

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF SPECIAL REGULAR BOARD MEETING
NOVEMBER 16, 2010**

The Special Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance), Mary Quilty (Recreation Services Manager), Andy Thurman (Facility and Wellness Services Manager), Ed Heiser (Assistant Golf Operations Manager and Golf Professional), Dave McElvain

1. CALL TO ORDER:

President Gronau called the meeting to order at 5:31 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Considine, Douglass, Ehrhard, Hart, McKendry, Nickels, Gronau

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Hart and seconded by Commissioner Considine to approve the agenda of November 16, 2010 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Ehrhard, Hart, McKendry, Nickels, Gronau

Nays: None

Abstain: None

Absent: None

4. STATEMENT OF VISITORS:

None

5. NEW BUSINESS

A. Ft. Sheridan Advisory Committee

Executive Director Salski stated a meeting was held via conference call with multiple industry experts and advisory committee members.

B. Administration & Finance Committee

1. 2011 Proposed Budget

Executive Director Salski highlighted the following:

- 2011 proposed ending cash balance: favorable \$79,953 net income to be utilized for contingency and capital funding as needed
- Proposed 2010 tax levy: \$2,396,729
- 2011 sources of revenue: taxes 44%, daily fees 38%, memberships 12%, roll over bond 6%
- 2011 total planned revenue: \$5,448,225 (2.5% increase from 2010 proposed budget)
- Contingency capital plan: Estimated \$125,838 ending cash available. Staff recommends allocating 30% for contingency and 70% for capital.

Projects identified:

Golf deck stairs - \$3,500
Finance Software - \$40,000
Golf Range Ball Dispenser - \$6,500
Fitness Equipment - \$40,000
Computers (5) - \$7,500

Health & Fitness Center

Three Options were presented:

Option A: Include Group Fitness Class in memberships / No new equipment.

Option B: Include Group Fitness Classes in memberships / \$40,000 new equipment

Option C: Purchase 5 cardio machines / 5 punch class pass each month / TV's

Commissioners requested two additional options for review:

- 1). Create an all inclusive membership to be competitive locally.
- 2). Create an option to increase membership prices while also using dollars from the Fitness Reserve fund to purchase new equipment.

Golf Course

Daily Rates:

Mid day rate (11 a.m. – 3:00 p.m.) proposed: \$39 on weekends / \$37 on weekdays

Sunset Rate: \$3 increase

Family Rate: replace with a Family Special rate beginning at 6:30 p.m. (adults \$10, each child \$5, no riding carts allowed)

Membership Rates:

Limited Resident & Limited Senior Resident: increase 3%

Incentives: 3 complimentary single riding carts, 1 complimentary round of golf, or ten complimentary buckets of range balls

Event & Food:

10% commission from golf outings beginning in 2011

High School:

Membership: Increase \$5

Tryout Fee: Increase \$5

Tournament Fee: No change

Course Usage: The current availability of the course is Monday - Thursday from 2:00 p.m. – 6:30 p.m. Staff would like to provide 7 straight tee times from 3:30 p.m. – 4:30 p.m. four days per week.

Facilities & Recreation

Open Gym: Proposed \$2 fee for residents. No change in \$5 fee for non-residents.

Commissioners are requesting more data for the November 22 meeting.

ARC: Families with multiple children in the program will receive \$10 off each additional child.

Kidszone: Unlimited monthly pass would increase by \$10. Each additional child will increase by \$15. Rate structure would be \$60 for a single child, \$75 for two children and \$85 for three children.

Commissioners are requesting Kidzone to be revisited at the November 22 meeting.

Early Childhood Enrichment Programs: No increase due to low registrations.

Other Programs: 2% increase

Pool: No increases requested

Commissioners would like to see the data if non-resident rates are increased by 5%, 10% and 15%.

Beach:

Pass: Increase 3% if bought after May 15

Daily: Increase \$1

Commissioners would like to see the following options:

- Raise non-resident rates by 5%, 10% and 15%
- Raise the non-resident pass by 10% and leave the daily rate at \$10.

Paddle: No increases requested

Summary / Review:

Executive Director Salski highlighted areas to be discussed at the November 22, 2010 meeting.

- Sources of revenue
- Expenses
- Programming areas: fitness, golf, recreation
- Capital plan review & prioritize
- Marketing of programs

6. VERBAL COMMUNICATIONS

A. Staff: No report.

B. Executive Director: No report.

C. Other Committee Reports: No reports.

D. President: No report.

7. ADJOURNMENT

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner McKendry to adjourn the meeting at 8:15 p.m. The motion carried by unanimous vote.

Approved this 13 day of December 2010
Board of Commissioners
Lake Bluff Park District