

**LAKE BLUFF PARK DISTRICT
SUNRISE PARK AND BEACH CITIZEN ADVISORY COMMITTEE
MINUTES OF SPECIAL SUNRISE PARK AND BEACH ADVISORY COMMITTEE
MEETING
JANUARY 30, 2012**

The Special Sunrise Park and Beach Advisory Committee Meeting of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Members: Danly, Hermann, Twichell, Wallace, Terrill, Surkamer, and Considine

Visitors: Ron Salski (Executive Director), Jon Shabica, Drew Irvin

1. CALL TO ORDER:

Commissioner Surkamer called the meeting to order at 8:00 p.m.

2. ROLL CALL:

The following Members were present when the roll was called:

Members: Danly, Hermann, Salanty, Terrill, Wallace, Surkamer

Absent with prior notice: Members Falligant, Letchinger

Member Twichell arrived at 8:05 p.m.

3. APPROVAL OF AGENDA:

A motion was made by Member Considine to approve the agenda of January 30, 2012.

Seconded by Member Hermann. The motion carried by unanimous vote.

4. STATEMENT OF VISITORS

None

5. Approve Minutes of November 8, 2011 Special Sunrise Park and Beach Committee Meeting

A motion was made by Member Hermann to approve the agenda with a revision to language related to #5 - Approval of Minutes. He recommended adding the word approval of minutes instead of approval of agenda in the sentence. Seconded by Member Considine to approve the minutes of November 8, 2011. The motion carried by unanimous vote.

On the roll call, the vote was as follows:

Ayes: Danly, Salanty, Terrill, Hermann, Wallace, Considine, Surkamer

Nays: None

Abstain: None

Absent: Twichell, Falligant, Letchinger

6. NEW BUSINESS

A. Survey Results

1. Bucket Responsibilities

Chair Surkamer outlined the bucket responsibilities and reasons for adding buckets. He recommended individuals not taking on too much and work with a sub-committee. Chair Surkamer discussed the goals and each bucket. Chair Surkamer broke out each bucket and who was assigned to the buckets.

Member Considine mentioned he would like to assist with any buckets. Member Hermann recommended combining a few buckets. Members recommended combining buckets 2, 5, 9. Member Hermann stated there is a conflict of interest for him with bucket 6 so he requested not to participate. Chair Surkamer agreed. Member Considine agreed to assist the group due to future board conversations. Member Twichell would like to assist with sub-committees focused on the bluff. Member Danly and Hermann were willing to assist with bucket 4. Members recommended combining bucket 4 & 5.

Chair Surkamer discussed how to approach the elements in each bucket. He recommended referencing the survey as the residents have spoken. He recommended identifying key areas and prioritizing. He suggested the committee find successes and communicate as a cohesive group. He recommended breaking priorities into short and long term goals.

Jon Shabica suggested using eagle scouts and Village Forester for projects associated with the bluff. Drew Irvin provided the Forester's name, Jake.

Member Twichell recommended meeting with Cliff Miller as he already assists the Park District. Executive Director Salski would contact Cliff requesting his assistance for the specific sub-committee.

Executive Director Salski mentioned the Park District can utilize Hitchcock Design Group for preliminary estimates. Member Danly clarified the approach of determining the need and presenting the need while a third party will determine cost estimates. Members asked the role of Hitchcock Design Group. Executive Director Salski mentioned their focus would be primarily cost estimating and they have a good reputation. Drew Irvin confirmed that Hitchcock Design Group has an extensive resume.

Executive Director Salski made it clear that Hitchcock Design Group is not the chosen Landscape Architect and there would be a RFQ and RFP interview process. Drew Irvin had a question about the timeframe of the Master Plan. Executive Director stated 10 years but the plan can continue longer. If longer, Executive Director Salski recommended revisiting the plan due to potential revised needs.

Member Terrill had questions about balancing the survey results and committee's knowledge and conclusions. Member Hermann asked if the Advisory Committee would reach out to the community. Executive Director mentioned it was imperative to engage the community more as part of the process. Jon Shabica and Member Considine agreed Community Forums are important.

Chair Surkamer mentioned he would send out a template.

B. Future Timeline

Executive Director Salski provided a timeline. First, he discussed how the survey results will be communicated to the residents. The Committee discussed information to include in the cover letter. Members provided feedback and suggestions.

Chair Surkamer recommended the team come back together in March, and present the buckets priorities. Geoff recommended the Advisory Committee is making progress. He provided an example of Shorewood, Wisconsin and their community process. Jon Shabica and Member Danly discussed the Winnetka dog beach.

Drew Irvin discussed how NSSD would go through the Village public process with their project. He mentioned the Village would be a co-petitioner as it is Village property. Members discussed the NSSD project and potential timeframe.

Executive Director Salski mentioned the potential grant dollars available through the IDNR. Chair Surkamer recommended the next meeting on March 6 at 8:00 p.m.

7. ADJOURNMENT

There being no further business, a motion was made by Member Terrill and seconded by Member Considine to adjourn the meeting at 9:10 p.m. The motion carried by unanimous vote.

Approved this 6th day of March 2012
Sunrise Park and Beach Citizen Advisory Committee
Lake Bluff Park District