

**Lake Bluff Park District & Lake Forest Parks & Recreation**  
**Joint Task Force**  
**Breakfast Kick-Off Meeting**  
**Meeting Minutes**  
**October 28, 2013**

**I. Call to Order**

The Parks and Recreation Board Meeting was called to order by Mayor Donald Schoenheider at 7:30 am. The following were present:

**II. Welcome & Introductions**

Mr. Kevin Considine, President, Lake Bluff Park District Board of Commissioners  
Mr. Donald Schoenheider, Mayor, Lake Forest  
Mr. Mike Adelman, 4<sup>th</sup> Ward Alderman, Lake Forest  
Mr. Ron Salski, Executive Director, Lake Bluff Park District  
Ms. Mary Van Arsdale, Director, Lake Forest Parks & Recreation  
Mr. Brock Gordon, Commissioner, Lake Bluff Park District Board of Commissioners  
Mr. Dan Jasica, Board Member, Lake Forest Parks & Recreation Board  
Mr. Ed Heiser, Superintendent of Facility Services, Lake Bluff Park District  
Ms. Sally Swarthout, Superintendent of Recreation, Lake Forest Parks & Recreation  
Mr. Tighe Magnuson, Lake Forest  
Mr. Chris Mosbarger, Lake Bluff  
Mr. Pete Schaefer, Lake Forest  
Mr. Al Trefts, Lake Bluff

**III. Purpose & Goals of the Task Force**

Mayor Schoenheider explained the background of putting this task force together and the purpose and goals of the group. Mr. Considine shared some of the ways he felt that this group could help the two communities combine services. Director Van Arsdale added that the City has put groups like this together in the past and they have worked very well.

**IV. Open Meetings Act Requirements**

Ron Salski shared the Open Meeting Act information and shared that new members need to go through training on the internet. A discussion followed regarding the rules of the Open Meetings Act.

**V. Overview of Current Shared Services**

Superintendents Heiser & Swarthout gave an overview of the current services that the Lake Bluff Park District and Lake Forest Parks & Recreation Department share. This includes both golf courses offer member rates to both residents, Lake Bluff paddle tennis facility are open at resident rates for both communities, the Rec Centers do not offer resident rates to the other community however members of each facility may use the other facility during maintenance weeks. There are several youth programs that are shared. Director Van Arsdale described what the group would be looking at in the form of shared services. A conversation followed regarding other shared opportunities within the communities and the program agreement that is already in place. Mayor Schoenheider suggested that each community come up with a list of the amenities and programs they already have and how frequently they are used. A conversation followed. Director Van Arsdale shared that there would be a facility tour for all members to be able see all of the assets that are currently in

each community.

**VI. Designation of Task Force Chair**

Mr. Tighe Magnuson, Lake Forest

Mr. Chris Mosbarger, Lake Bluff

**VII. Future Meeting Schedule & Topics**

Future meetings will be held about once a month and would be switched between Lake Forest and Lake Bluff. Meetings will be held on Tuesday mornings with the next meeting being held at the Lake Bluff Golf Course on Tuesday, November 19<sup>th</sup>.

**VIII. Proposed Facility & Property Tour**

Director Van Arsdale shared that there would be a facility tour for all members to be able to see all of the assets that are currently in each community. This is currently scheduled to take place on Saturday, November 16<sup>th</sup>. An email will follow that will confirm the outing.

**IX. Other Business**

None.

**X. Adjournment**

Member Mosbarger moved to adjourn the meeting. Member Magnuson seconded. The meeting was adjourned at 8:33 am.