

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
October 20, 2014**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by President Considine.

The following Commissioners were present when the roll was called: S. Ehrhard, R. Douglass, B. Gordon, K. Gronau, B. Wallace, and President K. Considine.

Staff members present were Ron Salski, Executive Director; Sarah Bagley, HR Manager; Jim Lakeman, Superintendent of Recreation, Safety, and Outreach Services; Rob Foster, Superintendent of Golf & Parks Maintenance; Ed Heiser, Superintendent of Facility Services; Marcia Jendreas, Recording Secretary; and Matt Iverson.

Approval of Agenda

Commissioner Ehrhard moved, seconded by Commissioner Douglass, to approve the October 20, 2014 Agenda, as submitted.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, R. Douglass, B. Gordon, K. Gronau, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: K. McKendry

Motion carried.

Statement of Visitors – None

MINUTES

Approval of Minutes of September 15, 2014 Regular Board Meeting

Commissioner Ehrhard moved, seconded by Commissioner Wallace, to approve the Minutes of the September 15, 2014 Regular Board Meeting, as presented.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, B. Gordon, K. Gronau, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: K. McKendry

Motion carried.

Regular Board Meeting of October 20, 2014

CONSENT AGENDA

Approve Invoice Schedule for the period ending October 2, 2014
Approve Invoice Schedule for the period ending October 20, 2014

Commissioner Ehrhard moved, seconded by Commissioner Gronau, to accept the items on the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, R. Douglass, B. Gordon, K. Gronau, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: K. McKendry

Motion carried.

Commissioner Ehrhard moved, seconded by Commissioner Wallace, to approve the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, R. Douglass, B. Gordon, K. Gronau, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: K. McKendry

Motion carried.

Commissioner K. McKendry now present at 6:35 p.m.

FINANCE

September 2014 and Year to Date Financials

Executive Director Salski explained that the 2014 budget indicates a net income/loss of (\$94,003) which includes debt and capital. The current projection is a net income/loss of (\$68,824).

Director Salski said the 2014 Budget indicates a net operating income of \$854,930, which does not include debt and capital. The current projection is a net income of \$777,417. He briefly reviewed the other funds, and said if Commissioners had any specific questions, his team members would address those.

Commissioner Gronau moved, seconded by Commissioner Gordon, to accept the September 2014 Financial report.

Regular Board Meeting of October 20, 2014

On the roll call, the vote was as follows:

AYE: S. Ehrhard, R. Douglass, B. Gordon, K. Gronau, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Purchase Cards – Ratification

Director Salski reported that September 2014 purchases were \$38,995.20 versus 2013 September purchases which were \$40,009.76.

Commissioner Douglass moved, seconded by Commissioner Wallace, to ratify the Purchase Card payment of \$38,995.20.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, R. Douglass, B. Gordon, K. Gronau, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

NEW BUSINESS/ACTION ITEMS

Lake Bluff Open Lands Association (LBOLA) Memorandum of Understanding

Director Salski explained that the Park District and LBOLA have formed an equally beneficial partnership, and a written agreement is beneficial for both parties to outline the relationship, responsibilities, and activities between the parties. He said no dedicated monies are included.

Commissioners felt that this was a good and profitable partnership.

Commissioner Douglass moved, seconded by Commissioner McKendry to authorize the Executive Director and the Attorney to approve the final version of the Memorandum of Understanding.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, B. Gordon, K. Gronau, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Regular Board Meeting of October 20, 2014

WRITTEN COMMUNICATIONS

Community Comments/Correspondence – Written information was provided to the Board and placed on file by Director Salski.

VERBAL COMMUNICATIONS

Staff: Director Salski reported that he was going to Springfield to give a presentation for a \$400,000 OSLAD Grant. He brought the Commissioners up to date on publicity for the Referendum.

Manager Bagley said that the Guest Services Manager position has been filled.

Superintendent Lakeman noted that the PDRMA Loss Control Review process will be wrapped up in September, and the Park District will be accredited. He reminded everyone the Trunk and Treat event is Friday, October 24th and 100 youth are registered.

Superintendent Heiser reported that Pickleball is now indoors in the gym; and there are six ladies and eight men's Paddleball teams.

Superintendent Foster said there are currently three construction projects underway: asphalt work at Artesian Park, which will be completed by the end of the week, ramp project and doorway stoops at the Recreation Center, and demolition of the Rockland Road houses.

Commissioners: There were comments that the Bluffs look great, and feedback from residents about the Referendum issues have been positive. Commissioners decided to wait until the last flyer is mailed and then they will decide whether to go door-to-door.

Commissioner Ehrhard exited the meeting at 7:13 p.m.

EXECUTIVE SESSION

Commissioner Gordon moved, seconded by Commissioner Gronau, to adjourn into Executive Session, at 7:16 p.m., for the purpose of discussion of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21).

On the roll call, the vote was as follows:

AYE: R. Douglass, B. Gordon, K. Gronau, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard

Motion carried.

The regular meeting reconvened at 7:22 p.m. with the following persons present: R. Douglass, K. Considine, B. Gordon, K. Gronau, K. McKendry, B. Wallace, R. Salski, J. Lakeman, E. Heiser, R. Foster, S. Bagley, M. Iverson, and M. Jendreas.

Regular Board Meeting of October 20, 2014

ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION

Commissioner Douglass moved, seconded by Commissioner McKendry, to adopt Resolution 2014-H regarding release of closed session minutes.

On the roll call, the vote was as follows:

AYE: R. Douglass, B. Gordon, K. Gronau, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: S. Ehrhard

Motion carried.

ADJOURNMENT

There being no further business, motion was made by Commissioner Gronau, seconded by Commissioner McKendry, to adjourn the meeting at 7:23 p.m. The motion carried by unanimous voice vote.

Approved this 17th day of November 2014
Board of Commissioners
Lake Bluff Park District