

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
JUNE 16, 2014**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by President Considine.

The following Commissioners were present when the roll was called: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, R. Wallace, and President K. Considine.

Commissioner B. Gordon was absent with prior notice.

Staff members present were Ron Salski, Executive Director; Sarah Bagley, HR Manager; Jim Lakeman, Superintendent of Recreation, Safety, and Outreach Services; Ed Heiser, Superintendent of Facility Services & Head Golf Professional; and Rob Foster, Superintendent of Golf & Parks Maintenance.

Also present were residents Janice Schnobrich and Tom Zarse, and Lake Forest resident Frankie Dann.

Approval of Agenda

Commissioner Ehrhard moved, seconded by Commissioner Douglass, to approve the June 16, 2014 Agenda as submitted.

On the roll call, the vote was as follows:

AYE: R. Douglass, S.Ehrhard, K. Gronau, K. McKendry, R. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: B. Gordon

Motion carried.

Statement of Visitors

Lake Forest resident Frankie Dann presented his proposal for repairing and updating the Skateboard Park. President Considine thanked Frankie for his excellent and well thought out proposal and suggested that the Beach and Parks Committee discuss it further. He also advised Frankie to present his plan to the Lake Forest Park District.

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MINUTES

Approval of Minutes of May 19, 2014 Regular Board Meeting

Commissioner Gronau moved, seconded by Commissioner Wallace, to approve the Minutes of the May 19, 2014 Regular Board Meeting, as presented.

On the roll call, the vote was as follows:

AYE: R. Douglass, K. Gronau, K. McKendry, R. Wallace, K. Considine

NAY: None

ABSTAIN: S. Ehrhard

ABSENT: B. Gordon

Motion carried.

CONSENT AGENDA

Approve Invoice Schedule for the period ending June 2, 2014

Approve Invoice Schedule for the period ending June 16, 2014

Commissioner Ehrhard moved, seconded by Commissioner Douglass, to accept the items on the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, R. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: B. Gordon

Motion carried.

Commissioner Gronau moved, seconded by Commissioner Wallace, to approve the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, R. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: B. Gordon

Motion carried.

FINANCE

May 2014 and Year to Date Financials

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Director Salski reported that May's beginning Pooled cash was \$1,566,448.89. As of May 31, 2014, the total liabilities, equity and surplus (Pooled Cash) was \$1,734,893.38.

During the month of May, the District was \$147,160.00 favorable as compared to projections. The year to date total is favorable by \$317,566.00. He reviewed the other funds.

Staff members Ed Heiser, Jim Lakeman and Rob Foster presented their reports on golf, fitness, and maintenance. They also gave a brief review of their fund activity.

Commissioner Erhard moved, seconded by Commissioner Douglass, to accept the May 2014 Financial report.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, R. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: B. Gordon

Motion carried.

Purchase Cards – Ratification

Director Salski reported that May 2014 purchases were \$44,221.95 versus 2013 May purchases which were \$34,766.00.

Commissioner Gronau moved, seconded by Commissioner Wallace, to ratify the Purchase Card payment of \$44,221.95.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, R. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: B. Gordon

Motion carried.

NEW BUSINESS/ACTION ITEMS

Prevailing Wage – Ordinance 2014-F

Director Salski said that the State of Illinois requires that each year in June, all government agencies adopt the Prevailing Wage Ordinance to ensure that an agency's contractor pays the appropriate amounts to its outside contractors.

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Commissioner Douglass moved, seconded by Commissioner Wallace, to adopt Ordinance 2014-F Prevailing Wage Rates to be Paid to Laborers, Mechanics and Other Workers Performing Construction of Public Works for the Lake Bluff Park District.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, R. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: B. Gordon

Motion carried.

Discussion of Referendum Bond Proposition

Director Salski informed Commissioners that a resolution needs to be approved for the Referendum Bond Proposition by August, 2014. He said the Board can discuss the issue tonight and approve the resolution at the July Board Meeting.

Director Salski explained that there are two referendum options: Option A asks for authorization to issue \$3,127,930.00 in bonds for Sunrise Park and Beach; Option B asks for approval of the project and \$3,127,930.00 in bonds.

A discussion ensued and Commissioners present were all in favor of Option B.

WRITTEN COMMUNICATIONS

Community Comments/Correspondence – Written information was provided to Commissioners and placed on file by Director Salski.

VERBAL COMMUNICATIONS

Staff: Manager Bagley said the Administrative Assistant job has been posted and staff is still working on fill the Night Manager position at the Beach. Training was held in June for all summer staff, and the time keeping system is up and running.

Superintendent Lakeman advised that a Loss Control Review was conducted by PDRMA in May, and the Park District scored very well.

Superintendent Heiser reported that 25 children attended the bike rodeo on May 10th, and Pickle Ball will be moved outdoors at Artesian Park.

Superintendent Foster said that the Library book birdhouses have been installed at some parks, and he provided detailed information on the ADA ramp accessible project.

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Executive Director Report

Director Salski noted that a meeting was held with Cliff Miller regarding the Bluff Project, and Cliff will give the Park District a quote for additional work beyond the scope of the original bid.

Commissioner Douglass commented that they were trying to enhance the views and clean up along the top of the bluff.

Resident Tom Zarse gave his views on planting additional vegetation to prevent bluff erosion.

Director Salski suggested cancelling the July 14th Committee of the Whole Meeting due to lack of agenda items, and all concurred.

There were no Committee Reports and no recent meetings.

EXECUTIVE SESSION

Commissioner Ehrhard moved, seconded by Commissioner Gronau, to adjourn into Executive Session, at 8:06 p.m., for the purpose of discussion of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21); and appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the Open Meetings Act.

On the roll call, the vote was as follows:

AYE: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, R. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: B. Gordon

Motion carried.

The regular meeting reconvened at 9:06 p.m. with the following persons present: R. Douglass, S. Ehrhard, K. Gronau, K. McKendry, R. Wallace, K. Considine, R. Salski, S. Bagley, E. Heiser, and M. Jendreas.

ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION - None

ADJOURNMENT

There being no further business, motion was made by Commissioner Douglass, seconded by Commissioner Gronau, to adjourn the meeting at 9:07 p.m. The motion carried by unanimous voice vote.

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Respectfully submitted,

Approved this 21st day of July 2014
Board of Commissioners
Lake Bluff Park District