

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF SPECIAL BOARD MEETING  
SEPTEMBER 30, 2013**

The Special Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Shields Township Office, 906 Muir Avenue, Lake Bluff, Illinois.

The meeting was called to order at 6:30 p.m. by President Considine.

The following Commissioners were present when the roll was called: R. Douglass, S. Ehrhard, K. Gronau, B. Gordon, R. Wallace, and President K. Considine.

Commissioner K. McKendry was absent.

Staff members present were Ron Salski, Executive Director; Jim Lakeman, Superintendent of Recreation, Safety, and Outreach Services; Ed Heiser, Superintendent of Facility Services & Head Golf Professional; and Rob Foster, Superintendent of Golf & Parks Maintenance.

**Approval of Agenda**

Commissioner Gordon moved, seconded by Commissioner Wallace, to approve the September 30, 2013 Agenda as submitted.

**On the roll call, the vote was as follows:**

**AYE:** R. Douglass, S. Ehrhard, K. Gronau, B. Gordon, R. Wallace, K. Considine

**NAY:** None

**ABSTAIN:** None

**ABSENT:** K. McKendry

**Motion carried.**

**Statement of Visitors - None**

**DISCUSSION ITEMS**

**10 Year Capital Plan**

Commissioner McKendry now present at 6:39 p.m.

Commissioner Douglass highlighted points of discussion as follows:

- Introduction, three phases of plan, and objectives of meeting
- Tasks given to Executive Team
- Quick review of 10 Year Capital Plan Report

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- Utilization and trend information
- Discussion on capital assets - to reinvest or not reinvest
- Next steps and next meeting

Commissioner Douglass noted the Planning Consultant arrived at an \$8.3 million expenditure total, and the Executive Team brought it down to \$3.8 million.

Director Salski said that the main task at hand is recommending the amount of capital reinvestment needed – by business and service units – for the Park District to continue to deliver the current level of operations and programming.

Commissioner Wallace stated that the Park District has assets now, so the focus should be on current programming and activities. No new assets will be addressed. The Task Force focused to the year 2024 and put together a 20 year plan. Commissioner Wallace summarized expenditures and Director Salski listed the assets and explained what needed to be accomplished.

Commissioners felt the most important areas were tennis, pool, parks, and HVAC. Commissioner Wallace asked for opinions on the following assets:

Pool - \$450,000 expense includes new liner, rebuild of bathrooms/changing areas, new deck, and hiring of an architectural/construction manager.

Wading Pool – Commissioners were all in favor of a new wading pool because it is a feeder for families to get into the pool system. People start coming to the pool area when their children are very young.

Artesian Park - \$200,000 to replace playground equipment which is at life expectancy right now. Commissioners felt it definitely needs to be replaced because this park has high attendance. The walking/biking path is also in need of repair.

Blair Park – Important playground which is well utilized by small children and camps, and should be upgraded.

Rental Homes on Rockland Road – Several options were discussed regarding this property: demolish, sell, end tenancy. Because of the age of the homes, there are constant maintenance issues. Commissioners felt the best option was to end tenancy with appropriate notification given as soon as possible, and discuss future options with the Village of Lake Bluff.

Golf Carts – Purchase of new carts is scheduled for 2017. Commissioners' opinion was to keep the carts in the budget and raise rental rates, if needed. Also, most of the golf course maintenance equipment is old and in need of work or replacement. Since the golf course generates \$1 million in revenue each year, Commissioners felt it was important to maintain this asset and have a more in-depth discussion at a future meeting.

Knollwood Park – Because the demographic area is aging and there is little to no use of this park, it was felt that no upgrades should be done.

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Sanctuary Park – Because park is not used much, no upgrades should be done.

Sunrise Park & Beach – Funds should be used to correct stairway safety issues, upgrade bathroom/changing areas, and screen NSSD building. Donations, being pursued by the Foundation, will help with the expenses.

West School Park – Equipment should be replaced because of high park use by residents.

Commissioner Wallace totaled expenses for the assets that Commissioners felt should be upgraded or replaced, and he arrived at \$5 million. Director Salski said he would update the report with the new figures and break it down into years and facilities.

Commissioners were very emphatic that all means of raising funds should be exhausted before having to turn to the voters.

The next meeting was scheduled for Monday, October 7, 2013, at 6:30 p.m., at Shields Township, 906 Muir Avenue, 2<sup>nd</sup> Floor, Lake Bluff, Illinois.

**ADJOURNMENT**

There being no further business, motion was made by Commissioner Gronau, seconded by Commissioner Douglass, to adjourn the meeting at 8:30 p.m. The motion carried by unanimous voice vote.

Approved this 21st day of October 2013  
Board of Commissioners  
Lake Bluff Park District