

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
JUNE 18, 2012**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance), Janice Schnobrich, Scott Puma (Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer), Jim Powers

1. CALL TO ORDER:

President Nickels called the meeting to order at 6:31 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Considine, Douglass, Gronau, President Nickels

Commissioner McKendry arrived at 6:32 p.m.

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Douglass and seconded by Commissioner Gronau to approve the agenda of June 18, 2012 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

4. STATEMENT OF VISITORS: None

5. APPROVAL OF MINUTES: May 21 Regular Board Meeting

A motion was made by Commissioner Considine and seconded by Commissioner Gronau to approve the minutes of May 21, 2012 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

6. APPROVAL OF MINUTES: June 4 Special Board Meeting

A motion was made by Commissioner Douglass and seconded by Commissioner Gronau to approve the minutes of June 4, 2012 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

7. CONSENT AGENDA

A motion was made by Commissioner Considine and seconded by Commissioner Gronau to accept the items on the consent Agenda as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

Approve Invoice Schedule: Period Ending June 1 & 18, 2012

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to approve the bills payable schedule for June 1 & 18 in the following amounts.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

GENERAL FUND	\$ 29,736.25
RECREATION FUND	\$ 31,157.87
FOR A TOTAL OF:	\$ 60,894.12

GENERAL FUND	\$ 15,419.12
RECREATION FUND	\$ 62,705.62
FOR A TOTAL OF:	\$ 78,124.74

8. FINANCE

A. May Financial Report

Executive Director Salski indicated the total liabilities, equity and surplus as of May 31 was \$522,793.92. As of June 14, the Park District cash balance was \$1,526,215.11.

Fitness Center: Revenues are slightly higher than budget while expenses are higher due to a third payroll in May.

Recreation Fund: YTD revenues are \$395,328.52, bringing the District to 56% of the budgeted total.

Beach Fund: Revenues received through May were \$14,583.00. The bulk of expenses will be seen from July – September.

Aquatic Facility: YTD revenues are \$69,876.65. Expenditures through May were \$3,613.00, down \$11,274.30 from budget.

Park & Golf Maintenance: Golf maintenance expenses are within 1.5% of YTD budget.

Golf: Revenue is approximately \$80,000-90,000 ahead of budget.

A motion was made by Commissioner Considine and seconded by Commissioner McKendry to accept the Treasurer's report as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

B. Purchase Cards – Ratification

A motion was made by Commissioner Considine and seconded by Commissioner Gronau to ratify the Purchase Card payment of \$64,964.38

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

9. NEW BUSINESS / ACTION ITEMS

A. Sunrise Park & Beach Advisory Committee Presentation

Geoff Surkamer, Chair presented the Advisory Committee's progress and recommended priorities.

Short-Term Priorities

1. Existing Restroom Improvements
2. Entry identification for entrance points, boat area, beach and dog beach
3. Outdoor shower at dog beach
4. Enclose dog beach at north shelter
5. Recycle Bins
6. Lighting Improvements
7. Enclosed grills
8. Redesign and reconstruct stairway to north shelter
9. Transportation vehicle
10. Beach accessibility improvements
11. Showers
12. Bluff Renovation Plan

Mid-Term Priorities (3-5 years)

1. Shade structures
2. Viewing Area from bluff
3. Replace guard rail on entry road
4. Drinking fountains (replace, add new and winterize)

Long-Term Priorities (5-10 years)

1. Guard house and restroom relocation
2. Improved boat storage
3. Widen entry road
4. Maintenance storage for Park District equipment
5. Screening for NSSD building

B. Prevailing Wage – Ordinance 2012-D

Annually, the State of Illinois requires all government agencies adopt the Prevailing Wage Ordinance to ensure than an agency’s contractor pays the appropriate amounts to its outside contractors.

A motion was made by Commissioner Considine and seconded by Commissioner Gronau to adopt Ordinance 2012-D Prevailing Wage Rates To Be Paid To Laborers, Mechanics, And Other Workers Performing Construction Of Public Works For The Lake Bluff Park District.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

C. 20 Year Capital Plan – Citizen Task Force – Tactics/Goals

On June 5th, the 20 Year Capital Replacement Plan Task Force met to discuss its current commitment and whether Task Force members would be willing to further assist the Park Board above and beyond their original objectives as outlined by the Park Board.

A motion was made by Commissioner Considine and seconded by Commissioner Gronau to approve the 20 Year Capital Task Force’s goals and tactics with specific refinements to be added in order to achieve the specific Strategic Initiative in the Park District 2011-2014 Strategic Plan.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart

10. WRITTEN COMMUNICATIONS

A. Community Comments

The Executive Director will contact the individual in regards to lighting Artesian tennis courts.

B. Correspondence
Supplied to Commissioners

11. VERBAL COMMUNICATIONS

A. Staff:

Rob Foster mentioned the following:

- Golf & Park Maintenance Team is planning to create a recycling center in the golf maintenance building.
- Staff has been working on improving the cart path between #4 green and #5 tee.
- Flag pole lights will be installed at Artesian and the Golf Club House
- The light near the playground at West Park is being repaired.
- An A.D.A. pathway will be installed at Mawman Park. Residents will be invited to the Open Meeting on July 11, 2012.

Dave Peterson mentioned the following:

- The Park District will have a float in the July 4th parade.
- Pool memberships are on track with budget.
- Pool staff offered all Father's a choice of a free visit to the fitness center or a bucket of balls for visiting the pool on Father's Day.
- Camp registrations are the highest ever recorded at the Park District.

B. Executive Director Report:

Executive Director Salski indicated the following:

- CPR/AED training was held for staff on June 11.
- Commissioners are reminded to complete the Open Meetings Act board training before year end.

C. Finance, Administration & Future Planning Committee: None

D. Beach & Parks Committee: None

E. 20 Year Capital Plan Citizen Task Force: Next meeting is scheduled for July

F. Friends of the Lake Bluff Park District: An online catalog is in process. There will be no summer 2012 event but a 2013 Beach event will be planned.

G. Commissioner Comments: None

H. President's Report: President Nickels stated it's been a great first half of the year. Getting through the financial implementation and new reports, a successful audit, and 2 task force presentations allows us to work towards meeting our master plan goals.

12. EXECUTIVE SESSION

A motion was made by Commissioner Considine, and seconded by Commissioner Douglass to move into Executive Session for the following reasons:

- A. Discussion of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21).

- B. The setting of a price for sale or lease of property owned by the public body, pursuant to Section 2 (c) (6) of the Open Meetings Act.
- C. Appointment, employment, compensation discipline, performance, or dismissal of an employee, pursuant to Section 2 (c) (1) of the Open Meetings Act.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart, McKendry

Executive Session began at 7:59 p.m.

A motion was made by Commissioner Gronau and seconded by Commissioner Douglas to move out of Executive Session.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart, McKendry

Executive Session ended at 8:35 p.m.

13. ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION

A. Resolution 2012-B

A motion was made by Commissioner Gronau and seconded by Commissioner Douglass to approve Resolution 2012-B regarding the release of closed session minutes.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart, McKendry

B. Compensation of Employees

A motion was made by Commissioner Considine and seconded by Commissioner Gronau to award the Executive Director, for 2011 performance, an increase in salary of 2.25% and a one-time bonus of 1% of salary.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, Hart, McKendry

14. ADJOURNMENT

There being no further business, a motion was made by Commissioner Gronau and seconded by Commissioner Douglass to adjourn the meeting at 8:38 p.m. The motion carried by unanimous vote.

Approved this 16th day of July 2012
Board of Commissioners
Lake Bluff Park District