

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 1, 2010**

The Special Committee of the Whole Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance),

1. CALL TO ORDER:

President Gronau called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Considine, Douglass, Hart, McKendry, Nickels, Gronau

Absent with prior notice: Commissioner Ehrhard

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Hart and seconded by Commissioner Considine to approve the agenda of September 1, 2010 as amended.

Ayes: Considine, Douglass, Hart, Nickels, McKendry, Gronau

Nays: None

Abstain: None

Absent: Ehrhard

4. STATEMENT OF VISITORS:

None

5. DISCUSSION / ACTION ITEMS

A. Golf Course Maintenance Projects – Update

Staff is expected to remove six trees on the east side of number fifteen green in order to allow more sunlight on the green.

B. Ft. Sheridan Advisory Committee Planning Process - Update

Commissioner Hart attended the Committee Open House last week which outlined the current 3 options for a golf course at Ft. Sheridan. Residents were asked for input; Commissioners were supplied with resident comments to date. A recommendation by the Planning Committee is expected in November with the final vote to be determined by the Lake County Forest Preserve Board.

C. Strategic Plan

Commissioner Considine proposed a separate meeting with Barbara Heller to refine the Strategic Plan. Commissioners should come prepared to focus on the mission, vision and values as well as narrowing the initiatives. This document is vital to the staff during the upcoming budget process.

D. Beach Master Plan Citizen Committee

As part of the Strategic Plan, a Beach Comprehensive Plan is a high priority as it was defined in the 2009 Community Wide Survey. Two residents, Geoff Surkamer and Jim Salanty, have expressed interest in forming and leading a citizens committee. Details such as name, structure and process will be presented after the Strategic Plan is adopted.

Executive Director Salski asked the Board to support the development of a Citizen Committee with Geoff Surkamer as Chair. The Board was unanimous in support.

E. Pricing and Membership Models

Executive Director Salski indicated the advantage of a Board recommendation of a pricing strategy before the budget process begins. In past years, the pricing strategy has been applied to all business units regardless of ability to generate additional revenue.

Commissioners recommend each business unit be treated separately with detailed explanations in regards to reasoning behind the changes.

F. 2011 Proposed Budget

Executive Director Salski outlined the timeline for the 2011 budget process. Staff will prepare two budgets; Plan "A" based on the passing of the November referendum, and Plan "B" if the November referendum is unsuccessful.

G. Capital Replacement and Improvement Plan - Impacts

If the November referendum is unsuccessful, the District will face challenges with aging assets throughout the facilities. Staff recommends implementing individual options or a combination of options for the 2011 Proposed Budget.

Commissioners recommend supplying the community with examples in each business unit, of what programs will be impacted (reduced/eliminated) if the referendum is unsuccessful.

H. Referendum

The Park District semi-annual newsletter is being sent out on September 13. Referendum information will be introduced and information on two public forums, October 5 - 9:00 a.m. and 6:30 p.m. will be highlighted. The forums will allow the Park District to present the facts of the referendum to the community.

A second newsletter will be mailed in October specific to the referendum, again stating only the facts.

Executive Director Salski provided the Board with the Park District debt service schedule. Commissioners are concerned with how the information is being digested within the community. Executive Director Salski will have Eric Anderson (BMO Capital) clarify the debt service (total debt service and debt carried) in order to present the most correct and useful information to the community.

6. WRITTEN COMMUNICATIONS

A. Community Comments

Copies of letters and emails supplied to Commissioners.

Executive Director Salski and Commissioner will meet with resident Dennis Letham in response to his letter dated August 27, 2010.

B. Correspondence

Copies supplied to all Commissioners.

7. VERBAL COMMUNICATIONS

A. Executive Director Report

Executive Director Salski mentioned the following:

A joint meeting will be scheduled with the Board of Commissioners and the Foundation to hear a presentation in regards to obtaining gifts and grants.

Executive Director would like direction in presenting an RFP to John Dzarnowski (FGM Architects) for architecture and construction manager services. In essence, this RFP presented before the referendum is a first right of refusal to Mr. Dzarnowski.

Commissioners would like to see comparisons before a final decision is made based on a successful referendum.

8. ADJOURNMENT

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner Douglass to adjourn the meeting at 8:55 p.m. The motion carried by unanimous vote.

Approved this 13 day of September 2010
Board of Commissioners
Lake Bluff Park District