

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
SEPTEMBER 21, 2009**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners: Ehrhard, McKendry, Hart, Douglass, Meierhoff, Nickels, and President Gronau

Visitors: Dave Peterson (Director of Business and Facility Services), Janice Schnobrich, Ron Salski (Executive Director)

1. CALL TO ORDER:

President Gronau called the meeting to order at 6:31 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Meierhoff and seconded by Commissioner Hart to approve the agenda of September 21, 2009. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

4. STATEMENT OF VISITORS:

None

5. APPROVAL OF MINUTES OF AUGUST 17, 2009 REGULAR BOARD MEETING

A motion was made by Commissioner Meierhoff and seconded by Commissioner Nickels to approve the August 17, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: Douglass, Hart

Absent: None

6. APPROVAL OF MINUTES OF AUGUST 24, 2009 SPECIAL BOARD MEETING

A motion was made by Commissioner Hart and seconded by Commissioner Meierhoff to approve the August 24, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

7. CONSENT AGENDA / FINANCE

APPROVE INVOICE SCHEDULE FOR THE PERIOD ENDING SEPTEMBER 7 & 21, 2009:

A motion was made by Commissioner Meierhoff and seconded by Commissioner Ehrhard to approve the consent agenda with the bills payable schedules for September 7 and September 21, 2009 in the following amounts.

GENERAL FUND	9,080.95
RECREATION FUND	30,598.38
LIABILITY INSURANCE FUND	11,615.00
PADDLE TENNIS FUND	14,896.94
GOLF COURSE FUND	32,055.77
SWIMMING POOL FUND	4,318.17
FITNESS CENTER FUND	3,876.18
FOR A TOTAL OF:	\$106,441.39

GENERAL FUND	14,993.74
RECREATION FUND	9,894.41
SPECIAL RECREATION FUND	13,666.78
PADDLE TENNIS FUND	9,591.07
GOLF COURSE FUND	12,137.58
SWIMMING POOL FUND	4,961.96
FITNESS CENTER FUND	6,765.21
MASTER PLAN / CAPITAL FUND	3,865.00
FOR A TOTAL OF:	\$ 75,875.75

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels,
President Gronau

Nays: None

Abstain: None

Absent: None

MONTHLY BUDGET SUMMARY REPORT/TREASURER’S REPORT

Director Peterson mentioned the August 31 ending cash balance of \$786,393.89 is greater than the August 2009 balance of \$769,142.35. Staff is doing a great job of holding the expenses and the revenue is down slightly. The Budget Summary Report shows the 2008 real estate tax underpayment. Commissioner Meierhoff inquired about the large increase in capital spending for the month of August. Director Peterson indicated this was due to the landscaping and the final payment of the paddle hut.

8. NEW BUSINESS / ACTION ITEMS

A. RCP Insurance Proposal

Currently the Park District holds Liability and Property Insurance with IPARKS through RCP Insurance and the renewal date is October 1. Staff investigated other options but a decision was made to continue with our current carrier for various reasons. RCP has helped the Park District lower the premium by 22.7%, which leads to a significant savings in the budget in 2010. The lower premium reflects deductible changes in automobile (\$5,000 vs. \$500) and physical damage coverage (\$5,000 vs. \$1,000). Limits have been increased throughout all the Park District’s coverage. Commissioner Nickels inquired as to whether the Park District is required to have any formal safety training and therefore reduce our premium. Director Peterson stated that grant money is received because of our loss history (no losses in 5 years) and the monies are used for safety. Safety meetings are held monthly and field audits are conducted with input and recommendations given to the Park District.

A motion was made by Commissioner Ehrhard and seconded by Commissioner Meierhoff to accept the proposal from RCP Insurance providing liability coverage for the Park District for the period beginning October 1, 2009 through September 30, 2010 in the amount of \$61,613.00

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels,
President Gronau

Nays: None

Abstain: None

Absent: None

B. Community Wide Survey

Executive Director Salski indicated to the Board of Commissioners that by accepting the Community Wide Survey results the Park District may have the ability to receive potential grants.

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to accept the Community Wide Survey results as presented at the Special Board Meeting of August 27, 2009.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels,
President Gronau

Nays: None

Abstain: None

Absent: None

C. Lake Bluff Garden Club Grant Proposal

In previous years, the Lake Bluff Garden Club donated \$25,000 to prune, trim, and remove trees on the bluff in order to create vistas. A plan was submitted by Cliff Miller and adopted by the Board; however the Park District did not commit annual budgetary dollars per year for maintenance. The Lake Bluff Garden Club would like to continue beautification of the bluff by applying for a grant through the Lake Forest Garden Club. The Committee of the Whole discussed and approved a motion at the September 14, 2009 meeting to support restoration of the bluff and is sending a letter of support to the Garden Club. The potential of this grant is \$40,000 - \$50,000.

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to support restoration of the bluff and the Garden Club's grant proposal.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels,
President Gronau

Nays: None

Abstain: None

Absent: None

9. WRITTEN COMMUNICATIONS

Reports supplied to all Commissioners.

10. VERBAL COMMUNICATIONS

A. Staff

Director Peterson mentioned the Open House of September 12, 2009 was a success. Forty new members joined paddle tennis; the membership goal for the year is 100 members. New teams were added for both men and women with the first match on Thursday, October 8. Commissioner McKendry indicated the importance of a discounted membership for those who are interested in learning the game, the hope is to give them a taste of paddle so next year they would be fully committed to the program for the season. Commissioners Meierhoff and McKendry voiced resident concerns about the high rental cost of the paddle hut. They suggested we be sensitive to this issue and Director Peterson indicated that staff is looking into the matter. Director Peterson indicated the Fitness Center had 20 new and 38 renewing members resulting from the Open House.

B. Executive Director Report

Executive Director Salski mentioned the following:

- Resident letter regarding the skate park will be moved to fall under the Parks, Recreation Programs & Facilities Committee
- Betty Bash event was a success
- A golf cart was driven into the pond today – everyone is ok
- Jack Meierhoff was honored with a plaque by IAPD for his 11 years of service and the Park District was honored for its 84 years of service

C. Parks, Recreation Programs & Facilities Committee

Commissioner Ehrhard indicated that candidates for the two open seats on the Foundation Board have been interviewed and will be finalized soon.

D. Tri-Advisory and Intergovernmental Committee

None

E. Administration and Finance Committee

None

F. Golf Committee

None

G. President's Report

None

11. EXECUTIVE SESSION

A motion was made by Commissioner Ehrhard, and seconded by Commissioner Hart to move into Executive Session for the following reasons:

- A. Sale or lease of property, pursuant to Section 2 (2) (6) of the Open Meetings Act.
- B. Appointment, employment, compensation, discipline, performance, or dismissal of an employee, pursuant to Section (2) (1) of the Open Meetings Act.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

Executive Session began at 7:00 p.m.

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to move out of Executive Session into the Regular Meeting.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

Executive Session ended at 9:06 p.m.

12. ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION

None

13. ADJOURNMENT

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner Nickels to adjourn the meeting at 9:07 p.m. The motion carried by unanimous vote.

Approved this 19 day of October 2009

Board of Commissioners

Lake Bluff Park District