

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF SPECIAL BOARD MEETING
NOVEMBER 19, 2012**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance), Ed Heiser (Golf Professional), Tami Zylka (Fitness & Healthy Lifestyle Manager)

1. CALL TO ORDER:

President Considine called the meeting to order at 8:19 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Douglass, Ehrhard, Gronau, McKendry, Wallace, President Considine

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Douglass and seconded by Commissioner Ehrhard to approve the agenda of November 19, 2012 as presented.

On the roll call, the vote was as follows:

Ayes: Douglass, Ehrhard, Gronau, McKendry, Wallace, President Considine

Nays: None

Abstain: None

Absent: None

4. STATEMENT OF VISITORS: None

5. DISCUSSION ITEMS / ACTION STEPS

A. 2013 Proposed Budget – Revisions & Update

Executive Director Salski outlined the budget discussion agenda and the following was discussed:

- Overall proposed net surplus – revised \$17,965.49
- Participation & Memberships: 2013 Proposed versus 2013 Target
- Park Maintenance – clarification and reasons for significant expense increase
 - 2012 Expense Projections revised to \$347,869 due to the following additional expenses:
 - Merit increases
 - Additional seasonal staff
 - Playground Safety & ADA repairs
 - Translation services
 - Continuing education
 - Handicapped accessible port-a-johns
 - Eye wash station
 - Knollwood park baseball field
- Recreation Fund
 - Facility Services
 - Kids Zone: Increase fees for Drop n Shop and Unlimited Monthly Passes

- Recreation Programs
 - Preschool: 8.6% - 13% depending on program
 - Camps: 3 % increase
 - Dance: 2% increase
 - Basketball: 5% increase
 - Sunrise Park & Beach: Change hours of operation, no lifeguard at dog beach
- Health & Fitness Center
 - Memberships: Realign discount structure for Household memberships to be no more than 10% and Senior Couple to be no more than 5%
 - Personal Training: Realign discount structure over two year period
- Paddle
 - Fees are determined at end of paddle season
- Aquatic Facility
 - Change of hours: Pool will no longer close from 5-6:30pm for swim club rentals. Pool will close at 8pm every day.
 - Swim club rental fees: Proposed rates to Lake Forest Swim club are \$75 per hour.
- Golf
 - Fee structure: Increase weekend sunset rate (\$21/\$18)
 - RTT Package Fee structure: Increase \$25
 - Event fee structure: Implement premium and value fee structure for events
 - Resident daily fee: \$2 discount for Lake Bluff residents
 - Realign instructional programming
- Golf Maintenance
 - Equipment purchasing plan: Financial impact \$8,946
 - Align wages with surrounding Park Districts

Commissioners felt the following items needed further review and discussion before approval at the December 10, 2012 Regular Board Meeting.

- Park Maintenance: Hiring of additional staff
- Recreation: Dance rates – recommended by Commissioner McKendry to be no higher than Lake Forest Recreation Center
- Fitness Center: Household discount structure no more than 10% - which structure should be adopted 3-6-10% or 5-8-10%.
- Golf: Resident fee

6. **ADJOURNMENT**

There being no further business, a motion was made by Commissioner Douglass and seconded by Commissioner Gronau to adjourn the meeting at 10:46 p.m. The motion carried by unanimous vote.

Approved this 10th day of December 2012
 Board of Commissioners
 Lake Bluff Park District