

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF SPECIAL ADMINISTRATION AND FINANCE COMMITTEE MEETING
MAY 27, 2010**

The Special Administration and Finance Committee Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners: Considine Nickels
Absent: None

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities & Recreation Services), Mary Quilty (Recreation Services Manager), Brock Gordon, David Cain, Joan Lain

1. CALL TO ORDER:

Chair Nickels called the meeting to order at 9:00 a.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Considine, Nickels

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Nickels and seconded by Commissioner Considine to approve the agenda of May 27, 2010 as presented.

Ayes: Commissioners Considine, Nickels

Nays: None

Abstain: None

Absent: None

4. STATEMENT OF VISITORS:

None

5. APPROVAL OF MINUTES OF AUGUST 17, 2009 REGULAR BOARD MEETING

A motion was made by Commissioner Nickels and seconded by Commissioner Considine to approve the August 17, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Nickels

Nays: None

Abstain: Considine

Absent: None

6. AUDIT REPORT FOR FISCAL YEAR ENDING DECEMBER 31, 2009

Joan Lain and David Cain, Auditors, reviewed the 2009 Audit with the Committee. The Golf Course was addressed related to the budget versus actual. The Auditors recommended budgeting consistent revenues based on history. The Auditors addressed concerns related to the Golf Course and Paddle Funds borrowing from the other funds. The Auditors mentioned the Master Plan Fund has been reduced to a zero balance.

A motion was made by Commissioner Nickels and seconded by Commissioner Considine upon hearing the information to present the same information to the Full Board at the June 21, 2010 Regular Board Meeting.

7. FINANCIAL AID POLICY

Director Peterson outlined the Policy revisions and Mary Quilty outlined the types of questions and dollars approved over the years. Director Peterson recommended designated a line item in the 2011 Proposed Budget. Commissioner Nickels asked questions about the role of the Friends of the Park District Foundation funding Scholarships. Commissioner Considine asked questions about the number of applicants and advertising the available scholarships. Commissioner Considine recommended placing the form on-line.

A motion was made by Commissioner Nickels and seconded by Commissioner Considine to present the policy and support the recommendation to the Full Board at the June 21, 2010 Regular Board Meeting.

8. LIABILITY INSURANCE

Executive Director Salski mentioned staff is evaluating premium costs from the current and other providers. Executive Director Salski mentioned that a recommendation is expected and required by July; therefore he would like to discuss with the Administration and Finance Committee.

9. ADJOURNMENT

There being no further business, a motion was made by Commissioner Nickels and seconded by Commissioner Considine to adjourn the meeting at 10:50 a.m. The motion carried by unanimous vote.

Approved this 12th day of July 2010
Board of Commissioners
Lake Bluff Park District