

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF AQUATIC FACILITY BOARD ADVISORY COMMITTEE MEETING  
JUNE 28, 2011**

The Special Aquatic Facility Board Advisory Committee Meeting of the Board of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners: Considine, Douglass, McKendry

Visitors: Ron Salski (Executive Director), Dave Burbach (Burbach Aquatics, Inc.)

**1. CALL TO ORDER:**

Chair Douglass called the meeting to order at 1:08 p.m.

**2. ROLL CALL:**

The following Commissioners were present when the roll was called:  
Commissioners Considine, McKendry, Chair Douglass

**3. APPROVAL OF AGENDA:**

A motion was made by Commissioner Considine, and seconded by Commissioner McKendry to approve the agenda of June 28, 2011. **All in Favor.**

**4. STATEMENT OF VISITORS:** None

**5. NEW BUSINESS**

A. Interview Process

The Park District interviewed Burbach Aquatics at 1:00 p.m. Burbach Aquatics presented their background and experience and Executive Director Salski and Commissioners followed with twelve questions.

Executive Director Salski and Commissioners discussed each firm and the Request for Proposal (RFP) process. The Committee reviewed each firm's qualifications, references and strengths. The Committee directed Executive Director to keep contacting references of specific firms including Burbach Aquatics. The Committee directed Executive Director Salski to contact Burbach Aquatics explaining the process making sure the process fits their business model. In addition, the firm directed Executive Director Salski to inform Water's Edge, BLDD and Williams Architects that they were not selected to receive a Request for Proposal.

**6. VERBAL COMMUNICATIONS**

A. Staff - None

**7. ADJOURNMENT**

There being no further business, a motion was made by Commissioner Considine and seconded by Commissioner Douglass to adjourn the meeting at 3:29 p.m. The motion carried by unanimous vote.

Approved this 18th day of July 2011  
Board of Commissioners  
Lake Bluff Park District