Land Use Advisory Committee – Update

This item was tabled.

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Traffic Light – Waukegan Road/Foster Avenue

Director Salski advised that the School District held a meeting about the traffic light. He said he would draft a letter outlining all costs, so all three entities involved can make a decision on sharing costs.

VERBAL COMMUNICATIONS - None

ADJOURNMENT

There being no further business, motion was made by Commissioner Douglass, seconded by Commissioner Gronau, to adjourn the meeting at 9:39 p.m. The motion carried by unanimous voice vote.