

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
SPECIAL COMMITTEE MEETING OF THE  
FACILITY AND PROGRAMS COMMITTEE  
MAY 16, 2013**

The Special Committee Meeting of the Facility and Programs Committee of the Lake Bluff Park District, Lake County, Illinois, was held at the Lake Bluff Park District Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

The meeting was called to order at 1:00 p.m. by Commissioner Gronau.

The following Commissioners were present when the roll was called: S. Ehrhard and K. Gronau.

Staff members present were Ed Heiser, Superintendent of Facility Services and Eric Moran, Racquet Sports & Facility Services Manager.

Also present were Ron Salski, Executive Director and Jim Lakeman, Superintendent of Recreation, Safety & Outreach Services.

**Approval of Agenda**

Commissioner Gronau moved, seconded by Commissioner Ehrhard to approve the May 16, 2013 Agenda. The motion carried by unanimous voice vote.

**Statement of Visitors** – None

**ITEMS FOR DISCUSSION / ACTION**

**Consideration of: Paddle Tennis Court Bid**

Ed Heiser, Superintendent, informed the Committee that staff had retained FGM Architects to provide bid documents for the addition of a fourth court to the paddle tennis facility. John Dzarnowski, FGM Architects, would include the necessary documents and specifications required. The fourth court would be placed in the same location as planned when the facility was originally built. This location, south of the paddle hut, would allow for construction of the additional court without the Park District needing to resubmit to the Village for zoning permits. The bids would require a six month price hold to allow for private fundraising to take place to finance the building of the fourth court. Before any construction would begin, the project would require to be completely funded by donations received and be presented to the Board of Commissioners for their approval.

Commissioner Ehrhard asked if fundraising would include costs of future maintenance for the additional court. Staff responded that an agreement would be reached prior to fundraising to set

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an expectation for the amount of funds required to move the project to the construction phase and these costs would be considered at that time.

Commissioner Ehrhard inquired if Americans with Disabilities Act (A.D.A.) requirements would be included in the fundraising. Staff responded that those costs to the project would be the responsibility of the District as they are required with or without the building of the additional court.

Commissioner Ehrhard and Commissioner Gronau both supported the process of receiving bids for the design and construction of a fourth court at the paddle tennis facility.

**VERBAL COMMUNICATIONS**

**Staff**

Ed Heiser, Superintendent, informed the Committee to consider an increase in the membership fees for the upcoming 2013-14 paddle season. Membership fees increased 10% the previous season and staff recommended another increase for the upcoming season. During the budget process when creating the 2013 budget, the Board budgeted for a minimum of a 3% increase to membership fees for the upcoming season.

Commissioner Gronau moved, seconded by Commissioner Ehrhard to recommend to the Board of Directors an increase the paddle tennis memberships 7% on non-resident fees and 5% on resident fees to be voted upon at the Regular Board Meeting on May 20. The motion carried by unanimous voice vote.

**Chairperson** – None

**ADJOURNMENT**

There being no further business, motion was made by Commissioner Ehrhard, seconded by Commissioner Gronau, to adjourn the meeting at 1:50 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

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Kurt Gronau, Chair

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Ron Salski, Secretary

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Ed Heiser, Recording Secretary

Approved this 16<sup>th</sup> day of June 2013  
Lake Bluff Park District