

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
AUGUST 17, 2009**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners: Ehrhard, McKendry, Meierhoff, Nickels and President Gronau

Absent: Commissioner Hart, Douglass

Visitors: Dave Peterson (Director of Business and Facility Services), Darryl Stackhouse (Golf Operations Manager & Head Professional), Micah Kamin (Aquatic & Facility Maintenance Specialist), Janice Schnobrich, David Cain and Joan Lane (Milburn Cain & Co.)

1. CALL TO ORDER:

President Gronau called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

The following Commissioners were absent with prior notice:

Commissioners Douglass, Hart

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Meierhoff and seconded by Commissioner Nickels to approve the agenda of August 17, 2009. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Douglass, Hart

4. STATEMENT OF VISITORS:

None

5. APPROVAL OF MINUTES OF JULY 20, 2009 REGULAR BOARD MEETING

A motion was made by Commissioner Ehrhard and seconded by Commissioner Nickels to approve the July 20, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Nickels, President Gronau

Nays: None

Abstain: McKendry, Meierhoff

Absent: Douglass, Hart

6. CONSENT AGENDA / FINANCE

APPROVE INVOICE SCHEDULE FOR THE PERIOD ENDING AUGUST 3 & 17, 2009:

A motion was made by Commissioner Meierhoff and seconded by Commissioner Ehrhard to approve the bills payable schedules for August 3 and August 17, 2009 in the following amounts.

GENERAL FUND	37,206.73
RECREATION FUND	38,422.53
AUDIT FUND	8,000.00
SPECIAL RECREATION FUND	3,747.00
PADDLE TENNIS FUND	23,671.93
GOLF COURSE FUND	62,219.81
SWIMMING POOL FUND	11,343.23
FITNESS CENTER FUND	1,747.26
FOR A TOTAL OF:	\$186,358.49

GENERAL FUND	8,145.17
RECREATION FUND	13,753.42
LIABILITY INSURANCE FUND	1,727.00
PADDLE TENNIS FUND	3,028.23
GOLF COURSE FUND	21,211.76
SWIMMING POOL FUND	10,912.89
FITNESS CENTER FUND	4,512.67
MASTER PLAN / CAPITAL FUND	5,000.00
G.C. IRRIGATION SYSTEM	13,600.00
FOR A TOTAL OF:	\$ 81,891.14

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Douglass, Hart

MONTHLY BUDGET SUMMARY REPORT/TREASURER'S REPORT

Director Peterson mentioned the July 31 ending cash balance of \$988,973.59 is greater than the July 2008 balance of \$930,442.60. He also mentioned that it is encouraging that the following funds have net profits greater than one year ago: General, Recreation, Swimming pool, and Fitness Center. The Plan B budget (20% decrease) is doing better than expected with higher revenue, decreased expenses, and a net profit that is encouraging.

7. NEW BUSINESS / ACTION ITEMS

A. Audit Report for the fiscal year ending December 31, 2008

David Cain and Joan Lane (Milburn Cain & Co.) gave an unqualified opinion of the audit report for fiscal year ending December 31, 2008. The results are positive with the exception of the golf course; records indicate since 2001 it is slowly draining the cash of the entire district.

A motion was made by Commissioner Nickels and seconded by Commissioner Ehrhard to accept the audit report submitted by the District's auditor, Milburn Cain & Company, for the fiscal year ending December 31, 2008.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Douglass, Hart

B. Resolution 09-5

Director Peterson mentioned that both Resolution 09-5 and Resolution 09-6 are in order to designate these sites (119 Rockland & 121 Rockland) as not for park or recreational purposes. New leases have been drafted with our attorneys that are more protective of the Park District and staff.

A motion was made by Commissioner Nickels and seconded by Commissioner Ehrhard to approve Resolution 09-5, designating 119 Rockland Road, Lake Bluff, IL 60044 not for park or recreational purposes.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None
Abstain: None
Absent: Douglass, Hart

C. Resolution 09-6

A motion was made by Commissioner Nickels and seconded by Commissioner McKendry to approve Resolution 09-6, designating 121 Rockland Road, Lake Bluff, IL 60044 not for park or recreational purposes.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau
Nays: None
Abstain: None
Absent: Douglass, Hart

D. Pool Audit - Recommendation

Commissioner Ehrhard explained the importance of accepting the pool audit recommendation. She mentioned the Park District must comply with the Virginia Graham Baker Act, a federal law recently passed into legislation. Director Peterson explained that with our aging pools the audit would help us to: identify the problems, address the problems, give a recommendation to the board and staff, and give us a direction to move forward.

Micah Kamin (Aquatic & Facility Maintenance Specialist) indicated the following concerns of the tot pool: excessive water loss, construction, filtration system, and a liner at its life expectancy. He emphasized how important the audit is so that we can make an informed decision before we must comply with the Virginia Graham Baker Act next year.

A motion was made by Commissioner Meierhoff and seconded by Commissioner Nickels to accept the proposal from FGM Architects, Inc. and authorize the Executive Director, on behalf of the Park District, to enter into an agreement with FGM Architects, Inc. for the completion of a Pool Audit not to exceed \$10,000.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau
Nays: None
Abstain: None
Absent: Douglass, Hart

E. High School District #115 Agreement - Recommendation

Darryl Stackhouse (Golf Operations Manager & Head Professional) highlighted the agreement details. He emphasized the importance of making the community aware that our

course is the home course for the high school. His goal is to have more High School golf events and banquets held at the Golf course. The clubhouse will begin to include standings and bios of the high school players on club bulletin boards. Commissioner Nickels gave his strong support of this relationship and wondered if the Scout flag could be flown at home matches or tournaments.

A motion was made by Commissioner Meierhoff and seconded by Commissioner Nickels to approve the agreement with High School District #115 dated September 1, 2009 to June 1, 2010.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Douglass, Hart

8. WRITTEN COMMUNICATIONS

Reports supplied to all Commissioners.

9. VERBAL COMMUNICATIONS

A. Staff

Director Peterson mentioned the following:

- Grand Opening of the Paddle Hut will be held on Saturday, September 12 from 5-9pm. There will be professional paddle demonstrations and food. A 10% discount will be offered to all those who register for the season.
- Facility Open House will be held the same day from 2-5pm. The pool will be open for free swimming.
- Pool will be open through Labor Day and the beach will be open on weekends only through Labor Day. Check the website for hours.
- Beach closings require no swimming, however kayaks can be rented, and the Yacht Club may still sail. Staff is on duty during closings to monitor the no swimming ban. Shelter rental participants are informed of the no swimming ban.
- Flick n Float was successfully held at the pool and an additional \$1,000 donation was made by the **Schumacker family** to support this worthy cause.

B. Executive Director Report

None

C. Parks, Recreation Programs & Facilities Committee

Commissioner Ehrhard mentioned that the Paddle grand opening ribbon cutting would be held at 5:00pm on Saturday, September 12, during the Open House. She also mentioned that the Paddle Magazine will have a reporter in attendance.

D. Tri-Advisory and Intergovernmental Committee

President Gronau indicated that the grant for the 176 W/E Terrace is still under discussion.

E. Administration and Finance Committee

None

F. Golf Committee

President Gronau indicated that July was a good month for the club with indications for August to be positive as well. The driving range is almost ready and the course is in great shape thanks to Darryl's staff. Several events are on the books for the next few weeks including: Lake County Amateur, Shirley Hobbs Martin Memorial Golf Outing, and the Ryder Cup. Darryl Stackhouse mentioned the recent press article (included in the board packet) indicating the struggle of all courses this year. He is encouraged by the reports of how well our course is maintained.

G. President's Report

None

10. EXECUTIVE SESSION

A motion was made by Commissioner Ehrhard, and seconded by Commissioner Meierhoff to move into Executive Session for appointment, employment, compensation, discipline, performance, or dismissal of an employee, pursuant to Section 2 (c) (1) of the Open Meetings Act and for sale or lease of property, pursuant to Section 2 (c) (6) of the Open Meetings Act.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Douglass, Hart

Executive Session began at 7:10 p.m.

A motion was made by Commissioner Meierhoff and seconded by Commissioner Nickels to move out of Executive Session.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, McKendry, Meierhoff, Nickels, President Gronau

Nays: None

Abstain: None

Absent: Douglass, Hart

Executive Session ended at 7:41 p.m.

11. ADJOURNMENT

There being no further business, a motion was made by Commissioner Meierhoff and seconded by Commissioner Nickels to adjourn the meeting at 7:41 p.m. The motion carried by unanimous vote.

Approved this 17 day of August 2009
Board of Commissioners
Lake Bluff Park District