

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF COMMITTEE OF THE WHOLE MEETING
FEBRUARY 6, 2012**

The Committee of the Whole Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Parks Maintenance), Vince Mosca and Jim Hills (Hey and Associates)

1. CALL TO ORDER:

Vice President Hart called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:
Commissioners: Considine, Douglass, Ehrhard, Gronau, Vice President Hart
Commissioners McKendry and Nickels were absent with prior notice.

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to approve the agenda of February 6, 2012 as amended: Remove section IV. Executive Session from the agenda. Reorder section II. moving Item E: Tent Facility to follow A: Hey and Associates Detention Basin Update.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, Gronau, Vice President Hart

Nays: None

Abstain: None

Absent: McKendry, Nickels

4. STATEMENT OF VISITORS:

None

5. DISCUSSION / ACTION ITEMS

A. Hey and Associates – Detention Basin Update

In 2008, the Park District and School District 65 signed an agreement to construct a detention basin on Park District property adjacent to golf hole #10 fairway. The agreement includes language the School District will reimburse the Park District for initial plantings and annual maintenance of the detention basin in perpetuity. The park District has an agreement with Hey and Associates to oversee the project and the Park District submits the invoice to the School District.

Vince Mosca and Jim Hills of Hey and Associates provided an annual report to the Board. Overall, the site has responded well to the wetland planting and wet-mesic prairie seeding efforts. With continued maintenance the detention basin vegetation will continue to thrive.

B. Tent Facility

1. Special Use Permit

The 2009 special tent use permit expired on October 31, 2011. Staff approached the Zoning Board of Appeals (ZBA) on January 18, 2012 to ask for an additional special use permit in order to erect the tent on the clubhouse lawn. The ZBA asked the Park District to provide solutions to the noise complaints voiced by the immediate neighbors. Staff and several Commissioners met with the neighbors at two different times and feel confident that they have reached an agreement which would be presented to the ZBA on February 15, 2012.

Changes agreed upon:

- ✓ 4-year Special Use Permit from the ZBA with annual review with residents
- ✓ Week night (non-golf) events limited to 10 (1 per week max) ending at 9:00 p.m.
- ✓ Weekend night (non-golf) events limited to 10 (2 per month max) ending at 10:00 p.m.
- ✓ Special condition (non-golf) events limited to 4 (2 per month max) ending at 11:00 p.m.
- ✓ Eliminate parking in the northeast corner of the parking lot for non-golf events taking place after 4:00 p.m.
- ✓ Install a 10-foot tent wall on the east side of tent which would extend around the north and south corners
- ✓ Point all speakers west

2. Bid Results

Two firms submitted bids which were opened on February 2, 2012. Bid specifications included a 60' x 100' White Century Tent to be rented for a three year period from March 1 through October 31.

Three year rental of tent (including assembly/dismantling):

- HDO Productions L.P.: \$23,875 per year.
- Party Time Productions, Inc.: \$35,465 per year.

Three year rental of clear side walls (including assembly/dismantling):

- HDO Productions L.P.: \$12,240
- Party Time Productions, Inc.: \$ 16,650

C. Use of Power Drive Mobility Devices – Administration Policy Manual Section 4.20

Based on discussions with John McGovern, ADA Consultant, the Park District is required to approve a policy on the use of Power Drive Mobility Devices. One of the key elements of the amended Title 88 regulations is the requirement that park, forest preserve, conservation districts, municipalities, counties, states, and SRAs, allow other power driven mobility devices in sites and facilities where pedestrians are allowed.

D. Use of Service Animals – Administration Policy Manual Section 4.21

Based on discussions with John McGovern, ADA Consultant, the Park District is required to approve a policy on the use of Service Animals. One of the key elements of the amended Title 88 regulations is the requirement that park, forest preserve, conservation districts, municipalities, counties, states, and SRAs, allow persons with disabilities to bring service animals into parks and facilities pedestrians are allowed.

E. Strategic Plan Update

According to the Strategic Plan document, an implementation guideline (pg. 16-17) states the Park Board of Commissioners should review the Strategic Plan progress and measurement on a quarterly basis. At year end, each initiative should have an annual review and updated completed initiatives. In 2012, staff will provide quarterly progress reports at the Committee of the Whole meetings.

6. VERBAL COMMUNICATIONS

- A. Executive Director - None
- B. Board President - None

7. ADJOURNMENT

There being no further business, a motion was made by Commissioner Gronau and seconded by Commissioner Ehrhard to adjourn the meeting at 8:39 p.m. The motion carried by unanimous vote.

Approved this 27th day of February 2012
Board of Commissioners
Lake Bluff Park District