

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 13, 2010**

The Special Committee of the Whole Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Facilities and Recreation Services), Rob Foster (Director of Golf & Park Maintenance), Brock Gordon

**1. CALL TO ORDER:**

President Gronau called the meeting to order at 6:03 p.m.

**2. ROLL CALL:**

The following Commissioners were present when the roll was called:

Commissioners: Douglass, Ehrhard, McKendry, Nickels, Gronau

Commissioner Hart arrived at 6:05 p.m.

Commissioner Considine arrived at 6:09 p.m.

**3. APPROVAL OF AGENDA:**

A motion was made by Commissioner Douglass and seconded by Commissioner McKendry to approve the agenda of September 13, 2010 as presented.

**On the roll call, the vote was as follows:**

**Ayes:** Douglass, Ehrhard, Nickels, McKendry, Gronau

**Nays:** None

**Abstain:** None

**Absent:** Considine, Hart

**4. STATEMENT OF VISITORS:**

None

**5. APPROVAL OF MINUTES: September 1, 2010 Special Committee of the Whole**

A motion was made by Commissioner Douglass and seconded by Commissioner Ehrhard to approve the minutes of September 1, 2010 as presented.

**On the roll call, the vote was as follows:**

**Ayes:** Douglass, McKendry, Nickels, Gronau

**Nays:** None

**Abstain:** Ehrhard

**Absent:** Considine, Hart

**6. DISCUSSION / ACTION ITEMS**

**A. 2010 Budget Projections**

Commissioners were provided with a projected net income/(loss) by fund report. The 2011 projected net income is approximately \$400,000.

Staff is projecting end of year cash balance of approximately \$900,000 or higher.

Rob Foster (Director of Golf & Park Maintenance) indicated the Golf Course maintenance expenses will be \$19,000 under budget while the Parks Department Maintenance expenses will be \$24,000 under budget.

Dave Peterson (Director of Facilities and Recreation Services) indicated Platform Tennis has no debt service for 2010 which helps the fund balance. The Fitness Center Fund will be approximately \$23,000 higher. The Swim Pool Fund reflects the bond proceeds for the surge tank.

### **B. 2011 Proposed Budget**

Further clarification on the process of determining revenues and funding of the Capital Plan are requested by staff for the preparation of two budgets, Plan A and Plan B.

Commissioners discussed the Capital issues and have asked Executive Director Salski to supply a prioritized list of projects for 2011. The fund will be treated as a rainy day fund with repair or replacement as needed during the year.

### **C. Strategic Plan**

Commissioners will meet with Barbara Heller to refine the Strategic Plan on Wednesday, October 6 from 8:30 a.m. – 11:30 a.m.

### **D. Community Forums**

Commissioners discussed the format and information to be covered at the Community forums scheduled for Tuesday, October 5, 2010 and 9:00 a.m. and 6:30 p.m.

Executive Director Salski indicated that Eric Anderson (BMO Capital) will be in attendance to answer questions concerning the restructuring of debt, and Park District overall debt.

## **7. VERBAL COMMUNICATIONS**

A. Staff - None

B. Executive Director Report

Executive Director Salski mentioned the following:

- Packets are available beginning September 19 for the April election to the Park District Board of Commissioners.
- Knollwood Neighbors event: Sunday September 19

## **8. ADJOURNMENT**

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner Douglass to adjourn the meeting at 7:44 p.m. The motion carried by unanimous vote.

Approved this 18 day of October 2010  
Board of Commissioners  
Lake Bluff Park District