

**LAKE BLUFF PARK DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES OF REGULAR MEETING  
August 18, 2008**

The Regular Meeting of the Board of Commissioners of the Lake Bluff Park District, Lake County, Illinois, was held at the Recreation Center, 355 W. Washington Avenue, Lake Bluff, Illinois.

Present: Commissioners Ganfield, Hart, Conroy, Ehrhard, Gronau, President Meierhoff

Visitors: Janice Schnobrich, Dave Peterson, Director of Business and Facility Services, Rob Foster, Golf Course Superintendent, and Vince Mosca

**1. CALL TO ORDER:**

President Meierhoff called the meeting to order at 6:30 p.m.

**2. ROLL CALL:**

The following Commissioners were present when the roll was called:

Commissioners Ganfield, Hart, Conroy, Ehrhard, Gronau, President Meierhoff

Commissioner Engelhard was absent with prior notice given.

**3. APPROVAL OF AGENDA:**

A motion was made by Commissioner Ehrhard, seconded by Commissioner Conroy to approve the agenda of August 18, 2008. .

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

**3. STATEMENTS OF RESIDENTS:**

None

**4. APPROVAL OF MINUTES OF JULY 21, 2008:**

A motion was made by Commissioner Gronau and seconded by Commissioner Ganfield to approve the July 21, 2008 minutes as presented.

**On the roll call, the vote was as follows:**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Gronau, President Meierhoff

**Nays:** None

**Abstain:** Commissioner Hart

**Absent:** Commissioner Engelhard

**5. APPROVE INVOICE SCHEDULE FOR THE PERIOD ENDING AUGUST 4 & 18, 2008:**

Commissioner Conroy asked about the American Ramp invoice. Director Peterson mentioned it was for repairs with the skate park.

President Meierhoff asked about invoices regarding Lesco. Director Peterson mentioned it was for seeding and repair of the golf course.

A. A motion was made by Commissioner Gronau and seconded by Commissioner Hart to approve the bills payable schedule period August 4 in the following amounts:

GENERAL FUND	\$28,571.19
RECREATION FUND	\$17,649.51
LIABILITY FUND	\$1,548.00
SPECIAL RECREATION FUND	\$30,052.50
PADDLE TENNIS FUND	\$2,559.40
GOLF FUND	\$23,542.24
POOL FUND	\$5,051.24
FITNESS FUND	\$2,734.13
GOLF IRRIGATION FUND	\$1,500
FOR A TOTAL OF	\$113,208.21

**On the roll call, the vote was as follows:**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

Commissioner Hart asked about an invoice from the Collector. Director Peterson mentioned it is the second installment of the Lake County drainage tax. Park District does not have pay real estate tax.

Commissioner Ganfield asked about the invoice for the security. Director Peterson mentioned it is the same as last year but more security on the weekends. Services will be provided through September. Executive Salski mentioned that the Park District had very little incidents.

Commissioner Hart asked about the Rainbow refreshments and where we purchase food. Director Peterson mentioned the Park District used to purchase from Village Grille.

Commissioner Hart asked about the invoice for Conserv FS and Director Peterson mentioned it was seed, sod, chemicals and gasoline.

A motion was made by Commissioner Hart and seconded by Commissioner Conroy to approve the bills payable schedule period August 18 in the following amounts:

GENERAL FUND	\$22,967.24
RECREATION FUND	\$20,962.13
GOLF FUND	\$33,851.56
POOL FUND	\$6,129.02
FITNESS FUND	\$3,413.98
IRRIGATION FUND	\$2,260.00
FOR A TOTAL OF	\$89,583.93

**On the roll call, the vote was as follows**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

**Treasurer's Report:** President Meierhoff mentioned our cash position of \$930,000 has not gone below this for this year summer. He asked if our cash reserves were about \$800,000.

Director Peterson mentioned the Park District is about \$800,000 and received the first installment of taxes in June.

President Meierhoff mentioned our pluses and minuses are balanced.

**6. ITEMS FOR DISCUSSION**

A. Storm Water and Storm Sewer Easement Agreement with School District 65 – Recommendation

Executive Director Salski mentioned he has been working on this document with the Attorney's. President Meierhoff mentioned that we have been working on this for some time and Executive Director Salski has worked with it since the middle.

Commissioner Hart asked if the Attorneys from both sides have reviewed. Executive Director Salski mentioned all sides have reviewed.

A motion was made by Commissioner Hart and seconded by Commissioner Conroy to approve the Storm Sewer and Storm Water Easement Agreement between School District 65 and the Lake Bluff Park District.

**On the roll call, the vote was as follows**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

B. Detention Basin Consulting Agreement – Recommendation

President Meierhoff mentioned it ties into the Storm Water Agreement.

Executive Director Salski introduced Hey and Associates and Vince Mosca, Vice President. Vince presented pictures and types of plantings. He explained the history, qualifications and past projects.

Commissioners asked if Rob Foster would be a part of the process. Staff will be involved. Executive Director Salski mentioned the process to determine a plan and approval.

Commissioner Gronau asked what types of plantings will be involved.

A motion was made by Commissioner Hart and seconded by Commissioner Ehrhard to accept the agreement from Hey and Associates and authorize the Executive Director, on behalf of the Park District, to enter into an agreement with Hey and Associates, Inc. for the Detention Basin project.

**On the roll call, the vote was as follows**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

C. Recreation Programs and Facilities Committee

a. Bid Summary for Platform Tennis Court – Recommendation

Commissioner Conroy mentioned that the Recreation Programs and Facilities Committee discussed the bids.

A motion was made by Commissioner Meierhoff and seconded by Commissioner Hart to accept the bid from Tennis Surfaces Company and authorize the Executive Director, on behalf of the Park District, to enter into an agreement for an amount not to exceed \$146,100 plus an 8% contingency for the Platform Tennis Courts, as specified in the Project Manual dated, July 26, 2008.

**On the roll call, the vote was as follows**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

b. Bid Summary for Platform Tennis Warming Hut – Recommendation

Commissioner Conroy mentioned that the Recreation Programs and Facilities Committee discussed the bids.

A motion was made by Commissioner Hart and seconded by Commissioner Conroy to accept the bid from Workmasters, Inc. and authorize the Executive Director, on behalf of the Park District, to enter into an agreement for an amount not to exceed \$378,233 plus a 8% contingency for the Platform Tennis Warming Hut, as specified in the Project Manual dated, July 26, 2008.

**On the roll call, the vote was as follows**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

E. Beach and Pool Committee

a. Sunrise Beach Bathroom and Concession Building Project  
Consulting Agreement – Recommendation

Executive Director Salski mentioned this project has been discussed and the Park District 3D Design. He mentioned previous discussions included review of the lake levels and consider Shabica for recommendations.

Commissioner Hart mentioned that they will review the issues.

Commissioner Ganfield mentioned that last year he mentioned 3D Design and assumed 3D Design would handle these questions and permitting.

Commissioner Gronau recommends hiring Shabica. President Meierhoff mentioned there is a threat of a 50 year water mark and important to check with experts.

Commissioner Ganfield mentioned it may be best to receive limited work without full blown studies. He mentioned if there is a better way to determine limited consultation until January.

Executive Director mentioned it would be beneficial to utilize their expertise early; however they can provide a limited review. President Meierhoff agreed.

A motion was made by Commissioner Gronau and seconded by Commissioner Ganfield to accept the agreement from Shabica and Associates and authorize the Executive Director, on behalf of the Park District, to enter into an agreement with Shabica at a cost not to exceed \$2,500 for the Sunrise Beach Bathroom and Concession Building construction project.

**On the roll call, the vote was as follows**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

**C. Golf Committee**

**a. Lake Bluff Golf Club Concession Agreement – Recommendation**

Commissioner Gronau mentioned Executive Director met with Bluffingtons and it is a comprise and fair. It will be reviewed yearly and the agreement is fair.

A motion was made by Commissioner Gronau and seconded by Commissioner Ganfield to approve the Concession Agreement between Bluffingtons and the Lake Bluff Park District for the continuation of the Village Grille Concessions at the Lake Bluff Golf Club

**On the roll call, the vote was as follows**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

**b. Golf Course Updates**

Commissioner Gronau mentioned the course is in the best shape in 30 years. The sprinkler system has made the rough lush. The course looks great with Rob Foster's leadership.

Commissioner Gronau thanked the Martin Family for donating plants and material and Mariani for providing the plants.

Rob Foster mentioned the pump house is 100% operational which means the well is working. Three of the four pond fountains are working. He mentioned the course is in great condition.

Commissioner Gronau mentioned the ditch across holes 9 & 10 looks great. Rob Foster mentioned he will be piping down the course. Commissioner Ehrhard asked what size pipe.

President Meierhoff asked what happens when getting the greens faster. Rob mentioned there a variety of aspects to get a green to be faster such as top dressing, cutting, watering and chemicals.

Commissioner Hart asked if the course has been busier. Commissioner Gronau mentioned it was one of the busiest months ever.

**7. WRITTEN COMMUNICATIONS**

None

**7. VERBAL COMMUNICATIONS**

Staff: Director Peterson mentioned the Auditor will be presenting in September. Budgets and rollover bonds are beginning.

Executive Director: Ron Salski mentioned that he attended the IAPD Conservation Days in Springfield. Executive Director Salski mentioned he was on a Cow Milking Team.

President's Report: President Meierhoff thanked Herb Nelson for over 10 years of volunteerism as the Audio/Visual specialist. Also, the Board will be researching days to have Board meetings.

**9. EXECUTIVE SESSION**

A motion was made by Commissioner Gronau and seconded by Commissioner Hart to move into Executive Session for the following reasons:

- A. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2 (c)(1) of the Open Meetings Act.
- B. The purchase, sale or lease of real property for the use of the public body, pursuant to Section 2(c)(5) or 2(c)(6) of the Open Meetings Act.

**ROLL CALL VOTE:**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff

**Nays:** None

**Abstain:** None

**Absent:** Commissioner Engelhard

A motion was made by Commissioner Hart and seconded by Commissioner Conroy to move out of Executive Session.

**ROLL CALL VOTE:**

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff  
**Nays:** None  
**Abstain:** None  
**Absent:** Commissioner Engelhard

**9. ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION**

A motion was made by Commissioner Gronau and seconded by Commissioner Ganfield to approve the Agreement with Walt Schamber related to the details in Executive Session.

**Ayes:** Commissioner Ehrhard, Ganfield, Conroy, Hart, Gronau, President Meierhoff  
**Nays:** None  
**Abstain:** None  
**Absent:** Commissioner Engelhard

**10. ADJOURNMENT**

There being no further business, a motion was made by Commissioner Meierhoff and seconded by Commissioner Ganfield to adjourn the meeting at 7:50 p.m. The motion carried by unanimous vote.

Approved this 15 day of September 2008  
Board of Commissioners  
Lake Bluff Park District