

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF REGULAR BOARD MEETING
APRIL 20, 2009**

The Regular Board Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners: Ehrhard, Gronau, Hart, Engelhard, and President Meierhoff

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Business and Facility Services), Janice Schnobrich, Barbara Heller, Doug Nickels

1. CALL TO ORDER:

Commissioner Meierhoff called the meeting to order at 6:30 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Ehrhard, Gronau, Hart, Engelhard, President Meierhoff

Commissioner Conroy was absent.

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Hart, seconded by Commissioner Gronau to approve the agenda of April 20, 2009. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Ehrhard, Gronau, Hart, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: Commissioner Conroy

4. STATEMENT OF VISITORS:

Janice Schnobrich thanked Sandy Hart and Rob Douglass for their marvelous presentation at the Women's League Voters forum. She mentioned they were very good.

5. APPROVAL OF MINUTES OF MARCH 16, 2009 PUBLIC HEARING MEETING

A motion was made by Commissioner Ehrhard and seconded by Commissioner Hart to approve the March 16, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Engelhard, Hart, President Meierhoff

Nays: None

Abstain: Commissioner Gronau

Absent: Commissioner Conroy

6. APPROVAL OF MINUTES OF MARCH 16, 2009 REGULAR BOARD MEETING

A motion was made by Commissioner Ehrhard and seconded by Commissioner Hart to approve the March 16, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Engelhard, Hart, President Meierhoff

Nays: None

Abstain: Commissioner Gronau

Absent: Commissioner Conroy

7. APPROVAL OF MINUTES OF APRIL 11, 2009 SPECIAL REGULAR BOARD MEETING

A motion was made by Commissioner Gronau and seconded by Commissioner Hart to approve the April 11, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Gronau, Hart, Engelhard

Nays: None

Abstain: President Meierhoff

Absent: Commissioner Conroy

8. FINANCE

APPROVE INVOICE SCHEDULE FOR THE PERIOD ENDING APRIL 6 & 20, 2009:

A. Commissioner Hart had a question about the School Detention project. Dave Peterson mentioned the Park District pays off the invoice and school reimburses the Park District. Commissioner Hart asked when seeding occurred. Director Peterson mentioned it was the first pay off. Commissioner Hart mentioned that we should see begin to see wild flowers. Executive Director Salski mentioned that we should see progress. Commissioner Engelhard asked if the School District has paid the Park District back. Director Peterson confirmed the School District has paid the Park District back to date.

Commissioner Hart had a question about North Shore printers. She asked about the discussion of brochure costs from the last meeting. Executive Director Salski mentioned the topic will be discussed at the Committee of the Whole meeting.

President Meierhoff asked a question about the HDO Productions payable. Executive Director Salski mentioned the payable was the golf course tent deposit being leased.

Commissioner Hart had a question about the Scholastic payable. Director Peterson mentioned the payable was reimbursement for the book fair which is based on the percentage of the books sold.

A motion was made by Commissioner Hart and seconded by Commissioner Engelhard to approve the bills payable schedule period April 6, 2009 in the following amounts:

GENERAL FUND	\$ 8,136.09
RECREATION FUND	\$ 21,330.49
PLATFORM TENNIS FUND	\$ 4,261.33
GOLF FUND	\$ 43,870.45
SWIM POOL FUND	\$ 881.44
FITNESS CENTER	\$ 3,917.32
FOR A TOTAL OF	\$82,397.12

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Gronau, Hart, Engelhard, President Meierhoff
Nays: None
Abstain: None
Absent: Commissioner Conroy

Commissioner Hart had a question about the Illinois Charitable fee payable. Director Peterson mentioned it was the expense for the Foundation.

Commissioner Hart had a question about the G2 Communications payable. Director Peterson mentioned it is design work for brochures related to the golf course and other areas. Executive Director

Commissioner Engelhard had a question about the Workmasters payable. He asked if they are done. Director Peterson mentioned the Park District has paid out 90% of the expenses. Executive Director Salski mentioned the gutters and punch list need to be completed. Commissioner Ehrhard mentioned it could be rented for baby showers. Commissioner Hart noticed a payable for Alarm Detection Systems and asked if the Park District can do something for the Paddle Hut. Director Peterson mentioned that the Park District is revisiting all buildings. Executive

A motion was made by Commissioner Engelhard and seconded by Commissioner Gronau to approve the bills payable schedule period April 20, 2009 in the following amounts:

GENERAL FUND	\$10,361.56
RECREATION FUND	\$ 7,570.50
LIABILITY FUND	\$ 875.00
PLATFORM TENNIS FUND	\$37,277.52
GOLF COURSE FUND	\$56,827.04
SWIMMING POOL FUND	\$ 4,147.63
FITNESS FUND	\$ 6,144.48
FOR A TOTAL OF	\$123,203.73

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Gronau, Hart, Engelhard, President Meierhoff
Nays: None
Abstain: None
Absent: Commissioner Conroy

MONTHLY BUDGET SUMMARY REPORT/TREASURER'S REPORT

Director Peterson mentioned a Treasurer's Report is included in the packet. He mentioned nothing jumps out and golf memberships started to arrive. President Meierhoff mentioned that the Park District is still solvent. Director Peterson Commissioner Gronau asked if the last Lake County is part of it. President Meierhoff mentioned that the Park District is at the lowest point from a Cash position.

Commissioner Hart asked the reasons for the Recreation Fund expenditures went up. Director Peterson mentioned he will review and communicate back to the Board.

9. ACTION ITEMS

- A. Ordinance 2009 – H – Fixing the Length of Time a Park District Commissioner can attend Regular Board Meetings

Executive Director Salski presented the Ordinance and suggested using similar language from Section 4 and copy to Section 2. He mentioned the Ordinance must be approved before the Board Policy Manual is adopted.

A motion was made by Commissioner Ehrhard and seconded by Commissioner Hart to approve Ordinance 2009 – H Fixing the Length of Time to Attend Regular Meetings and amend the Section 4 language to reflect in Section 2.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Gronau, Hart, Engelhard, President Meierhoff
Nays: None
Abstain: None
Absent: Commissioner Conroy

- B. Board Policy Manual – Approval

Executive Director Salski mentioned the one change was related to the Board attendance language. He mentioned the phone system would cost \$700. He mentioned Board Members wanted the language stricken from the Board Policy Manual. He mentioned the Park District Code requires one year of residency. Commissioner Engelhard asked if it could be lengthened.

A motion was made by Commissioner Gronau and seconded by Commissioner Hart to approve the Board Policy Manual dated April 20, 2009.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Gronau, Hart, Engelhard, President Meierhoff
Nays: None
Abstain: None
Absent: Commissioner Conroy

10. NEW BUSINESS/ACTION ITEMS

A. Administer Oath of Office to Newly Appointed Board Member

Ron Salski, Secretary, administered the Oath of Office to Doug Nickels who was appointed at the April 11, 2009 Special Regular Board Meeting. He requested Doug Nickels raise his right hand and repeat after him. Secretary Salski read statements which Mr. Nickels repeated. Mr. Nickels was sworn into the Board. He took his seat.

11. WRITTEN COMMUNICATIONS

Department Board Reports were provided. Director Peterson mentioned he met with the Yacht Club and Beach Security. President Meierhoff asked a question about renting kayaks. Director Peterson mentioned existing staff or manager would handle the rentals. Commissioner Hart had a question about reviewing pricing from vendors and rebidding. Director Peterson mentioned that the Park District does not have to rebid under \$20,000. Commissioner Hart asked if the Park District will be reviewing all costs. Director Peterson mentioned, "yes."

President Meierhoff had questions about the golf report. Executive Director Salski mentioned staff continues receiving members and expects being close to dollars. Commissioner Hart asked that the Park District has two more weeks to assess. Commissioner Gronau mentioned it is deceiving due to monies going to the driving range. Executive Director mentioned it is confusing but Commissioner Engelhard mentioned to recode everything and why keep it separate. Executive Director Salski mentioned that the Park District went through the budget process to assess each business unit. Commissioner Ehrhard asked if comments have been made about the service. Executive Director Salski mentioned there are positive comments but some members don't see the need.

Commissioner Ehrhard had a question about hiring at the Beach or other facilities. Director Peterson mentioned Dawn Johnson is in the process. Commissioner Ehrhard had questions about hiring Lake Bluff kids.

12. VERBAL COMMUNICATIONS

Executive Director Salski mentioned there is an IAPD Legislative Conference in May. For those who like to attend, please ask Ron. He introduced Barbara Heller, Needs Assessment Consultant. He mentioned the golf carts will be arriving soon and tent pad is near completion. He mentioned NSSD will be doing soil borings but a meeting is not scheduled. The Park District will be sending out the typical Newsletter in a few weeks.

He mentioned the Infant Welfare Society is hosting a large event and the Recreation Center will be utilized for parking the next two or three weeks. He requested Commissioner Ehrhard explain the event. Commissioner Ehrhard mentioned is a clinic downtown Chicago that provides care for children and the Lake Forest Chapter showcases a house to raise funds. It runs for April 22-May 17 and on Wednesday, the Park District expects 350 people. Shuttles will be running back and forth. It will go through downtown Lake Bluff.

13. EXECUTIVE SESSION

A motion was made by Commissioner Gronau and seconded by Commissioner Hart to move into Executive Session for of the meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the District of the minutes or semi-annual review of the minutes as mandated by Section 2.06 per 5 ILCS 120/2(c)(21)..

On the roll call, the vote was as follows:

Ayes: Commissioners Nickels, Ehrhard, Gronau, Hart, Engelhard, President Meierhoff
Nays: None
Abstain: None
Absent: Commissioner Conroy

A motion was made by Commissioner Ehrhard and seconded by Commissioner Hart to move out of Executive Session into the Regular Meeting.

On the roll call, the vote was as follows:

Ayes: Commissioners Nickels, Ehrhard, Gronau, Hart, Engelhard, President Meierhoff
Nays: None
Abstain: None
Absent: Commissioner Conroy

13. ADJOURNMENT

There being no further business, a motion was made by Commissioner Hart and seconded by Commissioner Conroy to adjourn the meeting at 7:20 p.m. The motion carried by unanimous vote.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Gronau, Hart, Engelhard, Nickels, President Meierhoff
Nays: None
Abstain: None
Absent: Commissioner Conroy

Approved this 20 day of April 2009
Board of Commissioners
Lake Bluff Park District