

Parking Passes given _____

APPLICATION FOR USE OF SUNRISE BEACH

Please keep the BEACH PERMIT in your possession and present it to Police or Park Personnel upon request.
Beach Shelter Hours: Sunday – Thursday until 10:00 pm, Friday – Saturday until midnight.

In order to make this request you must be a resident of the Lake Bluff Park District and at least 21 years of age and agree to remain on-site and assume responsibility during the use period. Payment and required paperwork must be made at least 2 weeks in advance of your reservation date.

Shelter fees are as follows:
Anytime Monday – Thursday & until 4 pm on Friday \$35
Friday after 4 pm – Anytime Saturday \$100
Anytime Sunday \$50

Name of person requesting the permit: _____

Address: _____

Home #: _____ Work #: _____

Description of event: _____ # of guests in party _____

Beach Shelters: North Shelter _____ South Shelter _____

Date of shelter use: ____/____/____ Time of shelter use: _____ to _____

Sunrise Bluff: Date of Bluff use: ____/____/____ Time of Bluff use: _____ to _____

Request for Music: Form signed by guest _____ Approved _____ Denied _____
Music will be turned off Sunday-Thursday at 9 pm and Friday-Saturday at 10:30 pm.

Alcohol: Prohibited _____ *Allowed _____

* Paying \$175 to be added to LBPDP insurance policy (non-refundable)

* Providing Certificate of Insurance for \$1,000,000 Host Liquor Liability with LBPDP added as additional insured through homeowner's insurance.

PARKING: Village of Lake Bluff curfew for on-street automobile parking is 9 pm East of Moffett Rd. Pick up your parking permit at the Lake Bluff Park District should you park later than curfew at least 2 wks prior to your reservation date.

SHELTER FEE see above fees Check _____ Visa or MasterCard _____
Expiration Date _____

KEY DEPOSIT \$50 (returned if key is returned) Check _____ Visa or MasterCard _____
Expiration Date _____

***ALCOHOL ALLOWED FEE** if applies Check _____ Visa or MasterCard _____
Expiration Date _____

KEY DEPOSIT	Key Taken (Date) _____
	Key Returned (Date) _____
Date Deposit given/mailed to client _____	
If key is not returned, enter date deposit is processed in computer as a payment _____	

Signature of Applicant: _____ Date: _____

All Above Fees Pd & Request Approved: _____ Date: _____

Lake Bluff Park District Beach/Bluff Rules and Responsibilities

The following rules and regulations apply to the use of Sunrise Beach, Beach Shelters and the Bluff at the top of Sunrise Beach.

1. **Permit Holder:** Permit holder is required to be a resident of the Lake Bluff Park District, at least 21 years of age and must remain on-site at all times during the use period. Permit holder must produce permit upon request by Police or Park District personnel and shall be responsible for the conduct of their group and maintenance clean-up at the end of their rental.
2. **Paperwork and Payment:** Required paperwork and full payment for rentals must be in the office no later than 2 weeks before the reservation date and any rental not paid or paperwork not completed by the deadline date will be automatically cancelled. Shelter fee varies by day and time and is not a deposit and shelter use is limited to six hours.
3. **Group Size:** Shelter groups shall be a minimum of 10 and may not exceed 75 individuals within a group. Beach or Security Staff will notify the Police in the event that groups exceed the maximum number of guests allowed. No climbing on shelter roofs.
4. **Bluff:** Groups on the Bluff shall not exceed 100 individuals and no tents are allowed. Refreshments may be served but the entire event must be a short time frame so that other patrons and neighbors are not inconvenienced.
5. **Time:** Usage of the shelters Sunday through Thursday shall not exceed 10:00 pm and Friday and Saturday shall not exceed 12:00 midnight. Security will advise shelter users they must pack up and leave at the designated closing time 15 minutes before the end of public hours for shelter use. This notice would be given at 9:45 pm for Sunday through Thursday and 11:45 pm for Friday and Saturday shelter users.
6. **Alcohol:** No alcoholic beverages of any kind are permitted on the beach and within the shelters. This prohibition may be waived for qualified adults who pay the non-refundable fee per event to allow them to be added to the Lake Bluff Park District's insurance policy as an additional insured or by providing a Certificate of Insurance. This Certificate must be for \$1,000,000 Host Liquor Liability with the Lake Bluff Park District added as an additional insured through the homeowner's insurance. Your permit will indicate whether alcohol is allowed or not. **If any underage drinking is present, beach and security staff will be required to contact the police.**
7. **Party Set Up:** Permit holders must begin their party set up at their scheduled reservation time. Earlier set up will not be available. **Vehicles are not permitted to drive on the sand for any reason, including the loading and unloading of party supplies.** Place all refuse in garbage cans prior to your reserved ending time as no additional clean up time is allowed.
8. **Parking:** Street parking east of Moffett Road is prohibited after 9:00 pm by Village ordinance. A special parking permit may be obtained from the park district for events after 9:00 pm. No parking is allowed at the beach parking lot, except for vehicles displaying a handicap parking permit or other beach parking permit on their dashboard obtained from the park district office. There is no parking allowed on the beach access road at any time.

9. **Gate Key Deposit:** You may obtain a beach gate key two days before your reservation at the office by paying a \$50 deposit. The deposit payment may be check, Visa or MasterCard. No cash accepted! Make your check payable to the Lake Bluff Park District. Your deposit shall be returned only if you place all refuse in the garbage cans and return the key to the office within 7 days of your reservation. Be sure to lock the beach gate after opening it for yourself so that others without the key do not follow and find themselves locked behind the gate.
10. **Fires:** Fires are only permitted in the shelter fireplace or grills. Bonfires are not allowed on the beach. Firewood is only to be used in the fireplace, don't burn garbage. Charcoal is only to be used in the grills and bring your own. No portable charcoal or gas grill allowed and don't place hot coals in the garbage cans. All fires must be carefully supervised and extinguished before the group leaves the site. Firewood at the shelters is for use in the shelter fireplace only and is not to be removed.
11. **Swimming:** Swimming is only allowed during supervised swim hours and only in the designated area.
12. **Loudspeakers:** Loudspeakers, public address systems, musical instruments, bands or amplified equipment are not allowed without the express permission of the Park District. The Request for Music at the Beach form must be completed by the applicant and then approved by the Executive Director to be allowed. **Music will be turned off Sunday – Thursday at 9:00 pm and on Fridays and Saturdays at 10:30 pm.** Security will make the judgment if music is too loud and inform users to turn it down. If Police inform Security it is too loud, music will be turned off.
13. **Dogs:** Dog owners must present a current beach pass or resident driver's license and their dog must have a current dog tag issued by the Park District. Proof of current vaccination is needed to obtain the tag. Dogs must be kept on a 6 foot leash on the bluff and beach areas and may be left off the leash only in the designated fenced-in area at far north end of the beach. Dog owners must dispose of their dog's waste in garbage containers.
14. **Lighting:** Shelter lights are to remain on due to safety concerns.
15. **Cause for Voiding Permit:** Any violation of the beach rules and regulations, Park District or Village ordinances, shall be just cause for immediately revoking the permit and may be cause for future denial for use of shelter.
16. **Refunds:** Requests for refunds for paid shelter reservations must be submitted in writing to the office at least 2 weeks prior to your reservation date to be approved. The fee per event allowing alcohol to be added as a rider to the Lake Bluff Park District's insurance policy is non-refundable.
17. **Fireworks:** No fireworks allowed at any time.
18. **Inflatables or Trampolines:** No inflatables or trampolines allowed.

**Agreement to Abide by LBPD
Beach/Bluff Rules and Responsibilities**

I have received the Beach/Bluff Rules and Responsibilities form and agree to abide by the rules and regulations listed.

I understand that in order to request a beach shelter or bluff reservation, I must be a resident of the Lake Bluff Park District and at least 21 years of age. I agree to remain on-site and assume responsibility during the entire use period.

I understand that the required paperwork and the payment in full must be in the office no later than two weeks before the reservation date. Any reservation not paid by the deadline date of two weeks prior to the reserved date will be automatically cancelled.

The permit holder and each member of the party shall take every precaution and use every care in connection with their use of the beach and or bluff area, and shall indemnify and hold the Lake Bluff Park District safe and harmless from and shall make full restitution for any and all losses or damages occurring to the said premises or contents due to fire, theft, vandalism, or any other cause as a result of said use. The permit holder shall abide by the Ordinance Banning Alcohol on Beach/Bluff Property and the established hours for the use of the beach and bluff areas.

Fire permitted in beach shelter fireplaces only. Swim only during supervised swim hours and only in designated area. Dog owners must present a current beach pass or current resident driver's license and their dog must have a current dog tag issued by the Park District. Proof of current vaccination is needed to obtain the tag. Dogs must be kept on a leash on the bluff and beach areas and may be let off the leash only in the designated fenced-in area at far north end of the beach. Dog owners must dispose of their dog's waste in garbage containers. Beach gate must remain locked. Please keep the beach and bluff areas clean.

Signature _____

Date _____