

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF SPECIAL COMMITTEE OF THE WHOLE MEETING
NOVEMBER 21, 2009**

The Special Committee of the Whole Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners: Douglass, Ehrhard, McKendry, Nickels, Hart

Visitors: Dave Peterson (Director of Business and Facility Services), Mary Quilty (Superintendent of Recreation Services), Rob Foster (Golf Course Superintendent), Andy Thurman (Facility and Wellness Manager), Jeff Spillman (Recreation Services Manager), Ed Heiser (Golf Professional), Christie Carey (Guest Services Manager), Micah Kamin (Aquatic & Facility Maintenance Specialist)

1. CALL TO ORDER:

Commissioner Ehrhard called the meeting to order at 12:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Douglass, Ehrhard, McKendry, Nickels, Hart

Absent with prior notice: Commissioners Meierhoff, Gronau

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Douglass and seconded by Commissioner Nickels to approve the agenda of November 21, 2009.

Ayes: Commissioners Douglass, Ehrhard, McKendry, Nickels, Hart

Nays: None

Abstain: None

Absent: Meierhoff, Gronau

4. STATEMENT OF VISITORS:

None

5. NEW BUSINESS

A. 2010 Budget

Tax Levy

Director Peterson discussed the tax levy process, debt structure and fund balances.

Executive Director Salski and staff reviewed the following information:

2010 Proposed Budget Summary

For all funds, total budgeted revenues are expected to be \$5,315,500.

Operating expenditures for all funds are expected to be \$4,290,700.

Highlights of 2010 Proposed Budget

- No price increases
- Participation Numbers budgeted similarly as 2009

Capital Project and/or Equipment Replacement

In 2009, Capital was \$535,100 and in 2010, Capital is proposed at \$45,000.

- Technology - \$15,000
- Fuel Tank Removal - \$25,000
- Blair Park Pool VGB - \$5,000

General and/or Corporate

- Strategic Plan Consultant - \$15,000
- On-line Registration – No participant charge - \$8,000
- Fourth of July Fireworks - \$5,000
- Health Insurance – \$98,707 savings
- Tax Levy – .1% (\$1,865)

Blair Park Pool

- Pool Memberships (\$20,300) and Daily Fees (\$6,000) - 20% decrease.
- VGB - Capital

Beach

- Howe Security - \$6,200 savings
- Beach Bluff Tree Trimming - \$8,500
- Beach Expenses - \$5,000 due to potential wading pool closure
 - Drop in camp down at beach
 - Portapotties

Recreation Services Programs

- Summer Camps - Revamp
- Basketball – Utilize Volunteer Coaches
- Bluffinia based on Sponsorship - \$15,000
- Kids Town Camp participation expecting a 10% decrease (\$5,400)
- Babysitting – Maintain current expenses and hours
- Tennis – Maintain existing contractual relationship
- Family Events

Golf

- Golf – Single Rate
- Golf – Three Membership Incentive Option
- Junior Golf Lessons – Restructure Program
- Website – Redesign (minimal costs)
- Pro Shop – Merchandise Plan
- Introduce Family Nights

Liability

- Unemployment Costs - \$140,000

Capital Replacement

Executive Director Salski provided a detailed spreadsheet to Commissioners. He mentioned this allows Commissioners to better understand the capital expenditures. Andy Thurman explained the challenges with the aging fitness equipment. Commissioners requested spreading the replacement costs over three years.

Program and Membership Prices

Staff proposed a 0% program and membership increase with one small exception related to a nine hole rate. A single golf rate will be implemented in 2010 allowing a blended resident and non-resident rate.

Golf Operations

Assistant Golf Operations Manager Heiser mentioned the single rate eliminates the penalty for non-residents and encourages individuals to play more often at Lake Bluff. Commissioners agreed with this policy.

6. ADJOURNMENT

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner McKendry to adjourn the meeting at 2:50 p.m. The motion carried by unanimous vote.

Ron Salski, Secretary

Kurt Gronau, President

Approved this 14 day of December 2009
Board of Commissioners
Lake Bluff Park District

Tammy Zylka, Recording Secretary