

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF COMMITTEE OF THE WHOLE MEETING  
APRIL 4, 2011**

The Committee of the Whole Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Business and Facility Services), Mallory Perschke, Christine Tanna, Mrs. Crall, Sheana Herman

**1. CALL TO ORDER:**

President Gronau called the meeting to order at 6:34 p.m.

**2. ROLL CALL:**

The following Commissioners were present when the roll was called:

Commissioners: Considine, Douglass, Ehrhard, Hart, McKendry, Nickels, Gronau

**3. APPROVAL OF AGENDA:**

A motion was made by Commissioner Nickels and seconded by Commissioner Considine to approve the agenda of April 4, 2011 as amended: add item D: Financial Software Update to the Discussion / Action Items.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:** McKendry

**4. STATEMENT OF VISITORS:**

None

**5. DISCUSSION / ACTION ITEMS**

**A. Lake Bluff Elementary & Middle School Students - Presentation**

The 8<sup>th</sup> grade Social Studies classes at Lake Bluff Middle School are involved with a program called project citizen. Students learn how to influence the community by changing public policy. Mallory Perschke and Christine Tanna gave the class presentation titled, "Accessibility – Reach the Beach". The project conclusion was to use a durable plastic path used at other local beaches to enable wheelchair and stroller access to the beach.

**B. Request for Qualifications (RFQ) – Aquatic Facility**

Executive Director Salski suggests adopting terminology that would incorporate all aspects of the pool project: site development, wading pool, main pool, chemical room, and bathhouse, in order to avoid community confusion of the project scope. A suggested name was "Lake Bluff Aquatic Facility" (LBAF) which could include a graphic listing all aspects of the project.

Staff requests a RFQ be released to focus on finding qualified firms to assist with various aspects of the project.

Project A: Provide repair cost estimates to keep the existing facility open for an additional five, ten and twenty years in the following areas.

- Basic site development
- Wading pool
- Lap/leisure/dive pool
- Pool equipment room

Project B: Provide renovation cost estimates to keep the facility open for an additional five, ten and twenty years in the following areas.

- Aquatic Facility bathhouse
- Concession stand
- Community room

Project C: Prepare cost estimates for “new” existing concept design.

A sub-group of Commissioners is proposed to be fully engaged with the project details; listen to presentations, meet the timeline actions, communicate with the community and media, update the Board of Commissioners, and interview qualified firms.

Discussion revolved around the creation of a “Citizens Group for Capital Projects” and how this new group could benefit the Park District. This joint group would consist of community members, staff and Commissioners.

#### **C. May 2, 2011 Committee of the Whole Meeting – Cancel Request**

Due to the IAPD Legislative Conference, President Gronau and staff are requesting to cancel the Regular Committee of the Whole meeting on Monday, May 2, 2011 at 6:30 p.m. In addition, President Gronau and staff are requesting to call a Special Meeting on Monday, May 9, 2011 at 6:30 p.m.

A motion was made by Commissioner Hart and seconded by Commissioner Nickels to cancel the Monday, May 2 Regular Committee of the Whole meeting at 6:30 p.m. and add a Special Committee of the Whole meeting on Monday, May 9, 2011 at 6:30 p.m.

**All in favor.**

#### **D. Financial Software Update**

The Administration and Finance Committee continues to review the proposed financial software of two firms. A recommendation will be brought to the April 18, 2011 Regular Board Meeting.

### **6. VERBAL COMMUNICATIONS**

A. Staff:

Director Peterson informed the Commissioners of the changes affecting the contractual Jazzercise programs beginning May 1, 2011. Group X programs will now be available on Tuesday and Thursday evenings from 4:00 pm until close.

B. Executive Director Report:

Executive Director Salski mentioned the following:

- Representatives from Sikich will be meeting with the Park District beginning this week.

- The Administration & Finance Committee along with Executive Director Salski will be meeting with Eric Anderson (BMO Capital) to begin an in depth look at debt service.
- Board Orientation is tentatively scheduled for June 13, 2011 at 6:00 p.m.

C. Board President Report: No report

**7. EXECUTIVE SESSION**

A motion was made by Commissioner Hart, and seconded by Commissioner Ehrhard to move into Executive Session for the following reasons:

- A. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2 (c) (1) of the Open Meetings Act.

**On the roll call, the vote was as follows:**

**Ayes:** Considine, Douglass, Ehrhard, Hart, McKendry, Nickels, Gronau

**Nays:** None

**Abstain:** None

**Absent:**

Executive Session began at 8:12 p.m.

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to move out of Executive Session. **All in favor.**

Executive Session ended at 8:31 p.m.

**8. ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION:**

**9. ADJOURNMENT**

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner McKendry to adjourn the meeting at 8:31 p.m. The motion carried by unanimous vote.

Approved this 18th day of April 2011  
 Board of Commissioners  
 Lake Bluff Park District