

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF COMMITTEE OF THE WHOLE MEETING
APRIL 6, 2009**

The Regular Committee of the Whole Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioner: Ehrhard, Engelhard, Hart, Gronau, President Meierhoff

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Business and Facility Services),

1. CALL TO ORDER:

President Meierhoff called the meeting to order at 6:00 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Ehrhard (6:02 p.m.), Hart, Engelhard, Gronau, President Meierhoff

Absent: Commissioner Conroy

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Hart, seconded by Commissioner Engelhard to approve the agenda of April 6, 2009. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Ehrhard, Hart, Gronau, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: Commissioner Conroy

4. APPROVE MINUTES OF MARCH 2, 2009 COMMITTEE OF THE WHOLE MEETING

A motion was made by Commissioner Gronau, seconded by Commissioner Engelhard to approve the minutes of March 2, 2009. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Ehrhard, Hart, Gronau, Engelhard, President Meierhoff

Nays: None

Abstain: None

Absent: Commissioner Conroy

5. STATEMENT OF VISITORS:

NONE

6. DISCUSSION ITEMS

a. Finance and Personnel Committee

i. Lake Bluff Open Lands Association – Request

Executive Director Salski presented a letter from the Lake Bluff Open Lands Association requesting financial assistance. He mentioned the Association has done significant work over the years and the Association provided a request at least three years ago. The Board agreed.

ii. Amendments to the Open Meetings Act (Public Act 94-1058)

Executive Director Salski reviewed a memorandum with the Board.

iii. Ordinance 2009 – G – Commissioner Remote Attendance Policy

Executive Director Salski presented information related to having a remote policy in the Board Policy Manual. He mentioned the Attorney recommended adopting an Ordinance first.

The Board discussed the remote attendance policy. Commissioner Engelhard had questions about the Park District phone system and whether it is a duplex system. President Meierhoff recommended Executive Director Salski research costs of a system capable of handling remote attendance.

iv. Ordinance 2009 – H – Fixing the Length of Time a Park District Commissioner can attend Regular Board Meetings

Executive Director Salski presented information related to having a policy related to attendance. He mentioned the Attorney recommended adopting an Ordinance first.

Board Members agreed to the number of meetings, nine, required to attend.

v. Board Policy Manual – Review

Executive Director Salski presented a draft of the Board Policy Manual and mentioned the Policy Manual will be ready for Board Approval at the April Regular Board Meeting. He mentioned that he added language related to a Board Member interested in applying for an open staff position. He mentioned that he added language related to the timeframe for filling a Board Vacancy position based on previous conversations with the Board.

The Board agreed.

b. Recreation Programs and Facilities Committee

i. North Shore Sanitary District Update

Executive Director Salski mentioned that he authorized the North Shore Sanitary District to conduct soil borings on the South Beach. When results are finalized, the North Shore Sanitary District will present information to the Board.

ii. Artesian Playground – Stretching Area

Executive Director Salski presented a memorandum and recommended removing the stretching equipment at Artesian Park. The Board agreed.

c. Board of Commissioner Vacancy Process

Executive Director Salski requested information related to the format of the interview process.

Commissioner Hart recommended the Board draft questions and be on the same page. Commissioner Ehrhard mentioned that Executive Director Salski and she can prepare questions. Commissioner Hart recommended Executive Director Salski not be present in the actual interviews. The Board agreed.

7. VERBAL COMMUNICATIONS

Executive Director Salski mentioned Golf Memberships will be finalized in the next three weeks. He mentioned the Needs Assessment Consultant will address the Board after the April 20 Regular Board meeting. He mentioned Walt Schamber will be providing a Park District History Report to at the May 4 Committee of the Whole meeting.

8. ADJOURMENT

There being no further business, a motion was made by Commissioner Engelhard and seconded by Commissioner Gronau to adjourn the meeting at 6:55 p.m. The motion carried by unanimous vote.

On the roll call, the vote was as follows:

Ayes: Commissioners Ehrhard, Hart, Engelhard, Gronau, President Meierhoff

Nays: None

Abstain: None

Absent: Commissioner Conroy

Approved this 4th day of May 2009
Board of Commissioners
Lake Bluff Park District