

**LAKE BLUFF PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF COMMITTEE OF THE WHOLE MEETING
FEBRUARY 2, 2009**

The Committee of the Whole Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioner: Meierhoff, Ehrhard, Engelhard, Gronau, Hart, Conroy

Visitors: Ron Salski (Executive Director), Dave Peterson (Director of Business and Facility Services),

1. CALL TO ORDER:

Commissioner Meierhoff called the meeting to order at 6:00 p.m.

2. ROLL CALL:

The following Commissioners were present when the roll was called:

Commissioners Conroy, Ehrhard, Hart, Engelhard, Gronau, Conroy, Meierhoff

3. APPROVAL OF AGENDA:

A motion was made by Commissioner Hart, seconded by Commissioner Gronau to approve the agenda of March 2, 2009 and remove item #1E. By unanimous voice vote, the agenda was approved as presented.

Ayes: Commissioners Conroy, Ehrhard, Gronau, Hart, Engelhard, Meierhoff

Nays: None

Abstain: None

Absent: None

4. APPROVAL OF MINUTES OF JANUARY 5, 2009:

A motion was made by Commissioner Hart and seconded by Commissioner Engelhard to approve the January 5, 2009 minutes as presented.

On the roll call, the vote was as follows:

Ayes: Commissioner Conroy, Ehrhard, Gronau, Hart, Engelhard, Meierhoff

Nays: None

Abstain: None

Absent: None

**5. STATEMENT OF VISITORS
NONE**

6. DISCUSSION ITEMS

A. Finance and Personnel Committee

1. Plan B Budget

Director Peterson presented the information for Plan B and requested to come back to the Board after July 31 to present more detailed revenues and expenses.

Executive Director Salski presented revenue opportunities which include programming the gymnasium more such as adult volleyball and basketball leagues or charging memberships to the beach. The Commissioners agreed to begin programming the gymnasium and look at the beach as a service to the community.

2. Board Policy Manual

Executive Director Salski presented a rough draft of the Board Policy Manual.

There was discussion about the Commissioner Benefits. Commissioner Hart had concerns with allowing Commissioners to receive memberships. Commissioner Conroy mentions that she does not use all the benefits. President Meierhoff believed everyone does not use all the benefits and it is a good option for Commissioners. Commissioner Gronau mentioned it was important to experience all the operations to better evaluate. Executive Director Salski mentioned the Attorney affirmed the Park District is able to offer program and facility benefits. Commissioner agreed to maintain the existing program and facility benefits.

There was significant discussion regarding the remote attendance. Commissioner Hart recommended allowing remote attendance when there is an emergency but needs parameters. Commissioner Gronau had concerns with allowing Board Members to be a part of the meeting via telephone due to the equipment and commitment to attend meetings. Commissioner Meierhoff and Engelhard had concerns with defining emergency.

Executive Director Salski mentioned he would forward to the Attorney for review.

B. Future Planning Committee

1. Community Wide Survey/Needs Assessment Consultants

Executive Director Salski recommended moving forward with the Survey and Needs Assessment due to the ability to plan for the 2010 budget. Commissioners agreed to begin the process in April.

- C. Board of Commissioner Vacant Seat
Executive Director Salski presented information from other Park Districts on how they approach a vacant seat. Commissioner Ehrhard, Appointment Chair, reviewed various timelines with Commissioner. Commissioners discussed the timelines. Commissioner Conroy wanted the opportunity to be a part of the process and for the Board to seriously consider a Knollwood resident. Commissioner Engelhard had concerns about moving too quickly with the process and it is better to wait after the election. Commissioner Hart mentioned it would be best to find a replacement sooner than later. Commissioner Gronau was concerned about the timing. President Meierhoff mentioned that it would be difficult to appoint a person who lost in the election.

The Commissioners requested Commissioner Ehrhard to sit down with Executive Director Salski and review the application and process.

- D. Recreation Programs and Facilities Committee
1. Intergovernmental Agreements
Executive Director Salski presented information to offer various services to the School District and Village. Commissioners agreed to continue researching the shared services first.
 2. West School Parking Lot
Executive Director Salski presented information about the \$250,000 cost to install a parking lot along Foster and Muir. In addition, the lot would impact the ball fields. Executive Director Salski mentioned the concerns for the amended agreement and Commissioner Meierhoff requested to meeting with Dr. Vick and Eric Grenier.
- E. Tri-Advisory Board
1. Tunnel Project
Executive Director Salski mentioned that he spoke with the Village and School District and there is no hurry to move forward with the project. It is important to review all options and take a tour with better weather conditions.
- F. Golf Committee
1. Ft. Sheridan Project
Executive Director Salski mentioned the meetings with the Forest Preserve, City of Lake Forest, Highland Park Park District and Village of Highland Park. Executive Director Salski mentioned details of the Forest Preserve's Committee of the Whole meeting.
 2. Lake Bluff Golf Club Concession Agreement
Executive Director Salski presented a draft copy of the agreement and mentioned the agreement will be brought forward at the Regular Board Meeting.

7. ADJOURNMENT

There being no further business, a motion was made by Commissioner Ehrhard and seconded by Commissioner Engelhard to adjourn the meeting at 7:50 p.m. The motion carried by unanimous vote.

Approved this 2 day of March 2009
Board of Commissioners
Lake Bluff Park District