

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
JULY 20, 2009**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners: Douglass, Ehrhard, Hart, Nickels and President Gronau

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Business and Facility Services), Janice Schnobrich

1. CALL TO ORDER:

President Gronau called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Douglass, Ehrhard, Hart, Nickels, President Gronau

The following Commissioners were absent with prior notice:

Commissioners McKendry, Meierhoff

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Ehrhard, and seconded by Commissioner Douglass to approve the agenda of July 20, 2009. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Douglass, Ehrhard, Hart, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

4. STATEMENT OF VISITORS:

None

5. APPROVAL OF MINUTES OF JUNE 15, 2009 REGULAR BOARD MEETING

A motion was made by Commissioner Hart and seconded by Commissioner Ehrhard to approve the June 15, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

6. CONSENT AGENDA / FINANCE

APPROVE INVOICE SCHEDULE FOR THE PERIOD ENDING JULY 6 & 20, 2009:

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to approve the bills payable schedules for July 6 and July 20, 2009 in the following amounts.

GENERAL FUND	16,639.31
RECREATION FUND	23,127.88
AUDIT FUND	8,000.00
PADDLE FUND	2,228.63
GOLF COURSE FUND	26,537.02
SWIMMING POOL FUND	17,343.32
FITNESS CENTER FUND	5,620.22
MASTER PLAN/CAPITAL FUND	16,872.50
FOR A TOTAL OF:	\$116,368.88

GENERAL FUND	9,967.63
RECREATION FUND	21,243.04
LIABILITY INSURANCE FUND	2,378.00
SPECIAL RECREATION FUND	31,855.00
PADDLE FUND	998.46
GOLF COURSE FUND	26,106.06
SWIMMING POOL FUND	6,382.89
FITNESS CENTER FUND	5,855.40
FOR A TOTAL OF:	\$104,786.48

On the roll call, the vote was as follows:

- Ayes:** Commissioners Douglass, Ehrhard, Hart, Nickels, President Gronau
- Nays:** None
- Abstain:** None
- Absent:** None

MONTHLY BUDGET SUMMARY REPORT/TREASURER’S REPORT

Director Peterson mentioned the first wave of tax dollars has arrived (June) and the bulk of remaining tax dollars are due in September. He mentioned most funds balances are in good shape with the exception of golf. The golf balance shows the annual \$107,000 irrigation payment. There are no surprise expenses ahead and the Park District is doing well with the Plan B budget.

7. NEW BUSINESS / ACTION ITEMS

A. 2010 IMRF Contribution Phase-In Rate

The Illinois Municipal Retirement Fund (IMRF) is a pension system for Park Districts, Villages, and School Districts where both the employee and employer contribute. Employees who work 1,000 hours or more in a calendar year – in any job capacity - are mandated to participate and contribute 4.5% of their gross wages. Employer rates fluctuate based on performance of investments, ages, and number of active employees and the number of retirees. The District levies a tax to fund the employer portion of the expenditure. Due to shrinking investments and stock market losses in 2008, IMRF has announced that the employer rates for all participating in the pension system will increase 10% for the next five years. IMRF is offering a phase-in rate of 11.61% instead of 12.8% to all employees in the first year to ease the added liability.

Director Peterson is asking the Board to approve this phase-in rate before August 31, 2009 in order to help the Park District as it faces the challenges of cash flow and restricted tax levy increases.

A motion was made by Commissioner Hart and seconded by Commissioner Ehrhard to approve the 2010 IMRF Contribution Phase-In Rate as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

B. Retirement of Interfund Loans – Resolution No. 09-4

Director Peterson indicated that the Park District's financial statements have included Interfund Loans. The auditor has advised the Park District to retire these loans whenever sufficient funds are available. A Resolution must be passed by the Board in order to retire these Interfund Loans.

A motion was made by Commissioner Ehrhard and seconded by Commissioner Douglass to accept Resolution No. 09-4, retiring the Interfund Loans as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

C. Park District Foundation Board of Trustees

Executive Director Salski stated that since the current Foundation Board does not have enough members for a quorum, the Park District Board of Commissioners has the authority to appoint members. Three candidates have expressed interest and have the support of our current Board liaisons; Commissioners Ehrhard and Hart. Commissioners Ehrhard and Hart recommend appointing Amy Halstead, Tim Kregor and Alison Hartline to the Board while interviewing for the remaining two vacant seats. It would be important to have all geographical areas of Lake Bluff included on the Foundation Board.

A motion was made by Commissioner Hart and seconded by Commissioner Douglass to appoint Amy Halstead, Tim Kregor, and Alison Hartline to the Park District Foundation Board of Trustees beginning July 21, 2009.

On the roll call, the vote was as follows:

Ayes: Commissioners Douglass, Ehrhard, Hart, Nickels, President Gronau

Nays: None

Abstain: None

Absent: None

8. WRITTEN COMMUNICATIONS

Reports supplied to all Commissioners.

Executive Director Salski commented that the driving range is almost complete and will be seeded in the next week. He also pointed out that our camps have exceeded the Plan B numbers and indicated that this is great for our programs.

9. VERBAL COMMUNICATIONS

A. Staff

Director Peterson mentioned the following:

- The Lake Forest/Lake Bluff Chamber of Commerce Golf event was held on July 13. Sixty attendees had the opportunity to play 9 holes of golf and socialize.
- The Swim Pool will be hosting the Conference swim meet on July 22 from 1-9pm. This is typically held at our pool every 6 years. There will be 300 swimmers and families in attendance. Plans are in place for parking and for extra concessions; including a bake sale and swim conference t-shirts sale.
- Kayak rental prices have been reduced in accordance with other North Shore community rental rates. New sandwich board signs are now in place to advertise our kayak rentals.

B. Executive Director Report

Executive Director Salski mentioned the following:

- Community wide survey results (16% return rate) are ready to be viewed by the Board. He would like to have the results presented and video taped for the website in August.
- Bluffinia concerts are continuing on Sunday evenings and have been well attended.
- The golf course had the best weekend for 2009!
- The paddle hut is near completion with the sod to be installed in the next week and the Open House is scheduled for September 12. WorkMasters has offered to contribute partial monies for a sign.

C. Parks, Recreation Programs & Facilities Committee

Commissioner Ehrhard indicated that the Committee will re-evaluate the issue of dogs on the beach with a recommendation to follow in the spring of 2010. The next meeting is scheduled for Thursday, August 6 in the paddle hut.

D. Tri-Advisory and Intergovernmental Committee

Commissioner Hart recapped the July 16 meeting held with two Lake Bluff School Board members and Village Board members. The new Superintendent was introduced, a construction update was given and the proposed school calendar was discussed. In addition, a Green Team Initiative idea was proposed and will be discussed in further meetings. The tunnel project, NSSD retention basin project, and a proposed cell phone tower (US Cellular) were also highlighted in the meeting. In order to facilitate sharing of services, it was agreed to schedule meetings 3 times per year.

E. Administration and Finance Committee

Commissioner Nickels mentioned that the full year estimates should be available in August and will allow us to better prepare realistic estimates for 2010. Executive Director Salski indicated that a meeting will be held in August to review the audit.

F. Golf Committee

President Gronau mentioned that adjustments have been made to Plan B (eliminating some front services) and a close eye is being kept on all expenses. He mentioned the Fireman's Ball was successfully held on July 3 in the tent. We hope to better market the golf course and tent availability to the community. The ponds are being dredged this week and the bluebird houses have 2 new families.

G. President's Report

President Gronau mentioned that The Lake County Forest Preserve District last week created a new committee to study the future of golf at Fort Sheridan. The committee includes government officials from Highland Park, Highwood and Lake Forest; representatives from the Highland Park and Lake Bluff Park Districts, and members of the Fort Sheridan Master Homeowners Association. The committee's goal is to re-evaluate the original development plan and to make recommendations for a new master plan.

10. ADJOURNMENT

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner Douglass to adjourn the meeting at 7:17 p.m. The motion carried by unanimous vote.

Ron Salski, Secretary

Kurt Gronau, President

Approved this 20 day of July 2009
Board of Commissioners
Lake Bluff Park District

Tammy Zylka, Recording Secretary