

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
JANUARY 27, 2014**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by President Considine.

The following Commissioners were present when the roll was called: S. Ehrhard, K. McKendry, Commissioner Wallace and President K. Considine.

Commissioner R. Douglass, K. Gronau and B. Gordon were absent.

Staff members present were Ron Salski, Executive Director; Jim Lakeman, Superintendent of Recreation, Safety and Outreach Services; Ed Heiser, Superintendent of Facility Services; and Rob Foster, Superintendent of Golf, Park and Facility Maintenance.

Also present were residents Bill Nordeen, Kathy and Jack Sheppard, Sue and Bill Raymore, Al Trefts, Kim and Jason Beans, Tom Terrill, John and Priscilla Simons, Greg and Sue Bornor, Matt and Sarah Wnek, and Pat and Dave Quade.

Approval of Agenda

Executive Director Salski requested to amend the agenda to move letter D to letter E, letter E to letter D, letter F to letter E and eliminate Executive Session. Commissioner Ehrhard moved, seconded by Commissioner McKendry, to approve the January 27, 2014 Agenda as amended.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau,

Motion carried.

Statement of Visitors - None

Regular Board Meeting of January 27, 2014

Tax Levy Abatement in Regards to the \$600,000 Alternate Revenue Source Issues in 2003 – Ordinance 2014-A – Approval

President Considine read aloud the Ordinance. Executive Director Salski stated the issuance was for the Driving Range and the Board approves an Ordinance annually as required by law. Executive Director read aloud the entire Ordinance.

Commissioner Ehrhard moved, seconded by Commissioner McKendry, to approve Ordinance 2014-A, as submitted.

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau

Motion carried.

Tax Levy Abatement in Regards to the \$1.4 million Alternate Revenue Source Issues in 2004 - Ordinance 2014-B – Approval

President Considine read aloud the Ordinance. Executive Director Salski stated the issuance was for the building addition and the Board approves an Ordinance annually as required by law. Executive Director read aloud the entire Ordinance.

Commissioner Ehrhard moved, seconded by Commissioner McKendry, to approve Ordinance 2014-A, as submitted.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau

Motion carried.

Recognition of Kathy and Jack Sheppard – Resolution 2014-A – Approval

Executive Director Salski stated the Park District in his six years has not recognized a volunteer with a Resolution. He acknowledged their volunteerism. President Considine acknowledged their involvement in the community and excited to recognize them through a Resolution. He read the Resolution aloud.

Kathy Sheppard thanked the Board and thanked their friends with their involvement of the Skate Park the past eight years. She stated they are sorry the Skate Park doesn't have a bright future but understands why. She stated they did it out of love.

Regular Board Meeting of January 27, 2014

Commissioner Ehrhard moved, seconded by Commissioner McKendry, to approve Resolution 2014-A, as submitted.

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau

Motion carried.

Sunrise Park and Beach – Master Plan – Resolution 2014-B – Adoption

President Considine gave a background of the Master Plan process. In 2009, the Park District completed a Community Wide Survey and the Beach had overwhelming results. The Board included Master Planning in the Strategic Plan. Numerous meetings were held with public discussion. A Landscape Architect was retained and they provided concepts. President Considine asked if residents wanted to make a statement.

Jason and Kim Beans, 718 Mountain Avenue, reviewed the Master Plan and like the Master Plan. They were concerned with their property and how can coordination occur with any project. Executive Director Salski stated he will reach out to them.

Tom Terrill, 363 E. Washington, wanted to affirm passage of the Master Plan. He wanted affirm the Master Plan “as is” and ask to keep the current concept. There were compromises. President Considine thanked the Advisory Committee. Executive Director Salski read the Resolution aloud.

Commissioner McKendry moved, seconded by Commissioner Wallace, to approve Resolution 2014-B, as submitted.

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau

Motion carried.

10 Year Capital Plan Funding Options – Agreement

President Considine outlined the process for determining a 10 Year Capital Plan. In 2010, the Park District went to referendum and the question was defeated. The Task Force was formed and included diverse citizen backgrounds. Task Force presented a report and was accepted by the Board. The Executive Team provided an extensive 10 Year Capital Plan. From October, 2013 to January, 2014, the Board met to discuss options. The Board agreed unanimously informally to move forward with a \$3.127 referendum in November 2014. The referendum will include the Aquatic Facility with a tot pool, HVAC, Artesian Park tennis courts, playground, paths, Blair Park paths and playground, Knollwood Park and Sunrise Park and Beach stairs and bathrooms. The Foundation will contribute \$50,000. He stated the Park District would not replace the skate park, Blair Park Tennis Courts and one playground. He stated the agenda discussion is focused on the bond schedule.

Regular Board Meeting of January 27, 2014

Executive Director stated the Park District has been planning four years to get to this point. He stated the 10 year impact for a \$400,000 house is approximately \$84; however it may adjust due to the EAV. He stated the 15 year impact for a \$400,000 house is approximately \$61; however it may adjust due to the EAV.

Commissioner McKendry asked if there was an opinion and Executive Director Salski stated a recommendation is the life of the assets. Commissioner Wallace recommended the 15 year as it matches the asset life. Commissioner McKendry agreed. Commissioner McKendry agreed.

Commissioner Wallace outlined the difference of five years which he estimates the extra cost is approximately \$81 or \$5.50 per year. Staff confirmed 15 years is the asset life of most of the capital assets. The Board agreed with a 15 year bond even though it is a 10 year plan.

Staff mentioned Communication Advisory Services are included in the budget assisting with communicating the capital plan as well as developing an overall communications plan. Staff discussed the Aquatic Facility with FGM at the IAPD/IPRA Conference and FGM believes the main pool could be completed before the 2015 Season if the referendum passes. In addition, a Wading Pool could be renovated by July 2015 Season.

Lake Bluff Golf Club – Food and Beverage Services Agreement – Approval

Ed Heiser presented Jerry Ming's background and details in the RFP. Commissioner McKendry asked if the vendor would be willing to work with the pool. The Board and staff agreed.

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau

Motion carried.

Commissioner McKendry moved, seconded by Commissioner Wallace, to authorize the Executive Director to enter into an agreement, as submitted.

Property and Land Use Advisory Committee – Resolution 2014-C – Approval

Executive Director Salski stated Commissioners Douglass and Considine met to discuss the Resolution and recommends revisions. Commissioners Douglass and Considine and Executive Director Salski met with a potential Co-Chair. Executive Director read the Resolution aloud.

Commissioner Ehrhard moved, seconded by Commissioner McKendry, to authorize the Executive Director to enter into an agreement, as submitted.

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau

Motion carried.

Regular Board Meeting of January 27, 2014

2013 Tax Levy - Approval

Executive Director Salski stated the Board requested staff to revisit the 2013 Tax Levy when the 2013 C.P.I. was announced. The C.P.I. will be 1.5% which means less potential increase. Executive Director asked if the Board wants to maintain the 1.7% Tax Levy and if so, he would have to go back to the County.

Commissioner McKendry moved, seconded by Commissioner Ehrhard, to maintain the current levy, as submitted to County.

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau,

Motion carried.

Jerry Ming presented his background. Staff requested to negotiate a few details in the RFP.

Approve Minutes of December 16, 2013 Regular Board Meeting

Commissioner Ehrhard moved, seconded by Commissioner McKendry, to approve the Minutes of the December 16, 2013 Regular Board Meeting, as submitted.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau,

Motion carried.

Approve Minutes of January 13, 2014 Committee of the Whole Meeting

Commissioner Wallace moved, seconded by Commissioner McKendry, to approve the Minutes of the January 13, 2014 Special Board Meeting, as submitted.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau,

Motion carried.

CONSENT AGENDA

Approve Invoice Schedule for the period ending January 2, 2014
Approve Invoice Schedule for the period ending January 27, 2014

Commissioner Wallace moved, seconded by Commissioner McKendry, to accept the items on the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau,

Motion carried.

Commissioner Wallace moved, seconded by Commissioner McKendry, to approve the items on the Consent Agenda as presented.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau,

Motion carried.

FINANCE

December – Monthly Financial Report

Executive Director stated the Park District is anticipated to exceed budget. The net surplus is approximately \$40,000 unaudited which is separate than the bond proceeds and leases. He thanked staff and board. Ed Heiser, Rob Foster and Jim Lakeman recapped their areas.

Commissioner Wallace moved, seconded by Commissioner McKendry, to accept the report as presented. Executive Director stated the cash balance is \$2,216,083.48.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau

Motion carried.

Regular Board Meeting of January 27, 2014

Purchase Cards – Ratification

Director Salski reported that 2013 December's purchases were \$32,775.20 versus 2012 December's purchases were \$18,876.33. The difference is due to custodial contract, state conference and maintenance/repair.

Commissioner McKendry moved, seconded by Commissioner Wallace, to ratify the Purchase Card payment of \$32,775.20.

On the roll call, the vote was as follows:

AYE: S. Ehrhard, K. McKendry, B. Wallace, K. Considine

NAY: None

ABSTAIN: None

ABSENT: R. Douglass, B. Gordon, K. Gronau

Motion carried.

Verbal Communications

Jerry Ming, future Golf Club Concessionaire, made a presentation.

President's Report – Kevin Considine stated two officer positions are up for renewal and asked if the Board would consider postponing until May. Board Members agreed.

ADJOURNMENT

There being no further business, motion was made by Commissioner McKendry, seconded by Commissioner Ehrhard, to adjourn the meeting at 8:20 p.m. The motion carried by unanimous voice vote.

Approved this 24th day of February 2014
Board of Commissioners
Lake Bluff Park District