

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
JULY 16, 2012**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance), Janice Schnobrich, Scott Puma (Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer), Dave McElvain, Romain Wojda, Dan Berg (Sikich), Matt Pehle (Sikich)

1. CALL TO ORDER:

Vice President Hart called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Considine, Douglass, McKendry, Vice President Hart

Commissioner Ehrhard arrived at 6:49 p.m.

President Nickels and Commissioner Gronau were absent with prior notice.

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to approve the agenda of July 16, 2012 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Ehrhard, Gronau, Nickels

4. STATEMENT OF VISITORS: Resident Romain Wojda expressed concerns in regards to the new signs and policy at the dog beach. He requested the Board to review the policy to include lifeguards or identify other solutions

5. APPROVAL OF MINUTES: June 18 Regular Board Meeting

A motion was made by Commissioner Considine and seconded by Commissioner McKendry to approve the minutes of June 18, 2012 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, McKendry, Vice President Hart

Nays: None

Abstain:

Absent: Ehrhard, Gronau, Nickels

6. CONSENT AGENDA

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to accept the items on the consent Agenda as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Ehrhard, Gronau, Nickels

Approve Invoice Schedule: Period Ending July 1 & 16, 2012

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to approve the bills payable schedule for July 1 & 16 in the following amounts.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Ehrhard, Gronau, Nickels

GENERAL FUND	\$ 7,450.26
RECREATION FUND	\$ 48,157.84
FOR A TOTAL OF:	\$ 55,608.10

GENERAL FUND	\$ 15,725.63
RECREATION FUND	\$ 57,515.28
AUDIT FUND	\$ 3,000.00
SPECIAL RECREATION FUND	\$ 32,939.55
LIABILITY FUND	\$ 93,327.52
FOR A TOTAL OF:	\$202,507.98

7. FINANCE

A. June and YTD Financial Report

Dan Berg presented the financials and stated the budget overall is ahead by \$200,000. Matt Pehle outlined his role and responsibilities. He stated the processes are good and preparing to meet the audit recommendations.

Executive Director Salski indicated the total liabilities, equity and surplus as of June 30 was \$1,500,211. As of July 11, the Park District cash balance was \$1,551,278.42.

- 2012 YTD Budget vs. YTD Actual: Favorable \$196,373 compared to YTD budget
- 2012 YTD Actual Revenues: Favorable \$187,041
- 2012 YTD Actual Expenses: Favorable \$9,322

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to accept the Treasurer's report as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Gronau, Nickels

B. Purchase Cards – Ratification

A motion was made by Commissioner Ehrhard and seconded by Commissioner McKendry to ratify the Purchase Card payment of \$41,370.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Gronau, Nickels

8. NEW BUSINESS / ACTION ITEMS

A. August 6, 2012 Committee of the Whole Meeting

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to cancel the August 6, 2012 Committee of the Whole Meeting.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Gronau, Nickels

9. WRITTEN COMMUNICATIONS

A. Community Comments

Supplied to Commissioners

B. Correspondence

Supplied to Commissioners

10. VERBAL COMMUNICATIONS

A. Staff:

Rob Foster mentioned the following:

- Golf & Park Maintenance Team has recycled 138 pounds of aluminum cans and 522 pounds of scrap metal so far this year.
- Weather has been hot and dry with only 1.77 inches of rain since April 1; the average is 12.16 inches of rain for the same time period
- Water usage has increased by 2 million gallons and the irrigation system is working well
- Parks staff has groomed baseball fields for approximately 194 games

Dave Peterson mentioned the following:

- Bluffinia concerts have successful after the first two weeks
- Overall camp attendance remains high.
- Little Sprouts camp has been very successful with the changes implemented this season
- Pool and beach attendance is up due to the hot and dry weather.

B. Executive Director Report:

Executive Director Salski indicated the following:

- Commissioners are reminded to complete the Open Meetings Act board training before year end.
- Cliff Miller has provided a draft of the Bluff Plan and Inventory.
- Recent beach concerns from residents will be discussed with the Sunrise Park & Beach Committee.

C. Finance, Administration & Future Planning Committee: Goal is to finalize and present 3 policies at the August Committee meeting.

D. Beach & Parks Committee: None

E. Programs & Facilities Committee: meeting will be held in August to review the Village Grill and Jazzercise contracts.

F. 20 Year Capital Plan Citizen Task Force: None

G. Friends of the Lake Bluff Park District: Foundation has hired, Brandstorm, to assist in branding the Foundation.

H. Commissioner Comments: Ladies Paddle commitment is due by the end of July.

I. President's Report: None

11. EXECUTIVE SESSION

A motion was made by Commissioner Considine, and seconded by Commissioner Douglass to move into Executive Session for the following reasons:

- A. Discussion of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21).
- B. The setting of a price for sale or lease of property owned by the public body, pursuant to Section 2 (c) (6) of the Open Meetings Act.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Gronau, Nickels

Executive Session began at 7:17 p.m.

A motion was made by Commissioner Ehrhard and seconded by Commissioner McKendry to move out of Executive Session.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Gronau, Nickels

Executive Session ended at 7:35 p.m.

12. ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION

A. Ordinance 2012-E

A motion was made by Commissioner Considine and seconded by Commissioner Hart to approve Ordinance 2012-E Real Estate Contract for sale of real property pending final attorney review and Executive Director approval.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, McKendry, Vice President Hart

Nays: None

Abstain: None

Absent: Gronau, Nickels

13. ADJOURNMENT

There being no further business, a motion was made by Commissioner Ehrhard and seconded by Commissioner McKendry to adjourn the meeting at 7:36 p.m. The motion carried by unanimous vote.

Approved this 20th day of August 2012
Board of Commissioners
Lake Bluff Park District