

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF REGULAR BOARD MEETING  
MAY 16, 2011**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance), Ed Heiser (Assistant Golf Operations Manager & Golf Professional), Jasmin Raichel, Hannah Flagstad, Marsha Crall, Dave McElvain, Hayley Grost

**1. CALL TO ORDER:**

President Gronau called the meeting to order at 6:33 p.m.

**2. ROLL CALL:**

The following Commissioners were present when the roll was called:  
Commissioners: Considine, Douglass, Ehrhard, Hart, Nickels, Gronau  
Commissioner McKendry was absent with prior notice.

**3. APPROVAL OF AGENDA:**

A motion was made by Commissioner Hart and seconded by Commissioner Considine to approve the agenda of May 16, 2011 as amended: add Item G: Middle School Presentations to Opening Items.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**4. STATEMENT OF VISITORS:** None

**5. APPROVAL OF MINUTES: March 22 Administration & Finance**

A motion was made by Commissioner Considine and seconded by Commissioner Nickels to approve the minutes of March 22, 2011 as presented.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Nickels

**Nays:** None

**Abstain:** None

**Absent:** None

**6. APPROVAL OF MINUTES: April 18 Regular Board**

A motion was made by Commissioner Considine and seconded by Commissioner Hart to approve the minutes of April 18, 2011 as presented.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**7. APPROVAL OF MINUTES: May 9 Committee of the Whole**

A motion was made by Commissioner Nickels and seconded by Commissioner Douglass to approve the minutes of May 9, 2011 as presented.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**8. Lake Bluff Middle School Students - Presentation**

The 8<sup>th</sup> grade Social Studies classes at Lake Bluff Middle School are involved with a program called project citizen. Students learn how to influence the community by changing public policy. Jasmin Raichel, Hannah Flagstad and Hayley Grost gave a presentation on the pool – rebuild or repair. The project conclusion was to build a new pool.

**9. CONSENT AGENDA**

**Approve Invoice Schedule: Period Ending May 1 & 16, 2011**

A motion was made by Commissioner Hart and seconded by Commissioner Considine to approve the bills payable schedules for May 1 and May 16, 2011 in the following amounts.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

GENERAL FUND	\$ 29,442.59
RECREATION FUND	\$ 32,481.50
LIABILITY INSURANCE FUND	\$ 33,860.50
PADDLE TENNIS	\$ 127.03
GOLF COURSE FUND	\$ 38,528.42
SWIMMING POOL	\$ 791.75
FITNESS CENTER	\$ 9,341.23
FOR A TOTAL OF:	\$144,573.02

GENERAL FUND	\$ 3,123.68
RECREATION FUND	\$ 2,970.59
PADDLE TENNIS	\$ 243.69
GOLF COURSE FUND	\$ 28,272.52
FITNESS CENTER FUND	\$ 4,776.02
FOR A TOTAL OF:	\$ 39,386.50

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to accept the items on the consent Agenda as presented.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**10. FINANCE**

A. April Treasurer Report

Executive Director Salski indicated the overall cash position as of April 30, was \$541,464.55. As of May 12, the Park District has \$566,816.45 in cash.

He indicated revenues are coming in later this year and staff is being proactive. Pool and camp staff are phoning previous users to inform them that the pool is open and lessons will be offered. The Golf partnership with Libertyville is finalized and will generate more rounds. Communication to residents has been via a pool press release to the media, Park District newsletter e-blast, and a potential Village and District 65 email.

A motion was made by Commissioner Douglass and seconded by Commissioner Considine to accept the Treasurer's report as presented.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

B. Purchase Cards – Ratification

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to ratify the Purchase Card payment of \$19,475.76.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**11. UNFINISHED BUSINESS**

A. Business of the 2010-2011 Board

President Gronau declared the business of the 2009-2010 Board of Commissioners complete.

**12. NEW BUSINESS**

A. Administer Oath of Office to Newly Elected Board Members

Commissioners Considine, Ehrhard, and Nickels were sworn in by the Secretary to the Board.

B. Call to Order of the 2010-2011 Board

The business for 2011-2012 will begin. Secretary Salski calls the 2011-2012 Board to order.

C. Roll call:

**Present:** Considine, Douglass, Hart, Ehrhard, Nickels, Gronau

**Absent:** McKendry

D. Nomination/Election of President:

A motion was made by Commissioner Ehrhard and seconded by Commissioner Hart to cast Commissioner Nickels to serve as President of the Board of Park Commissioners for the 2011-2012 year.

Close motion:

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, President Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, President Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

E. Election of Vice President:

A motion was made by Commissioner Ehrhard and seconded by Commissioner Douglass to cast Commissioner Hart to serve as Vice President of the Board of Park Commissioners for the 2011-2012 year.

Close motion:

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

F. Advisory Appointments:

*Legal Counsel:* Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer

*Treasurer and Administration & Finance Committee Chair :* Kevin Considine

*Secretary to the Board:* Ron Salski

*NSSRA/ADA Representative:* Ron Salski

A motion was made by Commissioner Gronau and seconded by Commissioner Ehrhard to accept and ratify the appointments for the 2011-2012 year.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

G. Committee Appointments:

To be discussed and determined at the June meeting with the Board President's recommendations.

H. Board Policy Manual Amendment (Aquatic Facility Board Advisory Committee):

A motion was made by Commissioner Hart and seconded by Commissioner Gronau to Amend the Board Policy Manual Section 2.5 adding the Advisory Committee, Aquatic Facility Board Advisory Committee, number of Board Members involved and responsibilities.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

I. Aquatic Facility Board Advisory Committee - Appointments:

A motion was made by Commissioner Ehrhard and seconded by Commissioner Gronau to approve the appointments of Commissioner Douglas, Considine and McKendry to the Aquatic Facility Board Advisory Committee and approve appointment of Commissioner Douglass as Chair.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

J. Fuel Storage Tank

At the May Committee of the Whole meeting, Ed Cooney presented the analysis and he outlined options and next steps. The Board agreed to submit a "No Further Remediation" letter with institutional controls to the IPEA.

A motion was made by Commissioner Gronau and seconded by Commissioner Hart to Direct E. Cooney Associates, Inc. to prepare a final completion report that documents cleanup work undertaken at the fuel storage tank site and request that a "No Further Remediation" letter including institutional controls, if deemed necessary, be issued.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

K. NSSRA – Resolution No. 2011-D:

The Park District is a member agency of NSSRA, Northern Suburban Special Recreation Association, and party to Articles of Agreement. The Park District levies specifically from the Special Recreation Fund for their services. Due to the many personnel changes within Park Districts and NSSRA, NSSRA’s Attorneys are requesting approval of the amended Articles of Agreement from each partner agency Board.

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to approve Resolution No. 2011-D a resolution to ratify amended and restated Articles of Agreement for NSSRA.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**13. WRITTEN COMMUNICATIONS**

A. Department Reports

Director Rob Foster mentioned the following:

- Batting cage at Mawman Park has been relocated, it is locked and hours are controlled by the Baseball Association

Director Dave Peterson mentioned the following:

- Summer staff has been hired; 81% are from the Lake Bluff/Lake Forest area

B. Community Comments

Supplied to Commissioners

C. Correspondence

Supplied to Commissioners

**14. VERBAL COMMUNICATIONS**

A. Staff:

Rob Foster reported the following:

- ADA Audit is underway
- Memorial planting program is closed until a master plan is completed
- Trucks: looking into options to replace aging equipment
- Trees were uprooted at Artesian and on the golf course during the recent windstorm

Dave Peterson reported the following:

- Pool is up and running. Surge tank repairs are not yet completed
- Junior Tennis program has 41 participants

- The Skate Park needs major repairs – estimates are forthcoming
- Artesian tennis courts need repair to severe cracks

B. Executive Director Report

- Attended a Rotary event at Conway Farms
- Survey in progress based on meetings over the past year with concerned residents to evaluate all programs, services and facilities. When completed, it will be shared at a Committee of the Whole meeting.

C. Park Foundation (FLBPDF): Working on a new brochure with more detailed information on the donation process. Annual fundraiser is August 27.

D. Administration & Finance Committee: No report

E. Future Planning Committee: June 13 Board retreat at 6pm.

F. Golf Committee: No report

G. Paddle Committee: No report

H. Parks, Recreation Programs & Facilities Committee: Meeting scheduled for May 26.

I. Tri-Advisory & Intergovernmental Committee: No report

J. President's Report: Thank you to Kurt Gronau for past service as President of the Board and to all Board Members.

K. Sunrise Beach & Park Advisory Committee: Meeting on 5/31

**15. EXECUTIVE SESSION**

A motion was made by Commissioner Hart, and seconded by Commissioner Gronau to move into Executive Session for the following reasons:

- A. Discussion of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21).

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

Executive Session began at 8:32 p.m.

A motion was made by Commissioner Hart and seconded by Commissioner Considine to move out of Executive Session.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Gronau, Hart, President Nickels

**Nays:** None

**Abstain:** None

**Absent:** McKendry

Executive Session ended at 8:34 p.m.

**16. ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION:** None

**17. ADJOURNMENT**

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner Gronau to adjourn the meeting at 8:34 p.m. The motion carried by unanimous vote.

Approved this 20th day of June 2011

Board of Commissioners

Lake Bluff Park District