

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
MAY 17, 2010**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance), Brock Gordon, Jim Moss

1. CALL TO ORDER:

President Gronau called the meeting to order at 6:31 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners: Considine, Douglass, Hart, McKendry, Nickels, Gronau

Absent with prior notice: Ehrhard

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Hart and seconded by Commissioner Considine to approve the agenda of May 17, 2010 as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

4. STATEMENT OF VISITORS:

None

5. APPROVAL OF MINUTES OF APRIL 19, 2010 REGULAR BOARD MEETING

A motion was made by Commissioner Hart and seconded by Commissioner McKendry to approve the April 19, 2010 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

6. CONSENT AGENDA / FINANCE

A motion was made by Commissioner Hart and seconded by Commissioner Considine to accept the items on the consent Agenda as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

APPROVE INVOICE SCHEDULE: PERIOD ENDING MAY 1 & 17, 2010

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to approve the bills payable schedules for May 1 and May 17, 2010 in the following amounts.

GENERAL FUND	\$ 22,580.56
RECREATION FUND	\$ 9,824.48
LIABILITY INSURANCE FUND	\$ 50,573.00
PADDLE TENNIS FUND	\$ 13,263.56
GOLF COURSE FUND	\$ 37,549.44
SWIMMING POOL FUND	\$ 1,450.29
FITNESS CENTER FUND	\$ 1,827.68
FOR A TOTAL OF:	\$ 137,069.01

GENERAL FUND	\$ 7,668.43
RECREATION FUND	\$ 7,415.03
AUDIT FUND	\$ 13,000.00
GOLF COURSE FUND	\$ 21,130.95
SWIMMING POOL FUND	\$ 30,764.31
FITNESS CENTER FUND	\$ 1,795.43
FOR A TOTAL OF:	\$ 81,774.15

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

7. FINANCE

A. Monthly Budget Summary Report

The Budget Report – All Funds Combined - has been revised to add notes for each fund.

B. Treasurer’s Report

Executive Director Salski indicated the April 2010 month end cash balance was \$517,211.71 while the overall cash balance as of May 13, is \$553,653.55. Revenue year to date for 2010 are \$19,537.33 lower than 2009 year to date revenues. The difference is related to decreased golf memberships.

General Fund: Performing slightly lower than 2009.

Recreation Fund: Performing better to last year due to camp payments received in full instead of deposits.

Golf Course: Performing slightly better than 2009 due to the higher number of memberships received in April.

Fitness Center: Slightly exceeds 2009.

Swim Pool: Underperforming due to decreased season memberships and swim lessons.

Paddle Tennis: No bond payment in 2010 due to debt restructuring

A motion was made by Commissioner Nickels and seconded by Commissioner Hart to accept the Treasurer’s Report as presented.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

C. Purchase Cards-Ratification

A motion was made by Commissioner Hart and seconded by Commissioner McKendry to ratify the Purchase Card payment of \$12,624.57.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

8. UNFINISHED OR CONTINUING BUSINESS

A. Business of the 2009-2010 Board

President Gronau declared the business of the 2009-2010 Board of Commissioners complete.

9. NEW BUSINESS / ACTION ITEMS

A. Ordinance 2010-G

Pursuant to Public Act 96-542, the Illinois General Assembly recently amended the Illinois Freedom of Information Act, effective January 1, 2010. Park District Attorney’s recommend adopting a policy and designate FOIA and Open Meetings Act Officers.

Once the FOIA Officers are appointed, he/she shall complete the electronic training curriculum within 30 days of assuming the position.

The following appointments have been made:

FOIA Officers: Dave Peterson, Peggy Kolber, Ron Salski

Open Meetings Officers: Dave Peterson, Ron Salski

A motion was made by Commissioner Hart and seconded by Commissioner McKendry to adopt Ordinance 2010-G – Approval of a Freedom of Information Act Policy and designate Park District FOIA Officers and Open Meetings Act officers.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

B. Board Policy Manual - Revisions

On April 20, 2009, the Board of Commissioners approved a Board Policy Manual. By attending educational conferences, staff obtained information about electing a Board President and Vice President; therefore the Attorney clarified the Park District Code. The Park District Code requires the President and Vice President to be elected annually and the current policy states every two years. In addition, the Committee policy states every two years.

Staff recommends revising Section 2.4 and 2.5 to reflect the Park District Code. Staff recommends adding a statement stating, “in order to provide continuity of practices and policies, the Board shall determine whether the President, Vice President, and Committee member positions shall be elected for two consecutive annual terms.”

A motion was made by Commissioner Hart and seconded by Commissioner Nickels to approve the stated revisions, “one year and recommend two-year statement” in Section 2.4 and 2.5 in the Board Policy Manual.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

C. Call to Order of the 2010-2011 Board

The business for 2010-2011 will begin. Secretary Salski calls the 2010-2011 Board to order.

Roll call:

Present: Considine, Douglass, Hart, McKendry, Nickels, Gronau

Absent: Ehrhard

President:

A motion was made by Commissioner Hart and seconded by Commissioner Considine to cast Commissioner Gronau to serve as President of the Board of Park Commissioners for the 2010-2011 year.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

Vice President:

A motion was made by President Gronau and seconded by Commissioner Nickels to cast Commissioner Hart to serve as Vice President of the Board of Park Commissioners for the 2010-2011 year.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

Advisory Appointments:

Legal Counsel: Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer

Treasurer: Doug Nickels

Secretary to the Board: Ron Salski

NSSRA/ADA Representative: Ron Salski

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to accept and ratify the appointments for the 2010-2011 year.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

Committee Appointments:

Administration & Finance: Doug Nickels, Chairperson and Kevin Considine

Future Planning Committee: Doug Nickels, Chairperson and Sandy Hart

Parks, Recreation & Facilities: Rob Douglass, Chairperson and Kauri McKendry

Golf Committee: Kurt Gronau, Chairperson and Rob Douglass

Tri-Advisory & Intergovernmental Committee: Sandy Hart, Chairperson and Kurt Gronau

Friends of LB Park District Foundation: Susan Ehrhard and Rob Douglass - Liaison

Paddle Tennis Committee: Susan Ehrhard, Chairperson and Doug Nickels

A motion was made by Commissioner Hart, seconded by Commissioner Douglass to accept and ratify the appointments for 2010-2011 year.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau
Nays: None
Abstain: None
Absent: Ehrhard

D. Lake Forest Swim Club Agreement

Each year, the Lake Forest Swim Club enters into an agreement with the Lake Bluff Park District to use the swim pool for morning and evening practices. The Attorneys reviewed the agreement and made minor changes.

A motion was made by Commissioner Hart and seconded by Commissioner McKendry to accept the Lake Forest Swim Club agreement for the 2010 summer season.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau
Nays: None
Abstain: None
Absent: Ehrhard

E. Scout Aquatics Swim Club Agreement

Scout Aquatics Swim Club and the Lake Bluff Park District have agreed to six practice times and one Sunday morning intra-squad meet.

A motion was made by Commissioner Hart and seconded by Commissioner Considine to accept the Scout Aquatics Swim Club agreement for the 2010 summer season.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau
Nays: None
Abstain: None
Absent: Ehrhard

F. MC Squared Energy Services, LLC Agreement

Since 2001, the Park District has consulted with an Energy Consultant, Lower Electric, LLC assisting with reducing electric supply costs. The Park District continues utilizing Com Ed for electric delivery.

Our current contract expires with the January 2011 meter read. Due to the current economic conditions, energy prices may be at the lowest point and staff believes locking in the rate now for 30 months may allow the Park District to receive savings of \$9,567.86. Executive Director Salski indicated the confidence is negotiating the contract with this company. MC Squared is the back-up plan if negotiations with Hudson Energy are not successful.

A motion was made by Commissioner Considine and seconded by Commissioner Douglass to authorize the Executive Director with Attorney review to enter into an agreement with MC Squared Energy Services, LLC for a period of 30 months beginning January 2011.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None
Abstain: None
Absent: Ehrhard

G. Hudson Energy Agreement

Our current contract expires with the January 2011 meter read. Due to the current economic conditions, energy prices may be at the lowest point and staff believes locking in the rate now for 36 months may allow the Park District to receive savings of \$61,392.08 over three years or \$20,464.03 per year by locking rates immediately.

A motion was made by Commissioner Nickels and seconded by Commissioner McKendry to authorize the Executive Director with Attorney review to enter into an agreement with Hudson Energy for a period of 36 months beginning January 2011. In the event the Executive Director and Attorney are unable to enter into an agreement then MC2 is approved as a secondary supplier with Attorney review.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau
Nays: None
Abstain: None
Absent: Ehrhard

12. WRITTEN COMMUNICATIONS

A. Department Reports

Reports supplied to all Commissioners.

Staff

Dave Peterson (Director of Facilities and Recreation Services) mentioned the pool surge tank repairs have been completed as of today and testing will take place tomorrow. VGB repairs have been completed.

Rob Foster (Director of Golf & Park Maintenance) mentioned the following:

Artesian Park: Baseball field improvements are completed with the help of The Lake Bluff Baseball Association

Staff: Attended the J.W. Turf / Buck Brothers Auction and sold the tent for \$800 while purchasing a Greens Roller for \$1,900 which was within budget.

Golf: Green and tee aerification are scheduled for the next few weeks

B. Community Comments

None

C. Correspondence

Supplied to all Commissioners

13. VERBAL COMMUNICATIONS

A. Staff

Director Dave Peterson mentioned the following:

TRX: Installed and ready to present demos and classes.

Dance Competition Team: Star Dazzlers going to Nationals in the first year of competition.

B. Executive Director

Executive Director Salski mentioned the following:

Lake County Convention & Visitors Bureau: New member to this organization – funded from the Golf course budget

Pool Conceptual Drawings: Two new concepts have been added for review for the May 18th meeting.

Board Agreements: All agreements should be approved by the Board.

Lake Bluff Baseball Association: Thank you to Jim and the Association.

C. Park Foundation (FLBPDF)

Commissioner Douglass mentioned that plans for the August 21 event are well under way. The Foundation is working on a logo and other branding.

Executive Director Salski mentioned the IEPD raffle. The Park District selling the largest amount of \$100 tickets will be awarded \$5,000. Currently, the largest number of tickets sold is 20. The Foundation is excited to have the opportunity to sell tickets and hopefully win the \$5,000 prize. The raffle deadline is September.

D. Administration and Finance Committee

None

E. Future Planning Committee

Tentative workshop dates of: June 11-12, July 16-17 or August 6-7

F. Golf Committee

None

G. Paddle Committee

Commissioner Nickels indicated the newly created Paddle Committee and Task Force have one main objective – breaking even by adding more memberships. Recommendations to be presented to the Board of Commissioners at a future date consist of:

- Adding 3 teams resulting in approximately 12-15 new members
- Social memberships and team sign ups will begin in June instead of September
- A Junior Paddle program will be offered
- August event to be followed with biweekly demos until the season begins

Commissioner McKendry mentioned the Free Paddle event Friday May 21 for all middle school students.

H. Parks, Recreation Programs & Facilities Committee

None

I. Tri-Advisory & Intergovernmental Committee

None

J. President's Report

None

14. EXECUTIVE SESSION

A motion was made by Commissioner Hart, and seconded by Commissioner Considine to move into Executive Session for the following reasons:

- A. Discussion of the meetings lawfully closed under Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21).
- B. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired pursuant to Section 2 (c) (5) of the Open Meetings Act.
- C. Sale or lease of property, pursuant to Section 2 (c) (6) of the Open Meetings Act.
- D. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2 (c) (1) of the Open Meetings Act.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

Executive Session began at 7:33 p.m.

A motion was made by Commissioner Douglass and seconded by Commissioner McKendry to move out of Executive Session.

On the roll call, the vote was as follows:

Ayes: Considine, Douglass, Hart, McKendry, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Ehrhard

Executive Session ended at 7:59 p.m.

15. ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION

None

On the roll call, the vote was as follows:

Ayes: None

Nays: None

Abstain: None

Absent: None

16. ADJOURNMENT

There being no further business, a motion was made by Commissioner Considine and seconded by Commissioner McKendry to adjourn the meeting at 7:59 p.m. The motion carried by unanimous vote.

Approved this 21 day of June 2010
Board of Commissioners
Lake Bluff Park District