

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF SPECIAL BOARD MEETING
MARCH 2, 2009**

The Special Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioner: Conroy, Ehrhard, Engelhard, Hart, Gronau, President Meierhoff

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Business and Facility Services), Rob Foster (Golf Course Superintendent), Joe Schweda (Superintendent of Park Services)

1. CALL TO ORDER:

Commissioner Engelhard called the meeting to order at 5:32 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Conroy (arrived 5:35 p.m.), Ehrhard, Hart, Engelhard, Gronau, President Meierhoff (arrived 5:36 p.m.)

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Hart, seconded by Commissioner Gronau to approve the agenda of March 2, 2009. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Conroy, Ehrhard, Hart, Gronau, Engelhard

Nays: None

Abstain: None

Absent: President Meierhoff

4. STATEMENT OF VISITORS:

NONE

5. ACTION ITEMS

A. Golf Committee

1. Golf Cart Bids

Commissioner Gronau explained the Park District went out to Bid for the Golf Carts and tested each cart. The Bids came back favorable and under budget. Executive Director Salski explained the process for the bids. Director Peterson reviewed the bid numbers and explained Harris' bid was the lowest and most advantageous. President Meierhoff asked questions about the lease portion and requested staff to review.

A motion was made by Commissioner Gronau and seconded by Commissioner Hart to accept the bid and hand diagnostic alternate from Harris Golf Cars and authorize the Executive Director, on behalf of the Park District, to enter into an agreement not to exceed \$155,000 for the Golf Cart Bids, as specified in the Project Manual dated, February 2, 2009.

On the roll call, the vote was as follows:

Ayes: Commissioners Conroy, Ehrhard, Gronau, Hart, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: None

2. Cart Barn Electrical

Executive Director Salski explained the reasons for the cost overrun of the Cart Barn. He explained the contractor was unaware of the Village Code when presenting the proposal. Superintendent Foster explained each contractor was unaware of Village Code; therefore the other proposals would have been significantly higher.

Commissioner Hart asked if there are local electricians that may be less expensive. Superintendent Schweda mentioned Ross & Electric is extremely competitive versus Lake Bluff businesses.

Executive Director Salski mentioned staff would ask the contractor to review his proposal and decrease the amount.

A motion was made by Commissioner Gronau and seconded by Commissioner Engelhard to approve the change order for Ross Electric not to exceed \$12,000.

On the roll call, the vote was as follows:

Ayes: Commissioners Conroy, Ehrhard, Gronau, Hart, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: None

3. Lake Bluff Golf Club - Couple's Membership

Executive Director Salski presented the recommendation to offer a Couple's Membership within the 20% guidelines.

A motion was made by Commissioner Hart and seconded by Commissioner Conroy to offer a Couple's Golf Membership with rates as \$2,125 for residents and \$2,795 for non-residents.

On the roll call, the vote was as follows:

Ayes: Commissioners Conroy, Ehrhard, Gronau, Hart, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: None

4. Ordinance 2009-D - Declaration of Surplus Personal Property and Authorization for Disposal

Executive Director Salski explained it is required by law to approve an Ordinance when selling or using an auction to dispose of Park District equipment.

A motion was made by Commissioner Ehrhard and seconded by Commissioner Conroy to accept the attached Joint Purchase Act Participation Resolution 09-1.

On the roll call, the vote was as follows:

Ayes: Commissioners Conroy, Ehrhard, Gronau, Hart, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: None

B. Board Appointment for Vacant Board Seat

Commissioner Ehrhard presented a recommendation to begin the interview process immediately, advertise the vacant position via press releases and ask potential candidates to submit an application by March 16. Commissioner Ehrhard requested to conduct interviews on March 21, 2009. Commissioner Ehrhard recommended revising the Board Policy Manual to include a 30-45 process to fill a vacant Board seat.

Commissioners requested the opportunity to check his/her schedule and have Executive Director Salski send an email to Board Members to check his/her schedule.

A motion was made by Commissioner Hart and seconded by Commissioner Gronau to issue press releases and inform public of the Vacant Board Seat, packets can be picked up at the front desk and returned by March 16 and appoint a resident by the April Regular Board Meeting.

On the roll call, the vote was as follows:

Ayes: Commissioners Conroy, Ehrhard, Hart, Gronau, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: None

6. WRITTEN COMMUNICATIONS

NONE

7. VERBAL COMMUNICATIONS

NONE

8. ADJOURMENT

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner Conroy to adjourn the meeting at 7:00 p.m. The motion carried by unanimous vote.

On the roll call, the vote was as follows:

Ayes: Commissioners Conroy, Ehrhard, Hart, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: None

Ron Salski, Recorder

John Meierhoff, President

Approved this 16 day of March 2009
Board of Commissioners
Lake Bluff Park District