

Lake Bluff Park District
Child Care Service
Revised 4/1/08

In-House Child Care Hours:

Mon/Wed/Fri 8:00 – 11:30 am
Tues/Thur 8:00 am – 2:00 pm
Sat 8:30 am – 12:00 noon

Rules:

1. Our service is on a first come, first serve basis. You may check availability before you come by calling **(847) 234-4150 x 32**. We have a 15 child maximum with no more than 4 children between the ages of 6-16 months at one time.
2. In-House Child Care Services are for parents who are fitness center patrons working out or parents enrolled in a park district program. **Parents must remain in the building at all times.** Care is given in the Child Care Room in the Early Childhood Wing.
3. To participate in this program please purchase a punch card, Monthly Pass or pay the Daily Walk-in fee at the front desk. For Drop-in and Punch card passes the time limit is 1 ½ hours per punch, per child. Fees are as follows:
 - Daily Drop-in: \$7 per child
 - 10-Punch pass: \$50 expires one year from date of purchase
 - 20- Punch pass: \$100 expires one year from date of purchase
 - Monthly Pass with unlimited punches expires one month from date of purchase:
 - \$50 for single child
 - \$60 for 2 children
 - \$70 for 3 children

Please note that there are no refunds on unused punches or on unlimited monthly passes. The Monthly Pass is child specific, and can not be transferred between family members.

4. Please sign your child in at the Child Care Room sign-in book and note the class and time you expect to be back for your child. **Parents must be in the building at all times** while their children are using the In-House Child Care Services. Please be prompt about returning so we don't have to turn away children wanting a later time slot.
5. Please exercise good judgment if there are any questions about the state of your child's health. **A child should be free of the following symptoms 24 hours prior** to visiting the child care room: fever, diarrhea, a rash, bad cold or eye infection, runny nose, yellow or green nasal discharge, or persistent cough.

6. If your child should develop a communicable disease, please let us know so that other parents can be informed as soon as possible. We ask that you do not bring your child with a bad cold or fever, as it only endangers the health of other children.
7. No medication will be administered to a child by staff. No medication will be allowed to accompany a child, with the exception of severe allergies. If your child has a severe food allergy please let the staff know so we can adjust our "Food Restriction" warning sheet.
8. Please do not bring any foods containing nuts into the child care room.
9. Please have your child wash their hands before playing in the child care room.
10. If your child has been recently toilet trained, you must put him/her in pull-up training pants to use the child care service. Accidents are frequent with children who have been newly trained and cleaning up training pants is easier than having to change a whole outfit.
11. Parents should read and understand the attached "Appropriate Behavior" guidelines prior to using the service.
12. A child cannot be released to a different individual without expressed consent.
13. The child care staff will make every attempt to keep your child happy and safe during their visit. However, there are times when a child cannot be calmed or consoled so after 20 minutes of consistent crying, parents will be asked to return to the child care room to calm or pick up their child.