

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
AUGUST 15, 2011**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance)

1. CALL TO ORDER:

President Nickels called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Considine, Douglass, Gronau, Hart, President Nickels

Commissioner McKendry arrived at 6:32 p.m.

Commissioner Ehrhard was absent with prior notice.

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to approve the agenda of August 15, 2011 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard, McKendry

4. STATEMENT OF VISITORS: None

5. APPROVAL OF MINUTES: July 18 Regular Meeting

A motion was made by Commissioner Considine and seconded by Commissioner Hart to approve the minutes of July 18, 2011 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard

6. **APPROVAL OF MINUTES: August 1 Committee of the Whole Meeting**
A motion was made by Commissioner Gronau and seconded by Commissioner Considine to approve the minutes of August 1, 2011 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels
Nays: None
Abstain: None
Absent: Ehrhard

7. **APPROVAL OF MINUTES: August 10 Aquatic Facility Advisory Committee**
A motion was made by Commissioner McKendry and seconded by Commissioner Douglass to approve the minutes of August 10, 2011 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, McKendry
Nays: None
Abstain: None
Absent: None

8. **APPROVAL OF MINUTES: August 11 Aquatic Facility Advisory Committee**
A motion was made by Commissioner McKendry and seconded by Commissioner Considine to approve the minutes of August 11, 2011 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, McKendry
Nays: None
Abstain: None
Absent: None

9. **CONSENT AGENDA**
Approve Invoice Schedule: Period Ending August 1 & 15, 2011
A motion was made by Commissioner Considine and seconded by Commissioner Hart to approve the bills payable schedules for August 1 and August 15, 2011 in the following amounts.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels
Nays: None
Abstain: None
Absent: Ehrhard

GENERAL FUND	\$ 25,336.28
RECREATION FUND	\$ 26,514.11
LIABILITY INSURANCE FUND	\$ 9,785.00
AUDIT FUND	\$ 8,500.00
PADDLE TENNIS	\$ 174.55
GOLF COURSE FUND	\$ 53,575.92
SWIMMING POOL	\$ 12,065.95
FITNESS CENTER	\$ 1,452.13
FOR A TOTAL OF:	\$137,403.94

GENERAL FUND	\$ 12,454.19
RECREATION FUND	\$ 22,072.10
LIABILITY INSURANCE FUND	\$ 1,305.95
PADDLE TENNIS	\$ 142.77
GOLF COURSE FUND	\$ 4,643.77
SWIMMING POOL	\$ 3,537.79
FITNESS CENTER FUND	\$ 172.02
FOR A TOTAL OF:	\$ 44,328.59

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to accept the items on the consent Agenda as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels
Nays: None
Abstain: None
Absent: Ehrhard

10. FINANCE

A. July Treasurer Report

Executive Director Salski indicated the overall cash position as of July 31 was \$1,063,843.49. As of August 11, the Park District has \$1,142,539.37 in cash.

Dave Peterson reviewed the Fitness Center, Pool, and Recreation revenues. He indicated that revenues are down while expenses are flat.

Executive Director Salski indicated the month of August has been a strong month for the Golf Course. Several Golf outings are still scheduled for August.

A motion was made by Commissioner Hart and seconded by Commissioner Considine to accept the Treasurer's report as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels
Nays: None
Abstain: None
Absent: Ehrhard

B. Purchase Cards – Ratification

A motion was made by Commissioner Gronau and seconded by Commissioner Hart to ratify the Purchase Card payment of \$43,531.41.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard

11. NEW BUSINESS / ACTION ITEMS

A. Administration Policy Manual – Soccer Goal & Education Policy

Illinois Governor Pat Quinn signed into law on August 2, 2011 the Movable Soccer Goal Safety Act or Zach’s Law (HB 1130), which takes effect immediately. The act requires all organizations – including park districts, school districts, and soccer organizations – that own and control movable soccer goals to create a soccer goal safety and education policy that outlines the organization’s safety guidelines for moveable soccer goals. Under the new law, a moveable soccer goal that is 6.5-8-feet high and 18-24 feet wide does not qualify as tip-resistant unless it conforms to the American Society for Testing and Materials standard 22 F2673-08. Each member district that owns and controls movable soccer goals must develop and implement a moveable soccer goal safety and education policy based on the provisions of the Moveable Soccer Goal Safety Act.

A motion was made by Commissioner McKendry and seconded by Commissioner Considine to approve Soccer Goal and Education Policy, 6.24 and document in the Administration Policy Manual.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard

B. Request for Proposal - Acceptance

The Aquatic Facility Advisory Committee has been involved extensively with interviewing firms to better assess and evaluate the Aquatic Facility projects. The Park District sent 22 Request for Qualifications to Engineer firms, Construction Management and Architectural firms across the country. Nine firms submitted qualifications but two removed their names before the interview.

The Advisory Committee sent Request for Proposals to three firms, SRBL Architects, W.B. Olson and StudioGC.

After interviews on August 10 and 11, the Committee believes two opinions are necessary to quantify the project, demonstrate a due diligence about spending potentially future tax payer monies on the #3 rated asset in the Park District, steward of assets and continue building credibility in the community.

A motion was made by Commissioner Considine and seconded by Commissioner Gronau to authorize the Executive Director with Attorney review to enter into an agreement with SRBL Architects and StudioGC as stated in the RFP not to exceed \$23,000 per firm pending both firms will complete all work for the price specified and enter into an agreement with specific testing services not to exceed \$17,000 while sharing data with both firms.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels

Nays: None

Abstain: None

Absent: Ehrhard

12. WRITTEN COMMUNICATIONS

A. Community Comments

Supplied to Commissioners

B. Correspondence

Supplied to Commissioners

13. VERBAL COMMUNICATIONS

A. Staff:

Rob Foster reported the following:

- Storm damage clean-up continues after the third windstorm. The tree service will be returning to finish tree removal.
- Pythium blight became active on the golf course and is being controlled.
- Golf course had some water damage due to the excessive rain.
- Parks divisions groomed fields for 276 games this season.

Dave Peterson reported the following:

- Bluffinia concerts end this week
- Paddle will increase to 12 teams from 9 last year. Staff is confident teams will be filled.

B. Executive Director Report – No report

C. Park Foundation (FLBPDF): Annual fundraiser is August 27.

D. Parks, Recreation Programs & Facilities Committee – No report

E. Sunrise Park and Beach Advisory Committee – No report

F. Aquatic Facility Advisory Committee – No report

G. Commissioner Comments: None

H. President's Report: No report

14. EXECUTIVE SESSION

A motion was made by Commissioner Hart, and seconded by Commissioner Gronau to move into Executive Session for the following reasons:

- A. Discussion of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21).
- B. The setting of a price for sale or lease of property owned by the public body, pursuant to Section 2 (c) (6) of the Open Meetings Act.
- C. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- D. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2 (c) (1) of the Open Meetings Act.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels
Nays: None
Abstain: None
Absent: Ehrhard

Executive Session began at 7:05 p.m.

A motion was made by Commissioner Considine and seconded by Commissioner Hart to move out of Executive Session.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Gronau, Hart, McKendry, President Nickels
Nays: None
Abstain: None
Absent: Ehrhard

Executive Session ended at 7:25 p.m.

15. ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION: None

16. ADJOURNMENT

There being no further business, a motion was made by Commissioner Considine and seconded by Commissioner Hart to adjourn the meeting at 7:25 p.m. The motion carried by unanimous vote.

Approved this 19th day of September 2011
Board of Commissioners
Lake Bluff Park District